



Wes Moore, Governor · Aruna Miller, Lt. Governor · Atif Chaudhry, Secretary

What is Job Order Contracting?

Job Order Contracting (JOC) is an Indefinite Quantity / Indefinite Delivery contract which allows public agencies to bid out and perform multiple projects under a onetime competitively bid contract.

What Agencies can use this program?

Any public agency in the State of Maryland can utilize this publicly procured program.

Please utilize the statewide contract for Job Order Contracting (JOC) services.

Department of General Services project No: DGS-22-300-JOC

Construction Disciplines:

- Mechanical Contractors
- SBR General Construction Contractors
- SBR Electrical Contractor
- Site Work Construction Contractors
- Electrical Contractors
- General Construction Contractors
- SBR Roofing Contractors
- Stormwater Utility Contractors
- Roofing Contractors

How to Start:

You can go to www.eziqc.com to enter your project.

Once you have entered your project, you will be contacted by a Gordian Operations representative typically within 24 hours. If you can please offer as much detail as possible about the project, it is greatly appreciated. The representative will discuss with you the project at hand. The representative will work with you and the contractor to set up a site visit (Joint Scope).

The Five Step JOC Process:

There is a five-step process with JOC. The **Joint Scope** which was set up at the initial contact from Gordian. At the Joint Scope the Agency, Contractor and Gordian representative will walk the job site to discuss what the work is being performed to **develop the Detailed Scope of Work (DSOW)**. Once the DSOW has been determined, the Contractor will **develop the Price Proposal**. The Price Proposal will then be sent for **Proposal Review**. If the Proposal is accurate, it will be submitted to the Agency for approval. If the Agency agrees then a **Purchase Order is awarded** to the Contractor and work can start. The time span from Joint Scope to Proposal submitted to the Agency is within a 2 - 3 week time frame.

NOTE: Gordian will bill the using agency separately for the participation fee which is based on the total cost of the project.

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