



Agenda Item Summary Report

Meeting Date: December 8, 2025

Submitted by:

Purnell Hall, Public Works Supervisor
Michelle Bailey Hedgepeth, Town Administrator

Item Title: Emergency Ordinance 11-2026: Approval of a budget adjustment and authorization for the Administrator to purchase a 2025 Chevrolet Truck and Plow to come from Highway User Funds proceeds in an amount not to exceed \$63,283.

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**Work Session Item [X]
Council Meeting Item [X]**

Documentation Attached:
Quotations
Vehicle Specifications
11-2026 Ordinance

Recommended Action:

Council Approval is required for the Town Administrator to make this purchase using Highway User Funds.

Item Summary: This will allow the Public Work Department to replace one truck in its aging fleet to provide a new vehicle for all-year use and assist in the plowing and clearing of snow on Town Streets before the upcoming winter season

In evaluating this purchase, the Town contacted Criswell, who provided Montgomery County Bid Pricing for a **2025 Chevrolet 3500 SRW W/T - 4WD Crew Cab Gas Engine**.

Company	Product/ Shipping	Total Price
Criswell – Fleet Sales	2025 Chevrolet SRW W/T 4WD Crew Cabin	\$56,443
S & S Performance Auto	Pro Plus Ultra Mount	\$6,840
Total		\$63,283.00

Staff will be available to answer any questions about this matter.

Budgeted Item: Yes [] No [X] Budgeted Amount: \$63,283.00 One-Time Cost: Yes Ongoing Cost: Council Priority: Yes [] No []	Continued Date: Approved Date:
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