



Agenda Item Summary Report

Meeting Date:
January 12, 2026

Submitted by:
Daniel Frishkorn, Acting Police Chief
Michelle Bailey-Hedgepeth, Town
Administrator
Vito Tinelli, Town Treasurer

Item Title: Budget Adjustment | ORDINANCE NO. 12-2026: FISCAL YEAR 2026 BUDGET AMENDMENT FOR POLICE DEPARTMENT TO PURCHASE TWO (2) VEHICLES AND UPFITTING EXPENSES NOT TO EXCEED \$135,000

Budget Adjustment | ORDINANCE NO. 12-2026: FISCAL YEAR 2026 BUDGET AMENDMENT FOR POLICE DEPARTMENT TO PURCHASE TWO (2) VEHICLES AND UPFITTING EXPENSES NOT TO EXCEED \$135,000

**Work Session Item [X] Council
Meeting Item [X]**

Documentation Attached:
Budget Ordinance 012-2026
Vehicle Details and Quotes

Recommended Action:

Approval of a budget adjustment for expenses related to the purchase and upfitting of two (2) vehicles using Automated Enforcement and Insurance proceeds.

Item Summary: Over the past several years, the Town has experienced the loss of multiple police vehicles due to age (wear and tear), total-loss incidents, or significant damage. In response, several were replaced in the prior fiscal year, and most recently, the Mayor and Council approved the upfitting of four police vehicles purchased in FY 2025.

The Town Administrator and the Police Department are requesting Council authorization to purchase two additional police vehicles to replace two 2017 Ford Interceptors that have reached the end of their useful service life. Upon replacement, the existing vehicles will be listed for sale and disposition through GovDeals, consistent with the Town's established practice for surplus items. A memo on the Fleet has been included as part of this item.

Staff is requesting adoption of Ordinance No. 012-2026, which amends the current budget to allow the use of speed camera revenues and insurance proceeds to fund both the purchase and upfitting of the vehicles. The intent is to procure and upfit the vehicles through the same dealership to ensure compatibility, efficiency, and cost control.

Staff is currently collecting quotes for both the vehicles and the required upfitting. Available quotes will be included in the Council packet, and additional quotes may be provided following publication if received. This request establishes a not-to-exceed amount of \$135,000 for the purchase and upfitting of two vehicles. Staff is also requesting Council authorization for the Town Administrator to execute the associated contract(s) contingent upon approval of the budget amendment.

Should the Mayor and Council have any questions, the Town Administrator and Acting Chief Daniel Frishkorn will be available to provide additional information.

Budgeted Item: Yes [] No [X]
Budgeted Amount:
One-Time Cost: 135K Automated Traffic Enforcement/Insurance
Ongoing Cost:

Continued Date:

Council Priority: Yes [] No []

Approved Date: