

**COUNCIL OF THE TOWN OF BLADENSBURG
WORK SESSION MINUTES
July 15, 2024, 5:30 PM**

CALL TO ORDER

Mayor James called the meeting to order at 5:32 PM.

APPROVAL OF AGENDA

Mayor James called for a motion to approve the agenda. This was moved by CM Brown and seconded by CM Dixon. CM Brown moved to add item 2. Approval of the agenda: CM Dixon seconded this motion. This motion was passed 5-0

PRESENTATIONS

Special Presentations

TA Michelle Bailey-Hedgepeth presented Ray Jefferies with “The Soaring Eagle” award for his hard work in the Town of Bladensburg. Mr. Jefferies has worked diligently over the last several months on various communications projects and special events.

APPROVAL OF MINUTES

Mayor James requested a motion to approve the June 10, 2024, minutes; CM Dixon moved this item, which CM McBryde seconded. The motion was passed 5-0.

FINANCIAL BUSINESS

A. ORDINANCE NO. 01-2025: FISCAL YEAR 2025 BUDGET AMENDMENT | AN EMERGENCY ORDINANCE TO AMEND THE OPERATING BUDGET OF THE TOWN OF BLADENSBURG, MARYLAND, FOR THE 2025 FISCAL YEAR (JULY 1, 2024, THROUGH JUNE 30, 2025).

Town Administrator (TA) Bailey-Hedgepeth stated that this is an emergency ordinance due to a recent vehicle accident striking the public works department building. Mayor James noted this would be discussed and approved in the regular session meeting.

B. Approval of a contract with LSWG for Town Audit Services for three (3) years with two one-year extensions.

TA Bailey-Hedgepeth and Mr. Tinelli spoke about the process they have used to send proposals to 6-7 prospective firms to render these services. The Town received three responses; one did not provide a bid because it is no longer taking audit clients with a June 30 ending date. LSWG provided the lowest data for its base services between the two responses. Mayor James stated the Council will act at the regular session meeting.

NEW BUSINESS

A. Legislative Summary Report from LA Perez Consulting – Session 2024

Mr. Tony Perez (LA PEREZ) introduced himself and briefly described their firm's role in the Town of Bladensburg. Mr. Jonathan Brown gave a detailed report of passed and pending bills in the last legislative session. The Council directed staff to return the new Legislative Agenda to the Council this fall to prepare for the new legislative session.

B. RESOLUTION NO. 01 - 2025 | Town of Bladensburg Resolution of Support for the Bladensburg Fire Department and other Volunteer Fire Departments throughout Prince George's County

Town staff drafted a resolution to support the fire department and lobby the County regarding full-time staffing for departments and increased response time to residents for emergency calls. Mayor James has been actively communicating with the County and BVFD on the issues of reduced county staffing on the various volunteer forces, which has caused reduced operations throughout the County.

C. A Memorandum of Understanding (MOU) between Aman Memorial Trust (Aman Trust) and the Town of Bladensburg (Town) regarding the Bostwick House Request for Proposal for Architectural and Engineering Services and payments to Architects.

TA Bailey Hedgepeth and Mr. Sam Parker (Aman Memorial Trust) gave a presentation on the RFP for these services and the selection of Encore Sustainable Architects. The MOU allows the Aman Memorial Trust to enter into an agreement with the Town for project management of this contract.

D. Approval of a Contract with WMG Historic Restoration, LLC for Bostwick Historic Window Restoration in an amount not to exceed \$82,913.

TA Bailey Hedgepeth and Mr. Sam Parker (Aman Memorial Trust) gave a presentation on WMG Historic Restoration, which will replace broken and damaged windows and glass at the Bostwick House. This is part of the overall project scope to stabilize the property. Staff advised that they would provide an overview at the September Work Session.

E. Approval of a Contract with Pronto Paving for Parking Lot Asphalt Replacement at 4217 Edmonston Road—Annex Lot in an amount not to exceed \$12,800.00

TA Bailey-Hedgepeth summarized the bids received and noted that Pronto Paving was the lowest bidder for this project. The proposal would replace the surface in front of the Police Annex on Edmonston Road.

F. Approval of a Contract with RedSpeed for a Red-Light Camera Program

TA Bailey Hedgepeth spoke about the process and agreement with RedSpeed. The town attorney, Suellen Ferguson, reviewed and vetted this contract. Chief Collington explained the contract process

and how this contract would benefit the town in many ways. Images of how the technology would get the tag number were also shared.

G. Approval and Award of the Community Grant for FY 2024

TA Bailey-Hedgepeth stated she would discuss this item more in-depth during the regular session, summarizing that there are three applicants for this grant. This update was curtailed due to a lack of time. The Town is recommending two of the three applicants for immediate funding.

ADJOURNMENT

Mayor James asked for a motion to adjourn. CM Dixon moved the motion, which CM McBryde seconded. The motion was passed 5-0. The meeting was adjourned at 6:53 PM.