



Agenda Item Summary Report

Meeting Date: September 8, 2025

Submitted by: Michelle Bailey Hedgepeth
Town Administrator
Purnell Hall, Public Works Supervisor

Item Title: CONTRACT APPROVAL | Right of Way Memorandum of Understanding (MOU) – State Highway Administration for US1, Annapolis Rd, and Kenilworth Ramps and adjacent areas.

Work Session Item ☒ **[X]**
Council Meeting Item ☒ **[X]**

Documentation Attached:
Contract Documents

Recommended Action:

Approval to allow the Town Administrator to renew and execute an agreement (MOU) with the State Highway Administration (SHA) for ROW Maintenance for the Kenilworth Ramps and adjacent areas

Item Summary:

This is a renewal of an MOU with the State of Maryland for the following locations:

- Alt US 1 (Baltimore Ave) at MD 450 (Annapolis Road)
- Southbound-Kenilworth at Exit Ramp 48th Avenue/Quincy Street
- Northbound-Kenilworth Avenue Exit Ramp and 47th Street
- Northbound- Kenilworth Avenue Exit Ramp at the end of 48th Avenue

The contract outlines 5 cycles of maintenance per year with a total payout of \$13,875.00 per year, and this MOU is for three years. The Town has been engaged in a similar contract since 2022.

Staff will be available to answer any questions from the Town Council.

Budgeted Item: Yes ☒ **[X]** No ☐ **[]**
Budgeted Amount: \$13,875.00 (Revenue)
One-Time Cost:
Ongoing Cost: On-Call Basis

Continued Date:

Council Priority: Yes ☐ **[]** No ☐ **[]**

Approved Date: