



## Agenda Item Summary Report

**Meeting Date:**  
September 8, 2025

**Submitted by:**  
Michelle Bailey Hedgepeth, Town Administrator

**Item Title: INFORMATION MEMO |Town Hall Update | Neighborhood Design Center | September 2025**

This report is for Information only and is for the Council/community to review the attached report for development of the Bladensburg Town Hall Project. NDC has completed the draft layouts and floor plans for review

**Work Session Item [X]**  
**Council Meeting Item [X ]**

**Documentation Attached:**  
Floor Plan and Image Documents

**Recommended Action:**

**Information Only** | NDC will be making a presentation on the floor plan update and images for the Town Council and Public regarding the Town Hall Project.

**Item Summary:** The Town continues to make meaningful progress in partnership with the Neighborhood Design Center (NDC) on the conceptual design process for a future Town Hall facility that supports our current operations and anticipated community growth.

Over the summer, the Council passed a resolution so that staff can start the financing and bond process. This will take some time due to staff workload and other competing projects, but a copy of the July report has been attached for Public Awareness.

The attached floor plans reflect the Town's priority to enhance community engagement and accessibility. The proposed design envisions expanded common areas and flexible community spaces to host more public meetings, events, and programs, supporting stronger connections between residents, staff, and elected officials.

**Next Steps:**

- Development of RFP and Scope for Next Steps – September – October 2025
- Final Report – November 2025

The Town Administrator and NDC will be present to answer any questions on this item.

**Budgeted Item:** Yes [X] No [ ]

**Budgeted Amount:**

**One-Time Cost:**

**Ongoing Cost: Bond Bill Funds**

**Council Priority:** Yes [ ] No [ ]

**Continued Date:**

**Approved Date:**