

FY 2025 PROPOSED BUDGET DOCUMENT

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Letter from the Town Administrator

June 10, 2024

Mayor, Council, and Residents of the Town of Bladensburg

I am thrilled to present the Proposed FY 2025 Budget, a testament to the hard work and dedication of the Town's Leadership Team, led by Mr. Vito Tinelli, Town Treasurer, and with support and input from Chief Tyrone Collington. This Proposed Budget document is a culmination of our collective efforts, guided by the Government Finance Officers Association (GFOA) and presented in a new format for greater clarity and transparency. It reflects our commitment to continuous improvement and our ability to adapt to changing circumstances.

The FY2025 Proposed Budget document is at the heart of our unwavering commitment to transparency and community engagement. It results from our continuous efforts to enhance the annual budget and will be readily available on the Town's website. We will also share links to the document through the Town's social media platforms and with all employees. In my brief time with Bladensburg, I have witnessed our progress toward providing more structure and achieving our long-term goals and activities.

This year's budget aligns spending with Town and Community values of public safety, resident services, economic development, and financial stability. The Town's systems and processes continue to evolve and add to the staff team's ability to be efficient and nimble. The Town also continues to expand its offerings and services to residents; these increases come with costs, and ARPA funding over the past few years has greatly helped the Town to do more. However, this funding will cease halfway through the fiscal year.

The Town has aggressively applied for and received grant funds in recent months to support our Capital Projects and Public Safety Projects. This will allow us to make long-needed improvements to our infrastructure. We have also hired contractors to assist us in several special projects (Economic Development, Legislative Affairs, Grants, and Historic Preservation) that have shown dividends in the current and next fiscal years. These projects will help us offset some of our expenses, complete tasks, and further expand our services.

This document will include more items than previous budgets and provide additional information on our programming, staffing, and demographics. As we approached the process this year, we looked at our neighbors and others around the county as guideposts. Our projections are based on a conservative approach to revenues. We know the economy is in flux and has shown continual growth over the last few years. We also know some increases are needed to support our current and future spending levels. After the budget sessions, it has been clear that the Town must proceed carefully and take reasonable

measures to ensure long-term financial sustainability. This, too, must be balanced with the changing community expectations and growth.

I want to thank the Mayor and Town Council for their trust and support of me over the last ten months with the Town.

Best Regards,

Michelle Bailey Hedgepeth

Town Administrator

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Bladensburg, Maryland, is a historic residential suburb of Washington, D.C., situated along the scenic Anacostia River. Established in 1742 by Provincial Governor Thomas Bladen and later incorporated in 1854, the town is a vibrant part of the Port Towns community group.

Governance in Bladensburg follows a Council-Town Administrator system featuring a mayor and four council members who serve four-year terms on a rotating basis. The Honorable Takisha James serves as the Mayor of Bladensburg, along with Council Members Trina Brown (Ward 1), Kalisha Dixon (Ward 1), Carrol McBryde (Ward 2), and Marilyn Blount (Ward 2). The Council is the legislative body, and the Town Administrator acts as the chief administrative officer.

The Town has a full-service Public Safety Department under the direction of the Police Chief. This department manages the Police Services, including Patrol, Community Action Team, Investigation, Special Assignment Teams, and investigations. Public Safety is also responsible for Dispatch and Code Enforcement. The Town also has Public Works, a Town Treasurer, and a Town Clerk with Special events and Public Information.

Bladensburg has seen significant growth over the years, particularly in the early 20th century, with the development of the Decatur Heights residential sections in 1914 and 1917 and the Sunnybrook subdivision in 1947. The town's rich history has made it a point of interest for visitors, with historic buildings and proximity to the Anacostia being highlighted in early travel guides. The town commemorates its history through tours, perseveration efforts, publications, and informational signs.

According to the 2022 update from the US Census, Bladensburg has a population of 9,591 residents. The town boasts a median household income of \$54,208 and a median age of 35.3 years. Located in Prince George's County, Maryland, Bladensburg covers a total area of 1.00 square mile (2.59 km²), with 0.99 square miles (2.56 km²) of land. It is conveniently situated just 8.6 miles (13.8 km) from Washington, D.C., sharing its southern border with the capital city.

Bladensburg is characterized by a diverse and mixed workforce comprising service providers, sales and office workers, and professionals. This diversity extends to its population, with residents representing various racial and ethnic backgrounds, creating a rich cultural tapestry within the town.

Bladensburg's unique combination of historical significance, strategic location, and diverse community makes it a remarkable place to live, work, and visit.

Town Council Mayor Page:

Add Mayor and Council Photos

Town Departments and Structure:

Add Staff Photos

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FY 2025 Budget Assumptions

The following Budget Assumptions were shared with the Town Council and at Public Meetings as part of the FY 2025 Budget Process.

Compensation Increases:

- COLA and Merit of 4.5 % included in the Town’s Proposed FY 2025 Budget

Capital Project Spending:

- \$2.2M of Total Capital Projects to be Completed
 - \$1M of Federal Earmark towards Trade School
 - \$800K State Bond Bill Usage for Construction of New Town Hall
 - \$400K of State Bond Bill Usage for Bostwick

Tax Increases and/or changes of Tax Rate to Reduce Fund Balance Transfer:

- **Proposed: Tax Rate Increase FY 2025 Railroad and Public Utility Tax**
What is the RAILROAD AND PUBLIC UTILITY TAX? In the State of Maryland, Public Utilities are regulated as “public service companies.” The Railroad and Public Utility assessments are certified by the Department of Assessments and Taxation, State of Maryland. The Public Utility and railroad property include all property needed to operate the business in the Town. It includes real property, such as lands and buildings. It also includes personal property such as telephone or electric poles, towers, lines, cables, meters, transmission, distribution mains, and other equipment used to operate the utility.
Current Rate: 2.09 per \$100 of Assessed valuation
Proposed Rate: 2.75 per \$100 of Assessed valuation
- Proposed: Tax Increase for Apartments in the Town
What does this mean? A real property tax is a local tax on the value of real estate. The property owner will receive a property tax bill each year. The property tax bills for the residents of the Town of Bladensburg are issued in July / August of each year by Prince George’s County. The tax bill amount is determined by (1) the assessments and (2) the property taxes.
The overall Residential Tax Rate is \$0.74 per \$100 of assessed value.
All other residential areas would remain at \$0.74 per \$100 of assessed value.
Proposed Apartment Tax Rates: \$0.80

Increase Utilities and Railroads Business Tax:

Increasing Business Personal Property Tax on Utilities and Railroads from \$2.09 to \$2.75 per \$100

Total potential increase: \$74,637

Requires only a Mayor and Council Action

Increase Real Estate Tax for Apartments:

Option 1 - Increasing real estate tax rate from \$.74 per \$100 to \$.80 per \$100

Total potential increase: \$118,534

Advertised and posted as part of Constant Yield on May 23, 2024 and May 30, 2024

(average of \$34 annual increase per apartment)

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Financial Stressors / Economic Conditions:

In the development of the Budget for FY 2025, management has wanted to note Financial Stressors and Economic Conditions for the Town Council and residents, which are factors and needs that have been evaluated but may need further study when looking at future years

Inflation: As of April 2024, the inflation rate in the United States has increased to 3.4% from 3.3% in March. This indicates that while prices continue to rise, the rate at which they are increasing slightly. It is important to stay informed, as various economic factors could influence further changes in the rate of price increases. These costs are often felt in the commodities and consumables. The primary contributors to the inflation rate include increases in shelter and gasoline prices, which together accounted for over 70% of the monthly increase in the CPI. The inflation rate is something that nationally all organizations are focusing on when determining their long-term projections.

Fuel Costs: As the Town of Bladensburg plans for its budget and operations in 2025, it's essential to consider the projected fuel costs that will impact municipal transportation, services, and residents' expenses.

According to the U.S. Energy Information Administration (EIA), the average retail gasoline price in the United States is expected to be approximately \$3.36 per gallon in 2024, with a slight decrease anticipated in 2025 due to increased oil production outpacing demand (Energy.gov) (S&P Global). This projection is based on West Texas Intermediate (WTI) crude oil prices averaging around \$74.98 per barrel in 2025, indicating a stabilization in fuel prices.

Given these estimates, Bladensburg can expect relatively stable fuel costs in 2025, allowing for better budget planning and resource allocation. The town's mixed workforce and service-oriented economy may benefit from these stable fuel prices, potentially reducing transportation and operational costs for municipal services and local businesses.

Fleet Replacements: In recent years, the Town of Bladensburg has adopted a pay-as-you-go approach to vehicle replacement, allowing for more flexible financial management. With the significant influx of funds from the American Rescue Plan Act (ARPA) and speed camera revenues over the past two years, the Town has successfully acquired over 20 new vehicles, effectively replacing one-third of its aging fleet.

As we plan for the future, it is essential to establish a Vehicle and Equipment Replacement Fund (VERF) to ensure a sustainable long-term funding structure. This dedicated fund will provide a reliable financial foundation for ongoing fleet maintenance and replacement needs, enhancing the Town's ability to maintain a modern and efficient vehicle fleet.

Part of this strategic approach includes a thorough analysis to determine whether leasing or purchasing vehicles is the most cost-effective option. This evaluation will consider factors such as initial costs, long-term savings, vehicle usage, and maintenance requirements.

By creating a VERF and carefully considering our vehicle acquisition strategies, the Town of Bladensburg can continue to provide high-quality services to our residents while maintaining fiscal responsibility. Moving forward, the overall aging of the Town's fleet needs to be considered.

Space Needs: The Town of Bladensburg has significantly outgrown its current facilities, necessitating a planned replacement. However, the allocated Bond Bill funds are insufficient to cover the Town's extensive needs, and these funds are restricted to Capital or infrastructure purchases. In FY 2025, the Town aims to utilize a substantial portion of these funds to address these critical space requirements.

An immediate concern is the need for additional space to accommodate the increased police staff and expanded services. To address this, the Town is exploring options for renting or purchasing new locations. Identifying and securing these spaces is crucial, as it may lead to increased expenditures to the General Fund.

It is important to note that public safety-related expenses might be eligible for funding through speed camera revenues. By leveraging these funds, the Town can alleviate some of the financial pressures of expanding facilities and services to meet the community's growing needs.

In conclusion, addressing the Town's space needs and managing the associated costs will be a priority in FY 2025. This strategic approach aims to ensure that the Town can continue to provide effective and efficient services to its residents while maintaining fiscal responsibility.

Workers Compensation: Despite receiving a premium return in FY 2024 due to favorable claims experience in 2022, the Town of Bladensburg faced an increase in the number of workers' compensation claims submitted in 2023. As a result, the Town experienced a rate increase in FY 2024 and anticipates further premium increases in FY 2025.

With the rise in staffing levels in both Public Safety and Public Works, the Town is likely to face increased exposure to workers' compensation claims despite ongoing safety training efforts. These increases represent a potential long-term factor and recurring cost that the Town must plan for, as they could significantly impact future budgets and financial planning.

The Town of Bladensburg Budget Calendar

The Maryland Statute states that the fiscal year for each municipal corporation in the state begins on July 1 of a calendar year and ends on June 30 of the following calendar year. The statute requires the Town Council to adopt an annual budget and submit it for certification to the County by June 30 of the year before the beginning of the fiscal year, which begins July 1 and ends June 30. The following general timetable is being used in

FY 2024-25 budget development and document preparation:

January 8, 2024: Town Council Work Session Item: Outlining the timing and Calendar for the FY 2025 Budget

February 12, 2024: Town Council Work Session Item: Outlining the timing and Calendar for the FY 2025 Budget

March 11, 2024: Town Council Work Session Item: Outlining the timing and Calendar for the FY 2025 Budget

April 8, 2024: Town Council Work Session Item: Outlining the Budget Process and Estimates for the FY 2025 Budget

April 23, 2024: Budget Workshop Session #1 with Mayor and Town Council: Introduction and Review, Revenues, Grants, Capital Outlay, Debt Service and Council Budget

April 29, 2024: Budget Workshop Session #2 with Mayor and Town Council –General Government & Police Department and Tax Rate Discussion

May 13, 2024: Town Council Work Session Overview of the FY 2025 Budget and Recap on the previous meetings

May 20, 2024: Budget Workshop Session #3 with Mayor and Town Council; Budget Ordinance First Reading - Introduction: Public Works, Tax Rate and Wrap-Up Items

June 10, 2024: Town Council Work Session – Constant Yield Change Hearing

June 10, 2024: Regular Town Council Meeting, 7:00 Final passage of FY2025 Budget Ordinance

July 1, 2024: The FY 2025 Budget is executed.

Revenue Items by Major Category (Tax Revenues)

Real Estate Taxes (Residential, Commercial, and Industrial – excludes Apartments)

- Real Property is assessed by the State Department of Assessments and Taxation (SDAT) every three years.
- The county bills and collects tax assessments and then remits to the Town.
- The assessed value of real property in the Town of Bladensburg for FY2025 is estimated to be \$600,109,480, a 6.3% increase over the current year.
- The Town has kept the Property Tax rate constant for Residential (excluding Apartments), Commercial, and Industrial for well over a decade at \$.0074, which would result in \$4,560,000 in revenues.

Business Personal Property Tax and Public Utilities and Railroads

- In Maryland, businesses pay an annual tax based on the value of their business personal property (furniture, fixtures, tools, machinery, inventory, equipment, etc.) to the County and Municipality in which they are located.
- Per SDAT, there is almost \$50M of Personal Property in Town. The Town's tax rate for business personal property has remained constant at \$.0209.
- The Council approved a change in this budget year for Public Utilities Taxes in the amount of \$.0275. This created an increase in revenues of \$75K. This new tax amount applies only to infrastructure that are taxed to Public Utilities and Railroads within the Town of Bladensburg.

Income Tax

- Prince George's County imposes a local income tax on residents and corporations, which is collected by the Comptroller of the Treasury and disbursed to municipalities.
- The portion received by the Town is the greater of either (1) 0.37% of taxable income, (2) 8.% of State income tax liability, or (3) 17% of the County's income tax liability.
- The Town has budgeted for an increase in Income Tax Revenues because of the strong job market.

Admissions and Amusement Tax

- This is based on the revenues reported by businesses in the Town for vending machines, coin operated machines, rentals of equipment, and cover charges.

- The revenues are reported to the Comptroller of the Treasury where they assess and collect the tax and a portion is then remitted to the Town.

Revenue Items by Major Category (Licenses, Permits and Service Charges)

Local Business License

- Fees established for operating a business in Town and for apartments. This year, other local license fees and permits, which are minor amounts, will be included.
- Projecting no changes since we will have the same amount for apartments and businesses.

County Trader's License

- Portion of fees received from the County for business licenses.

Cable Franchise Fees

- Fees are remitted from Verizon and Comcast for subscription services within the town and to support the operations of our public broadcast channel.
- The Town receives a portion of the gross subscriber revenues generated within the Town

Local Fines and Fees

- Code and Public Safety violations paid to the Town

Report Copy Fees

- Police Report copies either subpoenaed or requested and for other Public Information Act requests.

Finger Printing

- Service offered for background checks through Maryland's Criminal Justice Information Service

Reimbursements

- Funds from partner agencies for Public Safety manpower coverages and service rendered.

Automated Traffic Enforcement

- Fines generated for automated traffic enforcement in school zones and red light cameras.

Revenue Items by Major Category (State and County Funding)

Highway User Revenues

- Funding from the State of Maryland based on the road miles maintained within the Town and also based on the number of vehicles registered in the Town
- The FY25 allocation increased due to more drivers on the road, fuel consumption, and fuel prices due to decreased demand, so fewer taxes were paid into the fund.
- \$150,000 allocated to road improvements/replacements under the Public Works budget, the balance used for road and walkway maintenance.

Police Grants and Town Grants

- Specialized grants for additional services such as increased patrols for school bus safety, gang violence, and our COPS programs for doing youth outreach activities.
- The Town has applied and received PY 48 CDBG Funding, which will be spent in the new Fiscal year

Police Aid

- Municipal and County Police Agencies receive funding from the Governor's Office of Crime Control and Prevention, which is the State Aid for Police Protection Grant.
- Funding is based on the Town's budgeted expenditures for Public Safety and other factors.

County Disposal Fee Rebate

- Funding provided by the County for dumping items for the Public Works Department

Bank Stock

- Fixed amount received annually as part of an old hold harmless agreement to discontinue taxing bank shares. Minimal amount that does not change from year to year.

Insurance Reimbursement

- Includes an annual rebate from our health insurance company for premiums paid in excess of claims
- Also include worker's compensation premiums refunded to us and for direct payments of damages down to Town property

Bus Shelter Advertising

- Rebates the Town receives for ad space on the bus shelters located in the Town.

Property Rental

- Income received from rental of Mango Café Property

Vehicle Deployment

- Payroll deduction for the use of take-home police vehicles.

Misc. Revenues

- Small receipts or payments which do not fall in any of the above revenue accounts. These would include reimbursable expenses.

Interest Earned

- Earnings for fund balance invested in Maryland Local Government Investment Pool.

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FY25 FINAL BUDGET SESSION



**Monday, June 10
5:30pm**



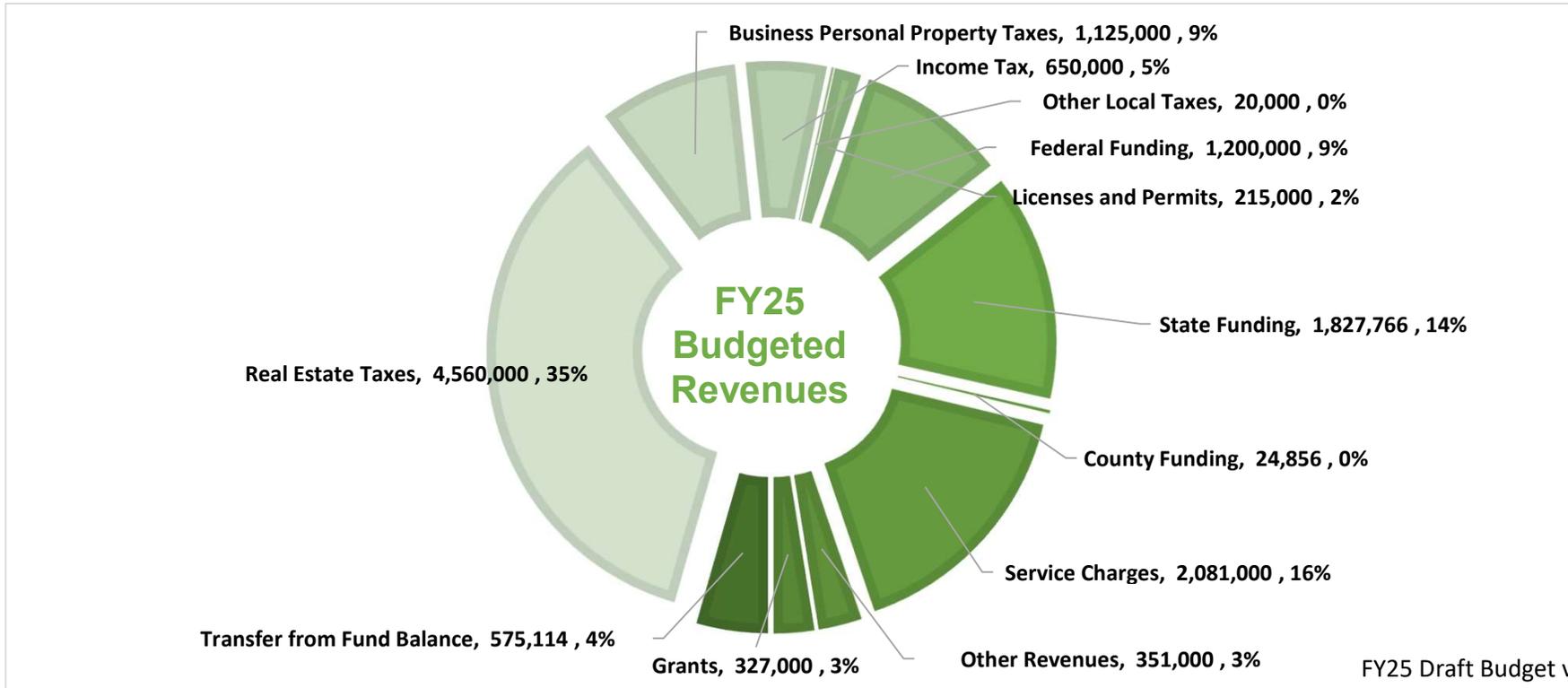
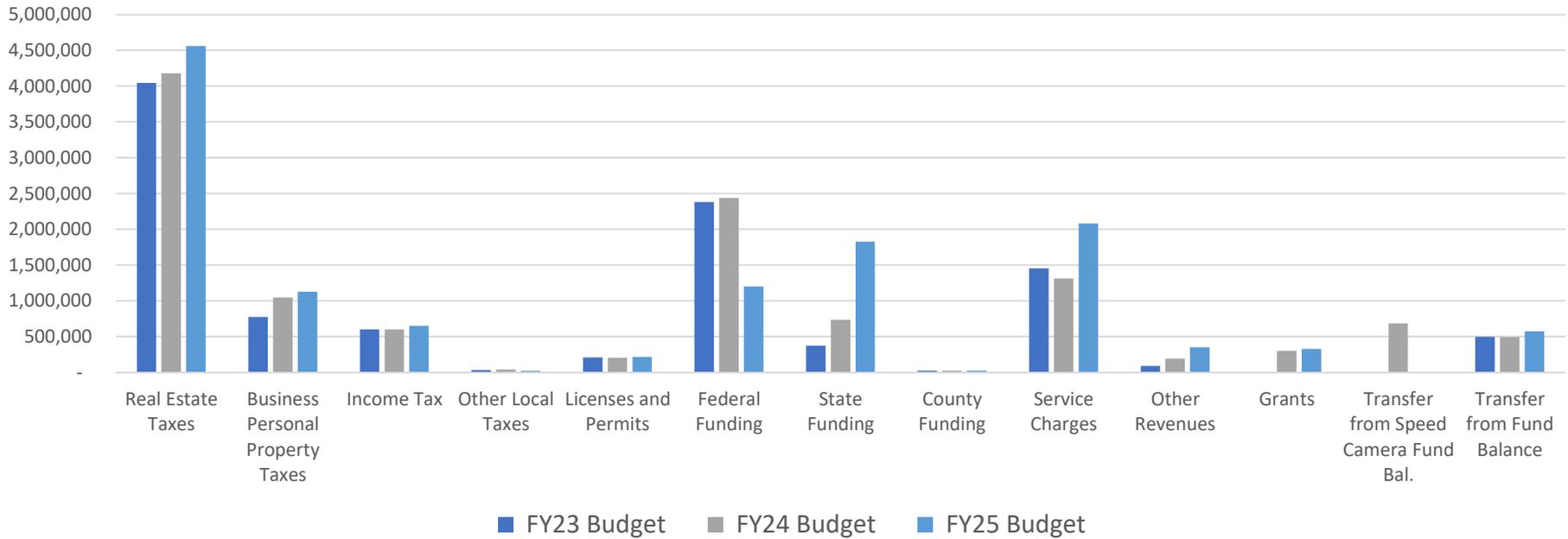
**Town of Bladensburg
FY25 Draft Budget**

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	% of Total	<i>Inc. over FY24</i>
REVENUES					
Real Estate Taxes	4,044,062	4,179,813	4,560,000	35%	9%
Business Personal Property Taxes	775,000	1,045,000	1,125,000	9%	8%
Income Tax	600,000	600,000	650,000	5%	8%
Other Local Taxes	32,000	40,000	20,000	0%	-50%
Licenses and Permits	210,000	205,000	215,000	2%	5%
Federal Funding	2,378,117	2,438,133	1,200,000	9%	-51%
State Funding	374,026	735,200	1,827,766	14%	149%
County Funding	24,856	24,856	24,856	0%	0%
Service Charges	1,453,750	1,312,418	2,081,000	16%	59%
Other Revenues	90,000	193,000	351,000	3%	82%
Grants	-	300,000	327,000	3%	9%
Transfer from Speed Camera Fund Bal.		684,999			-100%
Transfer from Fund Balance	495,234	494,260	575,114	4%	16%
TOTAL REVENUES	<u>10,477,045</u>	<u>12,252,679</u>	<u>12,956,736</u>	100%	6%
EXPENDITURES BY DEPARTMENT					
Mayor and Council	262,635	289,426	323,510	2%	12%
Town Administrator	189,035	437,743	485,943	4%	11%
Clerk	319,298	347,903	404,266	3%	16%
Finance	425,087	420,934	397,295	3%	-6%
Subtotal Administration	<u>1,196,055</u>	<u>1,496,006</u>	<u>1,611,014</u>	12%	8%
Public Safety / Traffic Enforcement	6,291,603	7,181,931	7,308,204	56%	2%
Public Works	1,071,100	1,328,742	1,310,518	10%	-1%
ARPA Projects	1,918,287	1,646,000	200,000	2%	-88%
Grants - Restricted	-	300,000	327,000	3%	9%
Capital Projects - Federal/State Funds		300,000	2,200,000	17%	633%
TOTAL EXPENDITURES	<u>10,477,045</u>	<u>12,252,679</u>	<u>12,956,736</u>	100%	6%
Surplus/(Deficit)	<u>-</u>	<u>-</u>	<u>-</u>		

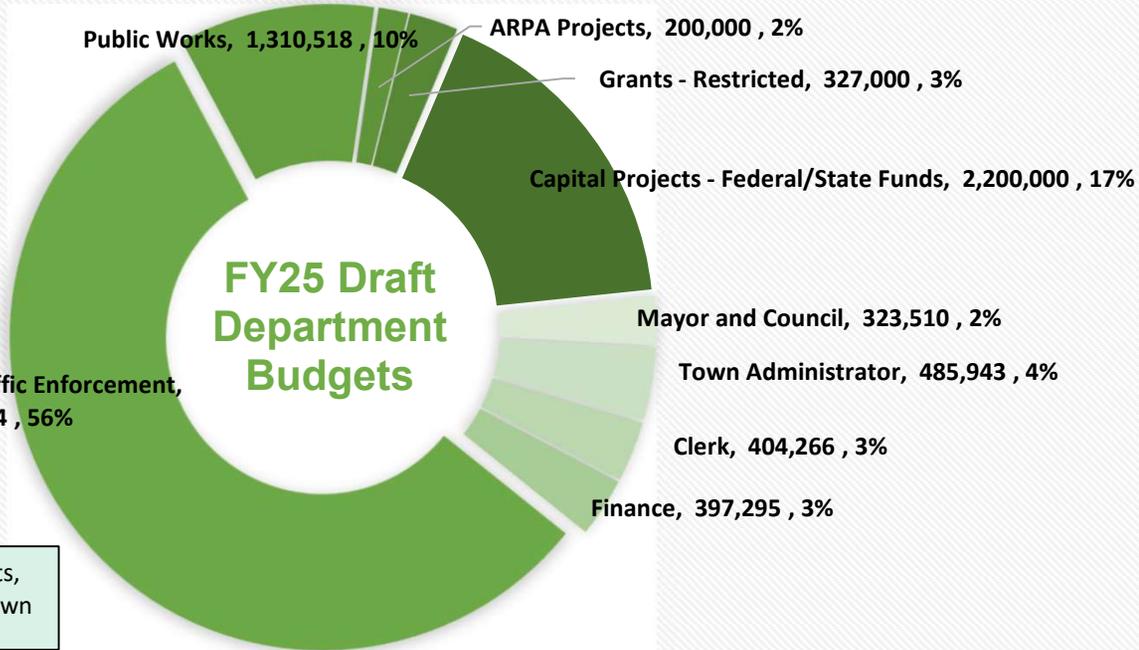
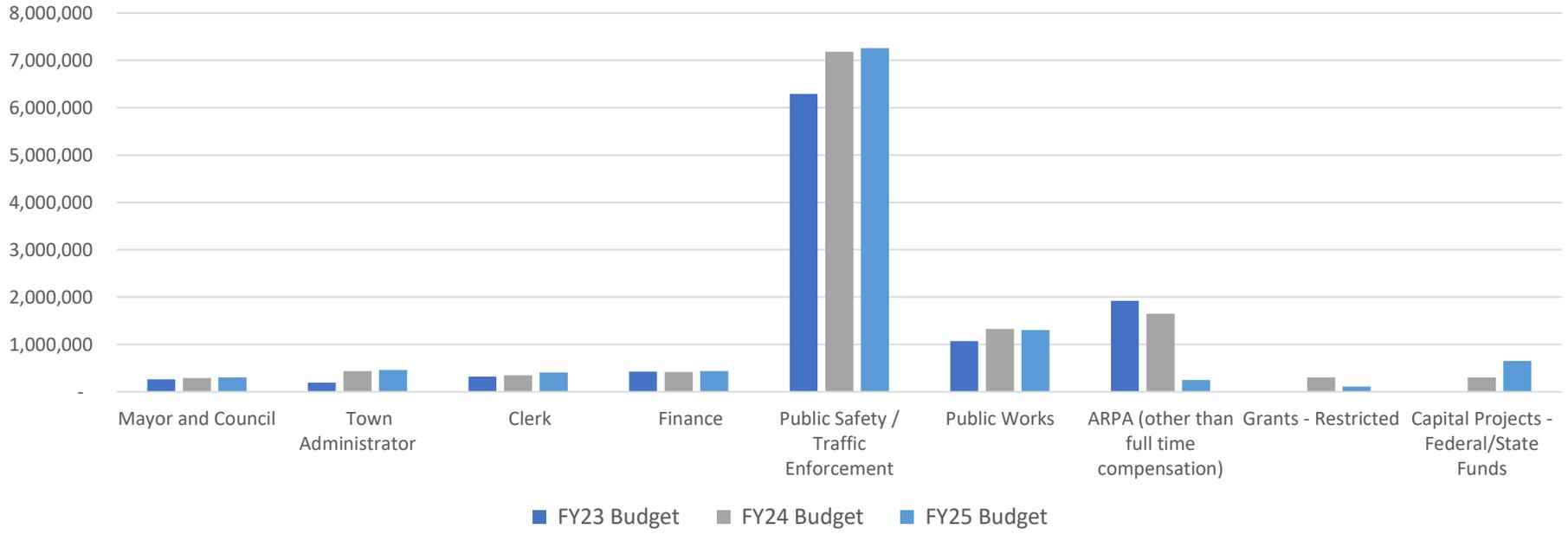
**Town of Bladensburg
FY25 Draft Budgeted Revenues**

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	% inc.	<u>Notes to Line Items</u>
4000 · Property Taxes					
4020 · Real Estate Taxes	4,044,062	4,179,813	4,560,000	9%	Assessed real property of \$400M x \$.0074 tax rate, and \$200M apartments x \$.0080
4040 · Business Personal Property Tax	775,000	1,045,000	795,000	-24%	Assessed business personal property of \$38M x \$.0209 tax rate not inc. below
4060 · Personal Property Tax - Other			330,000		*New* - Utility and Rail Road personal property assessments of \$12M x \$.0275
Total 4000 · Property Taxes	4,819,062	5,224,813	5,685,000	9%	
4100 · Income Tax	600,000	600,000	650,000	8%	Income Tax collected by the State and remitted to the Town
4200 · Other Local Taxes					
4220 · Admissions and Amusement Tax	32,000	40,000	20,000	-50%	Tax collected by the State and remitted to the Town for rentals, cover charges,
Total 4200 · Other Local Taxes	32,000	640,000	670,000	5%	and coin operated machines
4300 · Licenses and Permits					
4310 · Local Business Licenses	80,000	80,000	80,000	0%	Business license and apartment rental license fees
4320 · County Traders License	10,000	15,000	15,000	0%	Share of County business licenses remitted to Town
4370 · Cable Franchise Fees	120,000	110,000	120,000	9%	Fees based on subscribership of Comcast and Verizon
Total 4300 · Licenses and Permits	210,000	205,000	215,000	5%	
4400 - Federal Funding (ARPA)	2,378,117	2,288,133	200,000	-91%	ARPA funding Community Initiatives
4410 · Federal Earmark	-	150,000	1,000,000	567%	Senator Ben Cardin Earmark of \$1M
Total 4400 · Federal Funding	2,378,117	2,438,133	1,200,000		
4500 · State Funding					
4510 · Highway User Revenues	222,026	285,200	327,766	15%	State allocation for roads maintenance
4520 · Police Aid	152,000	300,000	300,000	0%	Annual grant from Governor's Office for Crime Control and Prevention
4550 · State Bond Bill	-	150,000	1,200,000		State Bond Bill for Bostwick
Total 4500 · State Funding	374,026	735,200	1,827,766	149%	
4600 · County Funding					
4620 · County Disposal Fee Rebate	22,484	22,484	22,484	0%	Rebate for using County dumps
4640 · Bank Stock	2,372	2,372	2,372	0%	Fixed amount received annually as part of a 1960's hold harmless agreement
Total 4600 · County Funding	24,856	24,856	24,856	0%	to discontinue taxing bank shares
4700 · Service Charges					
4720 · Local Fines/Fees	13,000	15,000	40,000	167%	Public Safety, Code, parking violations, and impound fees
4730 · Copier Fees	3,000	3,000	3,000	0%	Fees collected for Police Reports and Public Information Act requests
4740 · Fingerprinting	1,000	1,000	1,000	0%	Service offered through Maryland's Criminal Justice Information Service
4780 · Red Light Enforcement	-	-	537,000		Fines generated for red light enforcement
4770 · Automated Traffic Enforcement	1,436,750	1,293,418	1,500,000	16%	Fines generated for automated traffic enforcement
Total 4700 · Service Charges	1,453,750	1,312,418	2,081,000	59%	
4800 · Other Revenues					
4810 · Insurance Reimbursement	35,000	60,000	50,000	-17%	Annual rebate from health insurance and reimbursed costs for insured losses
4820 · Bus Shelter Advertising	-	2,000	-		Revenues remitted to us for advertising contracts on bus shelters
4830 · Property Rental	42,000	42,000	42,000	0%	Rental of Mango Café
4840 · Vehicle Deployment	7,000	7,000	7,000	0%	Payroll deduction for Public Safety take home vehicles
4870 · Misc. Revenues	2,000	2,000	2,000	0%	Misc. receipts which do not fall in any above revenue accounts
4880 · Interest Earned	4,000	80,000	250,000	213%	Interest earned through MD Local Government Investment Pooled accounts
Total 4800 · Other Revenues	90,000	193,000	351,000	82%	
4900 · Restricted Revenues					
4950 - Community Legacy	-	290,000	150,000	-48%	Street lighting project completion
4960 - CDBG Construction Grant	-	-	167,000		
4970 · Other Grants	-	10,000	10,000		COPS Unit donations
Total 4900 · Restricted Revenues	-	300,000	327,000	9%	
4998 · Transfer from Speed Camera Fund Balance		684,999			
4999 · Transfer from Fund Balance	495,234	494,260	575,114	16%	Budget reconciliation to have a balanced budget when expenses > revenues
Total Revenues	10,477,045	12,252,679	12,956,736	6%	

Budgeted Revenues - 3 Year Comparison



Budgeted Expenditures - 3 Year Comparison



Only 12% funds General and Administrative Costs, 88% of budget provides direct services to the Town

**Town of Bladensburg
Mayor and Council FY25 Draft Budget**

	FY23 Budget	FY24 Budget	FY25 Budget	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	48,000	60,008	62,708	4%	Compensation for the Mayor and (4) Council Members
6030 · FICA	3,672	4,591	4,797	4%	7.65% employer tax on total pay
6040 · Health Insurance	37,084	40,468	45,651	13%	Health, Dental, Vision insurance based upon enrollment in plans
6050 · Pension	5,079	6,559	6,854	4%	Contribution to MD State Retirement System
6060 · Workers Comp	2,000	2,000	500	-75%	Required liability insurance
Total 6000 · Compensation	95,835	113,626	120,510	6%	
6145 · Council Business Development	15,000	22,000	26,000	18%	Attendance for meetings and conferences to MML, NLC, PGCMA, AAMA
6160 · Employee Recognition	8,000	8,000	15,000	88%	Staff recognitions, lunches, awards, and Christmas.
6210 · Council Projects	2,500	2,500	2,500	0%	Discretionary funding for local organizations and projects
6225 · Community Grants					
6226 · Fire Department Donation	30,000	30,000	30,000	0%	Annual donation to Bladensburg VFD
6227 · Scholarships		5,000	5,000	0%	New - for Bladensburg students to attend college or vocational school/studies
6225 · Community Grants - Other	12,000	12,000	12,000	0%	\$2,000 grants given on an application basis
Total 6225 · Community Grants	42,000	47,000	47,000	0%	
6230 · Community Events	70,000	66,000	66,000	0%	Events such as Fireworks, Yule Log, Black History Month Celebration, etc.
6235 · Senior Citizen Projects	4,500	4,500	4,500	0%	\$1,500 donation given to the three Senior Housing Communities to fund events
6255 · Town Meetings	4,000	5,000	6,000	20%	Video production and recording of Town meetings and refreshments
6320 · Wireless Communications	4,800	4,800	-	-100%	\$80 monthly cell phone allotment - ceased during FY24
6420 · Computer Expense	-	-	-		
6550 · Insurance - Liability	3,000	3,000	2,000	-33%	Elected official liability insurance through LGIT
6825 · Membership	13,000	13,000	20,000	54%	MML, National League of Cities, PGCMA, Metro Washington Council of Govts., etc.
6835 · Travel			14,000		Travel and accomodations associated with meetings and conferences
Total Expense	262,635	289,426	323,510	12%	

Town of Bladensburg
Town Administrator FY25 Draft Budget

	FY23 Budget	FY24 Budget	FY25 Budget	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	-	150,613	156,760	4%	(1) Town Administrator
6030 · FICA	-	11,522	11,992	4%	7.65% employer tax on total pay
6040 · Health Insurance	-	14,686	24,557	67%	Health, Dental, and Vision insurance based upon enrollment
6050 · Pension	10,575	16,462	17,134	4%	Contribution to MD State Retirement System
6060 · Workers Comp	500	500	500	0%	Required liability insurance
Total 6000 · Compensation	11,075	193,783	210,943	9%	Removed funding in FY23 for vacancy through budget amendment
6110 · Tuition Reimbursement	1,000	1,000	1,000	0%	Continuing Education courses
6140 · Professional Development	4,000	4,000	4,000	0%	Training and leadership conferences (MML, ICMA, etc.)
6255 · Town Meetings	1,000	-	5,000		Reclassified to Mayor and Council budget
6260 · Transportation	43,000	60,000	60,000	0%	Port Towns Call-a- Bus local transportation service
6320 · Wireless Communications	960	960	-	-100%	\$80 monthly cell phone allotment - ceased during FY24
6400 · Computer		-	-		
6560 · Legal	25,000	40,000	40,000	0%	Town Attorney fees and specialized legal counsel as/if needed
6580 · Contractual Services	70,000	100,000	125,000	25%	Lobbyist, Economic Development, HR Consultant, Grant writer, etc.
6810 · Advertising	25,000	30,000	30,000	0%	Quarterly newsletters and promotions
6820 · Website	4,000	4,000	4,000	0%	Website hosting and platform services
6825 · Membership	1,000	1,000	1,000	0%	Annual memberships for professional and trade organizations
6835 · Travel	3,000	3,000	5,000	67%	Per diem and travel costs for attendance to seminars and conferences
Total Expense	189,035	437,743	485,943	11%	

Town of Bladensburg Town Clerk FY25 Draft Budget

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	% inc.	<u>Notes to Line Items</u>
6000 · Compensation					
6010 · Regular Pay	205,920	203,803	255,963	26%	<div style="display: flex; align-items: center;"> <div style="font-size: 2em; margin-right: 5px;">}</div> <div> <p>(1) Clerk</p> <p>(1) Admin Asst.</p> <p>(1) Marketing Coordinator</p> <p>No ARPA funding for FY25</p> </div> </div>
6020 · Overtime	3,000	3,000	10,000	233%	
6030 · FICA	15,980	15,820	20,346	29%	
6040 · Health Insurance	17,700	22,574	29,078	29%	
6050 · Pension	29,376	24,728	27,977	13%	
6060 · Workers Comp	1,000	500	500	0%	
ARPA Funded	-	24,156			
Total 6000 · Compensation	<u>272,976</u>	<u>294,581</u>	<u>343,864</u>	17%	
6110 · Tuition Reimbursement	2,000	2,000	2,000	0%	Continuing Education courses
6140 · Professional Development	3,000	3,000	3,000	0%	Training and leadership conferences
6240 · Memorials	2,000	2,000	2,000	0%	Condolence gifts
6270 · Historic Promotion	2,402	2,402	2,402	0%	Annual dues to Anacostia Trails Heritage Area
6320 · Wireless Communications	1,920	1,920	-	-100%	\$80 monthly cell phone allotment - ceased during FY24
6400 · Computer	-	-	-	0%	
6460 · Software Contract	8,000	10,000	15,000	50%	Annual licensing meeting, PIA, and scanning software
6570 · Equipment Lease	5,000	5,000	8,000	60%	Copier lease and usage costs and postage machine lease
6825 · Membership	500	500	500	0%	Annual memberships for professional and trade organizations
6835 · Travel	1,500	1,500	1,500	0%	Per diem and travel costs for attendance to seminars and conferences
6850 · Office Supplies	8,000	8,000	8,000	0%	Office consumables
6855 · Postage	3,000	2,000	3,000	50%	Town mailings
6880 · Election Costs	3,000	8,000	8,000	0%	Costs for machines and ballots in case of vacancy
6890 · Utilities	6,000	7,000	7,000	0%	30% of electric, water, gas, and sewer for Town Hall, balance to Public Safety
Total Expense	<u>319,298</u>	<u>347,903</u>	<u>404,266</u>	16%	

Town of Bladensburg Finance FY25 Draft Budget

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	% inc.	<u>Notes to Line Items</u>
6000 · Compensation					
6010 · Regular Pay	193,877	198,467	237,792	20%	<div style="display: flex; align-items: center;"> <div style="font-size: 2em; margin-right: 5px;">}</div> <div> <p>(1) Treasurer</p> <p>(1) Accounting Assistant</p> <p>No ARPA funding for FY25</p> </div> </div>
6020 · Overtime	-	1,000	1,000	0%	
6030 · FICA	14,832	15,259	18,191	19%	
6040 · Health Insurance	12,425	10,067	10,821	7%	
6050 · Pension	20,493	24,871	25,991	5%	
6060 · Workers Comp	500	500	500	0%	
ARPA Funded	-	31,310			
Total 6000 · Compensation	<u>242,127</u>	<u>281,474</u>	<u>294,295</u>	5%	
6110 · Tuition Reimbursement	2,000	2,000	4,000	100%	Continuing Education courses
6140 · Professional Development	3,000	2,000	2,000	0%	Training and leadership conferences to MDGFAO, MML, and MACO
6150 · Payroll Service	6,000	6,000	8,000	33%	Fees for payroll service, quarterly and annual tax filings, W-2's, and 1099's
6320 · Wireless Communications	960	960	0	-100%	\$80 monthly cell phone allotment - ceased during FY24
6400 · Computer	-	-	-	0%	
6460 · Software Contract	2,000	2,000	2,500	25%	Annual finance software licensing
6510 · Audit	12,000	17,000	15,000	-12%	Annual audit plus single audit for ARPA funds - 4th year of 4 year contract
6520 · Bank Charges	5,000	5,000	5,000	0%	Banking fees
6530 · Bad Debts	6,000	6,000	8,000	33%	Write-off of uncollectable Personal Property taxes for businesses which closed
6550 · Insurance - Liability	10,000	10,000	10,000	0%	Liability and Umbrella Policies for Town, along with Fidelity and Crimes Coverage
6825 · Membership	500	500	500	0%	Annual memberships for professional and trade organizations
6835 · Travel	1,500	1,000	1,000	0%	Per diem and travel costs for attendance to seminars and conferences
Subtotal	<u>291,087</u>	<u>333,934</u>	<u>350,295</u>	5%	
6950 · Debt Service	134,000	87,000	47,000	-46%	Principal and interest payments for leased body cameras and tasers
Total Expense	<u>425,087</u>	<u>420,934</u>	<u>397,295</u>	-6%	

Town of Bladensburg
Administration Combined (Council, Town Admin., Clerk, Finance)
FY25 Draft Budget

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	447,797	612,891	713,223	16%	Town Administrator, Clerk, Treasurer, and admin staff
6020 · Overtime	3,000	4,000	11,000	175%	Overtime incurred for clerical staff
6030 · FICA	34,484	47,192	55,326	17%	7.65% employer tax on total pay
6040 · Health Insurance	67,209	87,795	110,107	25%	Health, Dental, Vision insurance based upon enrollment in plans
6050 · Pension	65,523	72,620	77,956	7%	Contribution to MD State Retirement System
6060 · Workers Comp	4,000	3,500	2,000	-43%	Required liability insurance
ARPA Funded		55,466			
Total 6000 · Compensation	<u>622,013</u>	<u>883,464</u>	<u>969,612</u>	10%	
6110 · Tuition Remibursement	5,000	5,000	7,000	40%	Continuing Education courses
6140 · Professional Development	25,000	31,000	35,000	13%	Training and leadership conferences
6150 · Payroll Service	6,000	6,000	8,000	33%	Payroll service, tax filings, W-2's, and 1099's
6160 · Employee Recognition	8,000	8,000	15,000	88%	Staff recognitions, lunches, awards, and Christmas.
6210 · Council Projects	2,500	2,500	2,500	0%	Discretionary funding for local organizations and projects
6225 · Community Grants					
6226 · Fire Department Donation	30,000	30,000	30,000	0%	Annual donation to Bladensburg VFD
6227 · Scholarships	0	5,000	5,000	0%	New - for Bladensburg students to attend college or vocational school/studies
6225 · Community Grants - Other	12,000	12,000	12,000	0%	\$2,000 grants given on an application basis
Total 6225 · Community Grants	<u>42,000</u>	<u>47,000</u>	<u>47,000</u>	0%	
6230 · Community Events	70,000	66,000	66,000	0%	Events such as Fireworks, Yule Log, Black History Month Celebration, etc.
6235 · Senior Citizen Projects	4,500	4,500	4,500	0%	\$1,500 donation given to the three Senior Housing Communities to fund events
6240 · Memorials	2,000	2,000	2,000	0%	
6255 · Town Meetings	5,000	5,000	11,000	120%	Refreshments for meetings
6260 · Transportation	43,000	60,000	60,000	0%	Transportation Service
6270 · Historic Promotion	2,402	2,402	2,402	0%	Annual dues to Anacostia Trails Heritage Area
6320 · Wireless Communications	8,640	8,640	-	-100%	Cell phone reimbursement ceased FY24
6400 · Computer	-	-	-		Replacement costs of workstation and peripherals for office
6460 · Software Contract	10,000	12,000	17,500	46%	Licensing costs for meeting, PIA, and accounting software and shredding svc.
6510 · Audit	12,000	17,000	15,000	-12%	Annual audit expenses
6520 · Bank Charges	5,000	5,000	5,000	0%	Banking fees
6530 · Bad Debts	6,000	6,000	8,000	33%	Write-offs of uncollectable Personal Property taxes for businesses which have closed
6550 · Insurance - Liability	13,000	13,000	12,000	-8%	Liability and Umbrella Policies for Town, along with Treasurer bondings
6560 · Legal	25,000	40,000	40,000	0%	Town Attorney fees and Franchise Fee negotiations billed by County
6570 · Equipment Lease	5,000	5,000	8,000	60%	Copier lease and usage costs and postage machine lease
6580 · Contractual Services	70,000	100,000	125,000	25%	Lobbyist fees, HR Consultant, Annexation consultation
6810 · Advertising	25,000	30,000	30,000	0%	Quarterly newsletters and promotions
6820 · Website	4,000	4,000	4,000	0%	Website hosting and platform services
6825 · Membership	15,000	15,000	22,000	47%	Annual memberships for professional and trade organizations
6835 · Travel	6,000	5,500	7,500	36%	Per diem and travel costs for attendance to seminars and conferences
6850 · Office Supplies	8,000	8,000	8,000	0%	Office consumables
6855 · Postage	3,000	2,000	3,000	50%	Town mailings
6880 · Election Costs	3,000	8,000	8,000	0%	Costs for machines and ballots in case of need for special election
6890 · Utilities	6,000	7,000	7,000	0%	30% of electric, water, gas, and sewer for Town Hall, balance to Public Safety
Subtotal	<u>1,062,055</u>	<u>1,409,006</u>	<u>1,550,014</u>	10%	since not metered separately
6950 · Debt Service	134,000	87,000	47,000	-46%	Principal and interest payments for leased body cameras and tasers
Total Expense	<u>1,196,055</u>	<u>1,496,006</u>	<u>1,597,014</u>	7%	

11%

12%

12%

Percent of total budgeted expenditures

FY25 Draft Budget v6.06Admin

**Town of Bladensburg
Public Safety FY25 Draft Budget**

	<u>FY23 Budget</u>	<u>FY24 Total</u>	<u>FY25 Operating</u>	<u>FY25 Traffic</u>	<u>FY25 Total</u>	% inc.	<u>Notes to Line Items</u>
6000 · Compensation							
6010 · Regular Pay	2,696,493	2,980,755	3,409,066	395,726	3,804,792	28%	Funding for: Chief of Police and (30) Law Enforcement Officers (7) Communications/PIO (3) Code Enforcement (2) Cadets part-time (2) Admin. Aide and Executive Asst. (45) Total employees to Public Safety No ARPA funding for FY25
6020 · Overtime	400,000	301,945	330,000	20,000	350,000	16%	
6030 · FICA	231,544	251,127	287,569	30,273	317,842	27%	
6040 · Health Insurance	584,971	618,673	649,684	59,022	708,706	15%	
6050 · Pension	238,347	375,796	372,611	43,253	415,864	11%	
6060 · Workers Comp	225,000	253,023	230,000	20,000	250,000	-1%	
ARPA Funded	433,498	541,694			-		
Total 6000 · Compensation	4,809,853	5,323,013	5,278,930	568,274	5,847,204	10%	
6110 · Tuition Reimbursement	30,000	20,000	20,000		20,000	0%	Reimbursement for new officers to attend training academy.
6120 · Uniforms	77,000	62,000	80,000	-	80,000	29%	Uniforms, new officer bullet proof vests and outer carry vests
6130 · Recruitment	16,000	16,000	16,000		16,000	0%	Background checks, investigations, and psychological evaluations for new hires
6140 · Professional Development	32,000	35,000	35,000	15,000	50,000	43%	Training and leadership opportunities
6160 · Employee Recognition	12,000	4,000	4,000	10,000	14,000	250%	Commendations and recognitions
6230 · Community Events	18,500	20,000	20,000		20,000	0%	NNO, Movie in the Park, Shop w/Cop, Citizens Police Academy, Safe Streets, etc.
6310 · Telephone	27,000	27,000	32,000		32,000	19%	All Town phone services run through Communications
6320 · Wireless Communications	46,000	40,000	60,000		60,000	50%	Mobile Data Terminals on cruisers, T-Mobile hotspots, wireless phones
6330 · Communications Contracts	34,000	38,000	-	40,000	40,000	5%	Licensing and upkeep of mobile radios radio tower
6340 · Interoperability	2,000	-	-		-		Reclassified to Software Contracts
6350 · Internet Access	5,000	7,000	7,000		7,000	0%	Broadband access for Town Hall and for COPS office
6360 · Data Fees	1,500	2,000	-		-		Reclassified to Contractual Services
6420 · Computer Expense	7,561	-		20,000	20,000		Hardware purchases and upgrades
6440 · IT Support	30,000	42,000	60,000	60,000	120,000	186%	Contractual services to manage computers, servers, hardware, and software
6460 · Software Contract	38,545	20,000	15,000	25,000	40,000	100%	Barracuda backup, Trend Micro, SonicWall, LIPDR, Records Management, etc.
6545 · Insurance - Auto	45,000	50,000	50,000		50,000	0%	Insurance on Town vehicles
6550 · Insurance - Liability	55,000	55,000	50,000		50,000	-9%	Police liability
6570 · Equipment Lease	16,000	9,000	10,000	-	10,000	11%	Monthly copier lease and usage charges for (2) copiers and postage meter
6580 · Contractual Services	39,750	65,000	20,000	100,000	120,000	85%	Equifax, Lexis Nexus, storage. Shot Spotter and Grants Mgr. under Speed Camera
6590 · Automated Traffic Enforcement	108,000	100,000	-	125,000	125,000	25%	Automated traffic enforcement service
6620 · Fuel	105,000	100,000	115,000		115,000	15%	Fuel for all Public Safety vehicles
6640 · Vehicle Repairs and Maintenance	40,000	40,000	40,000		40,000	0%	Maintenance and repairs to Public Safety vehicles
6650 · Vehicle Body Repairs	30,000	30,000	25,000		25,000	-17%	Repairs paid for damage to vehicles, less deductible if applicable
6670 · Equipment Maintenance	2,000	3,000	-		-		Radar certification, reclassified to Contractual Services
6680 · Weapon Repairs and Supplies	25,000	23,000	15,000		15,000	-35%	Firearm purchases and ammo for range
6825 · Membership	1,500	1,500	10,000		10,000	567%	Memberships to professional and trade organizations
6835 · Travel	5,000	5,000	8,000		8,000	60%	Lodging and per diem for conferences, trainings, and seminars
6850 · Office Supplies	15,000	15,000	15,000		15,000	0%	Office consumables for Public Safety
6855 · Postage	3,000	3,000	3,000		3,000	-100%	Mailings for investigations, complaints, and tickets
6865 · Supplies	27,844	20,000	20,000		20,000	0%	Vehicle and safety supplies and investigation kits
6870 · K9 Supplies			15,000		15,000		Supplies and veterinarian care
6885 · Finger Printing	1,000	1,000	1,000		1,000	0%	Charges by CJS to perform finger print scans
6890 · Utilities	21,000	26,000	20,000		20,000	-23%	Utilities for Public Safety Office and Police Annex
Subtotal	<u>5,727,053</u>	<u>6,202,513</u>	<u>6,044,930</u>	<u>963,274</u>	<u>7,005,204</u>	13%	
6970 · Capital Outlay							
6975 · Capital Outlay - Speed Camera	414,480	979,418					
6970 · Capital Outlay - Other	<u>150,070</u>	-		<u>300,000</u>	<u>300,000</u>		(4) vehicles outfitted and police radios
Total 6970 · Capital Outlay	564,550	979,418	-	300,000	300,000	-69%	
Total Expense	<u>6,291,603</u>	<u>7,181,931</u>	<u>6,044,930</u>	<u>1,263,274</u>	<u>7,305,204</u>	2%	
			Operations	Traffic Enf.	TOTAL		
ARPA Funded		541,694					
FY 24 Budget w/o ARPA		6,640,237					

**Town of Bladensburg
Public Works FY25 Draft Budget**

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	% inc.	Notes to Line Items
6000 · Compensation					
6010 · Regular Pay	218,158	318,158	410,908	29%	(1) Supervisor (5) F/T Workers (3) P/T Workers No ARPA funding for FY25 and Town Beautification teams
6020 · Overtime	8,000	10,000	10,000	0%	
6030 · FICA	17,104	25,104	32,199	28%	
6040 · Health Insurance	50,282	69,282	86,499	25%	
6050 · Pension	24,224	39,224	44,912	15%	
6060 · Workers Comp	30,000	35,000	40,000	14%	
ARPA Funded	26,332	44,974			
Total 6000 · Compensation	374,100	541,742	624,518	15%	
6110 · Tuition Reimbursement	3,500	3,500	3,500	0%	Education opportunities
6120 · Uniforms	3,000	3,000	4,000	33%	Work and safety gear
6140 · Professional Development	2,000	2,000	2,000	0%	Training and leadership opportunities
6350 · Internet Access	3,000	3,000	3,000	0%	Internet access
6420 · Computer Expense	-	-	-		
6620 · Fuel	20,000	20,000	20,000	0%	Fuel for equipment and Public Safety trucks
6640 · Vehicle Repairs and Maint.	20,000	20,000	20,000	0%	Repairs and upkeep of trucks and attached equipment
6670 · Equipment Maintenance	10,000	10,000	10,000	0%	Repairs and upkeep of mowers and heavy equipment
6710 · Building Maintenance	50,000	50,000	50,000	0%	Repairs and upkeep of all Town facilities
6720 · Grounds Maintenance	30,000	30,000	30,000	0%	Upkeep of grounds around Town buildings, roads, parks, and right of ways
6740 · Street Lights	50,000	50,000	50,000	0%	Lighting costs for Town roads and paths
6750 · Sanitation Contract	300,000	300,000	250,000	-17%	Contracted 2x weekly trash pickup and 1x weekly bulk trash and yard waste
6760 · Landfill Fees	16,000	16,000	15,000	-6%	Disposal costs of street and roadway debris
6770 · Building Supplies	10,000	10,000	12,000	20%	Building consumables - paper towels, water, cleaning supplies, etc.
6790 · Janitorial Services	30,000	30,000	36,000	20%	Contracted service for daily cleaning of Town buildings
6835 · Travel	500	500	500	0%	Costs associated with attending conferences and seminars
6860 · Shop Supplies	3,000	3,000	2,000	-33%	Shop consumables
6890 · Utilities	28,000	28,000	28,000	0%	Electric, water, sewer, and gas for Public Works building and Bostwick
Subtotal	953,100	1,120,742	1,160,518	4%	
6970 · Capital Outlay					
6979 · Highway User Projects	60,000	150,000	150,000		Street repairs funded through Highway User Revenues
6970 · Capital Outlay - Other	58,000	58,000	-		
Total 6970 · Capital Outlay	118,000	208,000	150,000	-28%	
Total Expense	<u>1,071,100</u>	<u>1,328,742</u>	<u>1,310,518</u>	-1%	

**Town of Bladensburg
ARPA FY25 Draft Budget**

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	
6000 · Compensation				
6010 · Regular Pay	433,134	617,422	-	
6030 · Overtime	45,000	49,543		
6030 · FICA	36,565	51,023		
6040 · Health Insurance	12,034	20,975		
6050 · Pension	-	-		
6060 · Workers Comp	20,000	3,171		
Total 6000 · Compensation	546,733	742,134	-	
6120 · Uniforms	3,000	3,000		
6221 · Community Assistance	971,267	500,000		
6222 - Business/Nonprofit Asst.	60,000	250,000	75,000	Development / Redevelopment activities
6223 - Food Assistance	20,000	20,000	30,000	
6224 - Security Camera Reimb.	50,000	50,000		
6220 - Other Community Initiatives	40,000		75,000	\$25K for Green Initiatives, \$25K Senior Programing, \$25K for Boys/Girls Club Programing
6235 · Senior Citizen Projects	3,000	3,000		
6420 · Computer Expense	20,000	20,000		
6580 · Contractual Services	50,000	50,000		
6720 · Grounds Maintenance		50,000		
6865 · Supplies		25,000		
6970 · Capital Outlay	614,117	75,000		
6972 · Long-Term Capital Projects		500,000		
Total Expense	<u>2,378,117</u>	<u>2,288,134</u>	<u>180,000</u>	Expense offset by ARPA revenues received
			<u>20,000</u>	<i>Unapplied TBD</i>
			<u>200,000</u>	<i>Total Estimated ARPA Funds to be expended</i>

**Town of Bladensburg
Profit & Loss Budget Overview**

July 2024 through June 2025

	Administrator	ARPA	Capital Projects	Clerk	Finance	Grants - Restricted	Total Mayor and C...	Total Public Safety	Total Public Works	Revenues	Speed Camera Fund	TOTAL
	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25					
Ordinary Income/Expense												
Income												
4000 · Property Taxes												
4020 · Real Estate Taxes										4,560,000		4,560,000
4040 · Business Personal Property T...										795,000		795,000
4060 · Personal Property Tax - Other										330,000		330,000
Total 4000 · Property Taxes										<u>5,685,000</u>		<u>5,685,000</u>
4100 · Income Tax										650,000		650,000
4200 · Other Local Taxes												
4220 · Admissions and Amusement ...										20,000		20,000
Total 4200 · Other Local Taxes										<u>20,000</u>		<u>20,000</u>
4300 · Licenses and Permits												
4310 · Local Business Licenses										80,000		80,000
4320 · County Traders License										15,000		15,000
4370 · Cable Franchise Fees										120,000		120,000
Total 4300 · Licenses and Permits										<u>215,000</u>		<u>215,000</u>
4400 · Federal Funding												
4410 · Federal Earmark			1,000,000									1,000,000
4400 · Federal Funding - Other										200,000		200,000
Total 4400 · Federal Funding			<u>1,000,000</u>							<u>200,000</u>		<u>1,200,000</u>
4500 · State Funding												
4510 · Highway User Revenues										327,766		327,766
4520 · Police Aid										300,000		300,000
4550 · Bond Bill			1,200,000									1,200,000
Total 4500 · State Funding			<u>1,200,000</u>							<u>627,766</u>		<u>1,827,766</u>
4600 · County Funding												
4620 · County Disposal Fee Rebate										22,484		22,484
4640 · Bank Stock										2,372		2,372
Total 4600 · County Funding										<u>24,856</u>		<u>24,856</u>
4700 · Service Charges												
4720 · Local Fines/Fees										40,000		40,000
4730 · Copier Fees										3,000		3,000
4740 · Fingerprinting										1,000		1,000
4770 · Automated Traffic Enforcement											1,500,000	1,500,000
4780 · Red Light Camera										537,000		537,000
Total 4700 · Service Charges										<u>581,000</u>	<u>1,500,000</u>	<u>2,081,000</u>
4800 · Other Revenues												
4810 · Insurance Reimbursement										50,000		50,000
4830 · Property Rental										42,000		42,000
4840 · Vehicle Deployment										7,000		7,000
4870 · Misc. Revenues										2,000		2,000
4880 · Interest Earned										250,000		250,000
Total 4800 · Other Revenues										<u>351,000</u>		<u>351,000</u>
4900 · Restricted Revenues												
4950 · Community Legacy - Restricted						150,000						150,000
4960 · CDBG Construction Grant						167,000						167,000
4970 · Other Grants						10,000						10,000
Total 4900 · Restricted Revenues						<u>327,000</u>						<u>327,000</u>
4999 · Transfer from Fund Balance										575,114		575,114
Total Income			<u>2,200,000</u>			<u>327,000</u>				<u>8,929,736</u>	<u>1,500,000</u>	<u>12,956,736</u>
Gross Profit			2,200,000			327,000				8,929,736	1,500,000	12,956,736
Expense												
6000 · Compensation												
6010 · Regular Pay	156,760			255,963	237,792		62,708	3,409,066	410,908		395,726	4,928,923
6020 · Overtime				10,000	1,000			330,000	10,000		20,000	371,000
6030 · FICA	11,992			20,346	18,191		4,797	287,569	32,199		30,273	405,367
6040 · Health Insurance	24,557			29,078	10,821		45,651	649,684	86,499		59,022	905,312
6050 · Pension	17,134			27,977	25,991		6,854	372,611	44,912		43,253	538,732
6060 · Workers Comp	500			500	500		500	230,000	40,000		20,000	292,000
Total 6000 · Compensation	<u>210,943</u>			<u>343,864</u>	<u>294,295</u>		<u>120,510</u>	<u>5,278,930</u>	<u>624,518</u>		<u>568,274</u>	<u>7,441,334</u>
6110 · Tuition Reimbursement	1,000			2,000	4,000			20,000	3,500			30,500
6120 · Uniforms								80,000	4,000			84,000
6130 · Recruitment								16,000				16,000
6140 · Professional Development	4,000			3,000	2,000		26,000	35,000	2,000		15,000	87,000
6150 · Payroll Service					8,000							8,000
6160 · Employee Recognition							15,000	4,000			10,000	29,000
6210 · Council Projects							2,500					2,500

**Town of Bladensburg
Profit & Loss Budget Overview**

July 2024 through June 2025

	Administrator	ARPA	Capital Projects	Clerk	Finance	Grants - Restricted	Total Mayor and C...	Total Public Safety	Total Public Works	Revenues	Speed Camera Fund	TOTAL
	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25	Jul '24 - Jun 25					
6220 - Community Initiatives												
6221 - Housing Assistance												75,000
6222 - Business/Non-Profit Assistance		75,000										30,000
6223 - Food Assistance		30,000										95,000
6220 - Community Initiatives - Other		95,000										
Total 6220 - Community Initiatives		200,000										200,000
6225 - Community Grants												
6226 - Fire Department Donation							30,000					30,000
6227 - Scholarships							5,000					5,000
6225 - Community Grants - Other							12,000					12,000
Total 6225 - Community Grants							47,000					47,000
6230 - Community Events							66,000	20,000				86,000
6235 - Senior Citizen Projects							4,500					4,500
6240 - Memorials				2,000								2,000
6255 - Town Meetings		5,000					6,000					11,000
6260 - Transportation	60,000											60,000
6270 - Historic Promotion				2,402								2,402
6310 - Telephone								32,000				32,000
6320 - Wireless Communications								60,000				60,000
6330 - Communications Contracts											40,000	40,000
6350 - Internet Access								7,000	3,000			10,000
6420 - Computer Expense											20,000	20,000
6440 - IT Support								60,000				60,000
6460 - Software Contract				15,000	2,500			15,000			25,000	57,500
6510 - Audit					15,000							15,000
6520 - Bank Charges					5,000							5,000
6530 - Bad Debts					8,000							8,000
6545 - Insurance - Auto								50,000				50,000
6550 - Insurance - Liability					10,000		2,000	50,000				62,000
6560 - Legal	40,000											40,000
6570 - Equipment Lease				8,000				10,000				18,000
6580 - Contractual Services	125,000							20,000			100,000	245,000
6590 - Automated Traffic Enforcement											125,000	125,000
6620 - Fuel								115,000	20,000			135,000
6640 - Vehicle Repairs and Maintenance								40,000	20,000			60,000
6650 - Vehicle Body Repairs								25,000				25,000
6670 - Equipment Maintenance									10,000			10,000
6680 - Weapon Repairs and Supplies								15,000				15,000
6710 - Building Maintenance									50,000			50,000
6720 - Grounds Maintenance									30,000			30,000
6740 - Street Lights									50,000			50,000
6750 - Sanitation Contract									250,000			250,000
6760 - Landfill Fees									15,000			15,000
6770 - Building Supplies									12,000			12,000
6790 - Janitorial Services									36,000			36,000
6810 - Advertising	30,000											30,000
6820 - Website	4,000											4,000
6825 - Membership	1,000			500	500		20,000	10,000				32,000
6835 - Travel	5,000			1,500	1,000		14,000	8,000	500			30,000
6850 - Office Supplies				8,000				15,000				23,000
6855 - Postage				3,000				3,000				6,000
6860 - Shop Supplies									2,000			2,000
6865 - Supplies								20,000				20,000
6870 - K9 Supplies								15,000				15,000
6880 - Election Costs				8,000								8,000
6885 - Finger Printing								1,000				1,000
6890 - Utilities				7,000				20,000	28,000			55,000
6900 - Grants - Restricted												
6920 - Community Legacy						150,000						150,000
6930 - CDBG						167,000						167,000
6935 - Other Grants						10,000						10,000
Total 6900 - Grants - Restricted						327,000						327,000
Total Expense	485,943	200,000		404,266	350,295	327,000	323,510	6,044,930	1,160,518		963,274	10,259,736
Net Ordinary Income	-485,943	-200,000	2,200,000	-404,266	-350,295		-323,510	-6,044,930	-1,160,518	8,929,736	536,726	2,697,000
Other Income/Expense												
Other Expense												
6950 - Debt Service					47,000							47,000
6970 - Capital Outlay												
6972 - Long Term Capital Projects			2,200,000									2,200,000
6979 - Highway User Projects								150,000				150,000
6970 - Capital Outlay - Other										300,000		300,000
Total 6970 - Capital Outlay			2,200,000					150,000		300,000		2,650,000
Total Other Expense			2,200,000		47,000			150,000		300,000		2,697,000
Net Other Income			-2,200,000		-47,000			-150,000		-300,000		-2,697,000
Net Income	-485,943	-200,000		-404,266	-397,295		-323,510	-6,044,930	-1,310,518	8,929,736	236,726	

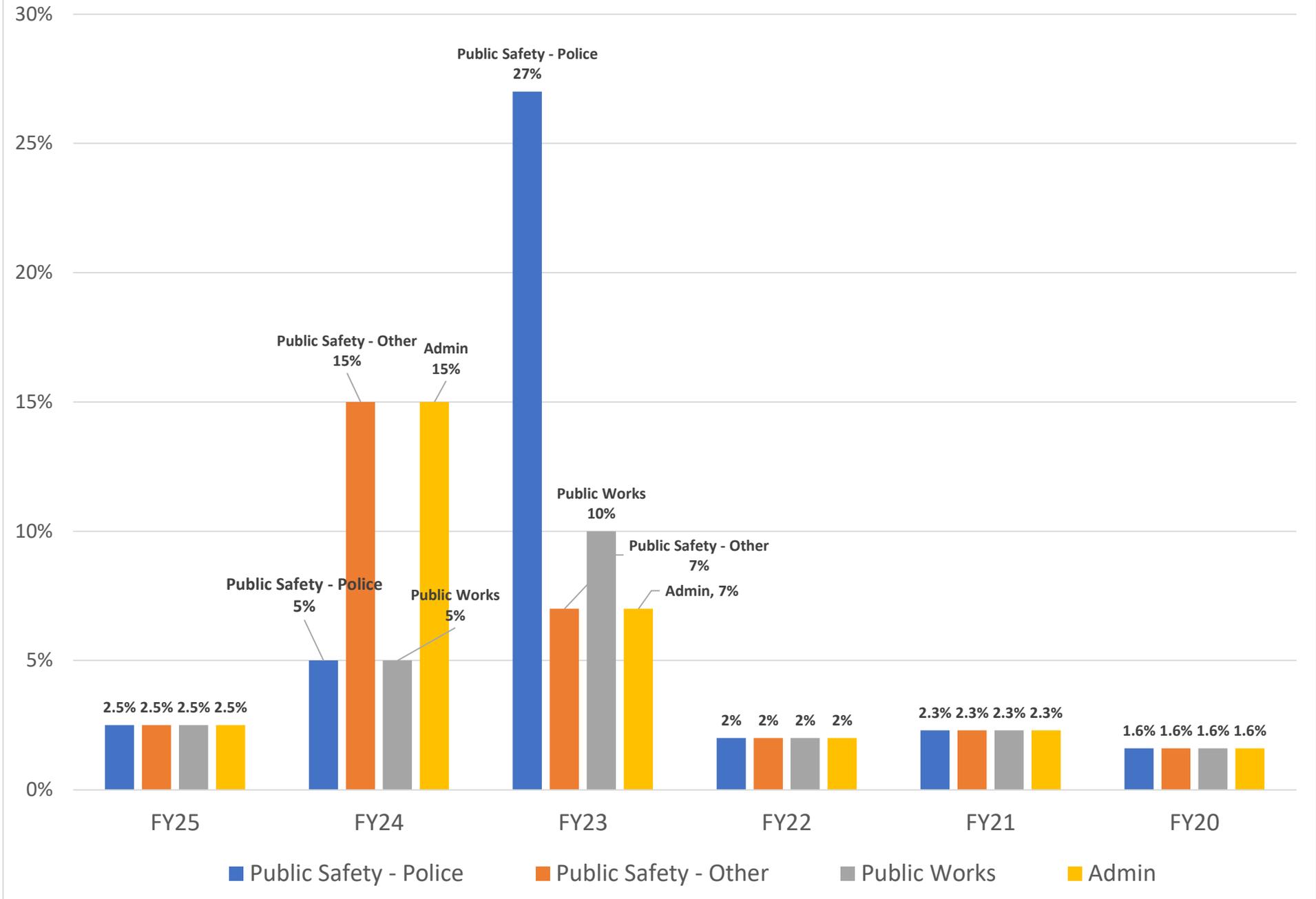
Budget Overview 3 Year Comparison

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>
Ordinary Income/Expense			
Income			
4000 · Property Taxes			
4020 · Real Estate Taxes	4,044,062	4,179,813	4,560,000
4040 · Business Personal Property Tax	775,000	1,045,000	795,000
4060 · Personal Property Tax - Other			330,000
Total 4000 · Property Taxes	<u>4,819,062</u>	<u>5,224,813</u>	<u>5,685,000</u>
4100 · Income Tax	600,000	600,000	650,000
4200 · Other Local Taxes			
4220 · Admissions and Amusement Tax	<u>32,000</u>	<u>40,000</u>	<u>20,000</u>
Total 4200 · Other Local Taxes	32,000	40,000	20,000
4300 · Licenses and Permits			
4310 · Local Business Licenses	80,000	80,000	80,000
4320 · County Traders License	10,000	15,000	15,000
4370 · Cable Franchise Fees	<u>120,000</u>	<u>110,000</u>	<u>120,000</u>
Total 4300 · Licenses and Permits	210,000	205,000	215,000
4400 · Federal Funding			
4410 · Federal Earmark		150,000	1,000,000
4400 · Federal Funding - Other	<u>2,378,117</u>	<u>2,288,133</u>	<u>200,000</u>
Total 4400 · Federal Funding	2,378,117	2,438,133	1,200,000
4500 · State Funding			
4510 · Highway User Revenues	222,026	285,200	327,766
4520 · Police Aid	152,000	300,000	300,000
4550 · Bond Bill		<u>150,000</u>	<u>1,200,000</u>
Total 4500 · State Funding	<u>374,026</u>	<u>735,200</u>	<u>1,827,766</u>
4600 · County Funding			
4620 · County Disposal Fee Rebate	22,484	22,484	22,484
4640 · Bank Stock	<u>2,372</u>	<u>2,372</u>	<u>2,372</u>
Total 4600 · County Funding	24,856	24,856	24,856
4700 · Service Charges			
4720 · Local Fines/Fees	13,000	15,000	40,000
4730 · Copier Fees	3,000	3,000	3,000
4740 · Fingerprinting	1,000	1,000	1,000
4760 · Reimbursements			
4770 · Automated Traffic Enforcement	1,436,750	1,293,418	1,500,000
4780 · Red Light Camera			<u>537,000</u>
Total 4700 · Service Charges	<u>1,453,750</u>	<u>1,312,418</u>	<u>2,081,000</u>
4800 · Other Revenues			
4810 · Insurance Reimbursement	35,000	60,000	50,000
4820 · Bus Shelter Advertising		2,000	
4830 · Property Rental	42,000	42,000	42,000
4840 · Vehicle Deployment	7,000	7,000	7,000
4860 · Loan Repayment			
4870 · Misc. Revenues	2,000	2,000	2,000
4880 · Interest Earned	<u>4,000</u>	<u>80,000</u>	<u>250,000</u>
Total 4800 · Other Revenues	90,000	193,000	351,000
4900 · Restricted Revenues			
4910 · ARPA Funded Projects			
4950 · Community Legacy - Restricted			150,000
4960 · CDBG Construction Grant		290,000	167,000
4970 · Other Grants			10,000

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>
4900 · Restricted Revenues - Other		10,000	
Total 4900 · Restricted Revenues		300,000	327,000
4998 · Transfer from Speed Camera Fund		684,999	
4999 · Transfer from Fund Balance	495,234	494,260	575,114
Total Income	<u>10,477,045</u>	<u>12,252,679</u>	<u>12,956,736</u>
Expense			
6000 · Compensation			
6010 · Regular Pay	3,795,582	4,529,227	4,928,923
6020 · Overtime	456,000	365,488	371,000
6030 · FICA	319,697	374,445	405,367
6040 · Health Insurance	714,496	796,725	905,312
6050 · Pension	328,094	487,640	538,732
6060 · Workers Comp	279,000	294,694	292,000
Total 6000 · Compensation	<u>5,892,869</u>	<u>6,848,219</u>	<u>7,441,334</u>
6110 · Tuition Reimbursement	38,500	28,500	30,500
6120 · Uniforms	83,000	68,000	84,000
6130 · Recruitment	16,000	16,000	16,000
6140 · Professional Development	59,000	68,000	87,000
6150 · Payroll Service	6,000	6,000	8,000
6160 · Employee Recognition	20,000	12,000	29,000
6200 · Community			
6210 · Council Projects	2,500	2,500	2,500
6220 · Community Initiatives			
6221 · Housing Assistance	971,267	500,000	
6222 · Business/Non-Profit Assistance	60,000	250,000	75,000
6223 · Food Assistance	20,000	50,000	30,000
6224 · Monitoring	50,000	20,000	
6220 · Community Initiatives - Other	40,000		95,000
Total 6220 · Community Initiatives	<u>1,141,267</u>	<u>820,000</u>	<u>200,000</u>
6225 · Community Grants			
6226 · Fire Department Donation	30,000	30,000	30,000
6227 · Scholarships		5,000	5,000
6225 · Community Grants - Other	12,000	12,000	12,000
Total 6225 · Community Grants	<u>42,000</u>	<u>47,000</u>	<u>47,000</u>
6230 · Community Events	88,500	86,000	86,000
6235 · Senior Citizen Projects	7,500	7,500	4,500
6240 · Memorials	2,000	2,000	2,000
6255 · Town Meetings	5,000	5,000	11,000
6260 · Transportation	43,000	60,000	60,000
6270 · Historic Promotion	2,402	2,402	2,402
6310 · Telephone	27,000	27,000	32,000
6320 · Wireless Communications	54,640	48,640	60,000
6330 · Communications Contracts	34,000	38,000	40,000
6340 · Interoperability	2,000		
6350 · Internet Access	8,000	10,000	10,000
6360 · Data Fees	1,500	2,000	
6400 · Computer			
6420 · Computer Expense	27,561	20,000	20,000
6440 · IT Support	30,000	42,000	120,000
6460 · Software Contract	48,545	32,000	57,500
6510 · Audit	12,000	17,000	15,000

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>
6520 · Bank Charges	5,000	5,000	5,000
6530 · Bad Debts	6,000	6,000	8,000
6540 · Insurance - Other			
6545 · Insurance - Auto	45,000	50,000	50,000
6550 · Insurance - Liability	68,000	68,000	62,000
6560 · Legal	25,000	40,000	40,000
6570 · Equipment Lease	21,000	14,000	18,000
6580 · Contractual Services	159,750	215,000	245,000
6590 · Automated Traffic Enforcement	108,000	100,000	125,000
6620 · Fuel	125,000	120,000	135,000
6640 · Vehicle Repairs and Maintenance	60,000	60,000	60,000
6650 · Vehicle Body Repairs	30,000	30,000	25,000
6670 · Equipment Maintenance	12,000	13,000	10,000
6680 · Weapon Repairs and Supplies	25,000	23,000	15,000
6710 · Building Maintenance	50,000	50,000	50,000
6720 · Grounds Maintenance	30,000	80,000	30,000
6740 · Street Lights	50,000	50,000	50,000
6750 · Sanitation Contract	300,000	300,000	250,000
6760 · Landfill Fees	16,000	16,000	15,000
6770 · Building Supplies	10,000	10,000	12,000
6790 · Janitorial Services	30,000	30,000	36,000
6810 · Advertising	25,000	30,000	30,000
6820 · Website	4,000	4,000	4,000
6825 · Membership	16,500	16,500	32,000
6835 · Travel	11,500	11,000	30,000
6850 · Office Supplies	23,000	23,000	23,000
6855 · Postage	6,000	5,000	6,000
6860 · Shop Supplies	3,000	3,000	2,000
6865 · Supplies	27,844	45,000	20,000
6870 · K9 Supplies			15,000
6880 · Election Costs	3,000	8,000	8,000
6885 · Finger Printing	1,000	1,000	1,000
6890 · Utilities	55,000	61,000	55,000
6900 · Grants - Restricted			
6920 · Community Legacy			150,000
6930 · CDBG		290,000	167,000
6935 · Other Grants			10,000
6900 · Grants - Restricted - Other		10,000	
Total 6900 · Grants - Restricted		<u>300,000</u>	<u>327,000</u>
Total Expense	<u>9,046,378</u>	<u>10,103,261</u>	<u>10,259,736</u>
Net Ordinary Income	1,430,667	2,149,418	2,697,000
Other Income/Expense			
Other Expense			
6950 · Debt Service	134,000	87,000	47,000
6970 · Capital Outlay			
6972 · Long Term Capital Projects		800,000	2,200,000
6979 · Highway User Projects	60,000	150,000	150,000
6970 · Capital Outlay - Other	<u>1,236,667</u>	<u>1,112,418</u>	<u>300,000</u>
Total 6970 · Capital Outlay	<u>1,296,667</u>	<u>2,062,418</u>	<u>2,650,000</u>
Total Other Expense	<u>1,430,667</u>	<u>2,149,418</u>	<u>2,697,000</u>
Net Income	<u>-</u>	<u>-</u>	<u>-</u>

Town of Bladensburg COLA History



FY25 Authorized Strength	Salary Range		
	<i>FTE Count</i>	<i>Low</i>	<i>High</i>
Town Administration			
Town Administrator	1	122,512	190,590
Treasurer	1	121,576	189,030
Clerk	1	80,523	139,506
Finance Clerk	1	56,784	88,650
Marketing Specialist	1	49,941	78,125
Admin Asst.	<u>1</u>	51,958	74,173
Subtotal Administration	6		
Public Safety			
Chief of Police	1	131,477	204,526
Deputy Chief	1	120,058	186,826
Lieutenant	2	97,490	151,736
Sergeant	6	84,677	131,851
Corporal	6	77,147	120,245
Police Officer	15	69,285	108,139
Communications Superv./PIO	1	54,226	84,760
Communications	6	54,226	84,760
Code Supervisor	1	73,733	114,026
Code Enforcement	2	57,616	89,960
Police Aide	1	57,179	89,253
Chief Exec. Asst.	1	57,179	89,253
Cadet - (2 part-time)	<u>1.5</u>	28,783	28,783
Subtotal Public Safety	44.5		
Public Works			
Public Works Supervisor	1	66,331	103,438
Public Works 2	1	50,482	78,894
Public Works 1	3	44,158	69,160
Public Works 1 (3-Part Time)	<u>2.25</u>	44,158	69,160
Subtotal Public Works	7.25		
Total All Town	<u>57.75</u>		