

July 15, 2025

Mrs. Michelle Bailey Hedgepeth
Executive Director
Town of Bladensburg
4229 Edmonston Road
Bladensburg, Maryland 20710

RE: Proposed CDBG Project – Roadway Projects: 51st, 52nd and 54th Place

Dear Mrs. Bailey Hedgepeth:

The Town of Bladensburg Community Development Block Grant (CDBG) application for the above-referenced project has been recommended for funding for Program Year (PY) 51 in the amount of \$188,750.00. This recommended amount is contingent upon the U.S. Department of Housing and Urban Development's (HUD's) approval of the Prince George's County Fiscal Year (CFY) 2026 Annual Action Plan (AAP).

In preparation of the CDBG Operating Agreement, your Agency must submit the enclosed Project Revision form to include the following:

- Scope¹ Budget²
- Activity Schedule
- Certificate of Liability or Local Government Insurance Trust (LGIT); and
- Worker's Compensation Insurance

Please note that the above-referenced forms must be submitted to the Prince George's County Department of Housing and Community Development (DHCD) **no later than Monday, July 28, 2025.**

For your convenience, an electronic version of the Project Revision form is enclosed.

¹ The Project scope as identified in the Sub-Recipient's CDBG application cannot be changed. However, the scope can be reduced (ex. Reducing the number of persons to be served) based on the funding level.

² The budget must only include eligible expenses and cannot exceed the CDBG award amount.



Once your Project Revision form has been received, DHCD will proceed with the next steps, which is drafting a CDBG Operating Agreement for your review and signature. Please be advised that the CDBG Operating Agreement must be executed by all required parties, including Prince George's County, before your Agency can begin to receive reimbursements for eligible activities undertaken after July 1, 2025.

Additionally, reimbursements are contingent upon the completion of an environmental review with findings satisfactory to the Director. Please note that for a federally assisted project, you may not expend any funds, whether from a private, County, State or Federal source, prior to approval of the environmental review or release of funds by HUD, if necessary. Further, the above-referenced funding recommendation and any subsequent reimbursement are contingent upon the U.S. Department of Housing and Urban Development (HUD)'s approval of the County's Fiscal Year (FY) 2026 Annual Action Plan. Lastly, DHCD reserves the right to modify your Agency's proposed budget to ensure that all itemized costs are allowable under applicable CDBG regulations.

If you have any questions or require additional information, please do not hesitate to contact my office at (301) 883-6511 or Lorraine Curtis, CDBG Contract Administrator, DHCD at (301) 883-5572 or via email at lecurtis@co.pg.md.us. We look forward to working with you.

Sincerely,



Hager Franklin
Senior Advisor to the Director, DHCD

Enclosures

cc: Ashley Johnson-Hare, Deputy Director, DHCD
LeShann Murphy, CDBG Program Manager, DHCD
Adedamola George, Esq., Senior Compliance Officer, DHCD
Lorraine Curtis, CDBG Contract Administrator, DHCD



**Prince George's County, Maryland
Department of Housing and Community Development
Community Development Block Grant
Program Year 51
Project Revision Form**

Name of Submitting Organization: Town of Bladensburg

Project Title: PY 51 Roadways 51st, 52nd, and 54th Place

Revised Project Description (Scope of Services):

Town of Bladensburg requests funding for street improvements for paving/ overlay repairs that need to be undertaken on the following streets;

- 51st Street • 52nd Street • 54th Place

These repairs directly impact Bladensburg residents and enhance their ability to navigate the community. The targeted roads are heavily traveled and in need of replacement, and the improvements support the County's objective of maintaining high-quality infrastructure and providing critical transportation connections. This will include some engineering costs for the projects.

NOTE: If this project involves construction activity, the Operating Agency (O/A) will contact their CDBG Project Manager prior to beginning the bid process. The O/A may not begin project activity until a pre-construction conference is held with the appropriate CDBG staff person.

Revised Project Budget:

Line Item	CDBG Cost \$	Name of Non-CDBG Funding Sources	Type of Non-CDBG Funding Sources (Example: Federal, State, Local, Private and/or Other) ¹	Non- CDBG Funds \$
Engineering	10,000	Town	Local	10,000
Roadways and Materials	178,500			
Total CDBG Costs:	188,500			
Total Other Non- federal Funds:				10000
Total Project Budget:				198,500

³Please note that this information related to the name of the source, type and dollar amount of matching funds has been requested by HUD and is necessary in order to proceed with the submission and approval of your proposed activity in HUD's Integrated Disbursement and Information System (IDIS).


Revised Estimated Activities Schedule:

ACTIVITY	START DATE	COMPLETION DATE
Council Approval and Budget Adjustment – September 8, 2025	July 1, 2025	September 30, 2025
Engineering Work	October 1, 2025	December 31, 2025
RFP for Roadway Development	January 1, 2026	March 30, 2026
RFP Release	April 1, 2026	June 30, 2026
Bid Award and Construction	July 1, 2026	September 30, 2026
Project Closeout	October 1, 2026	December 31, 2026

Projected Quarterly Drawdown Schedule

Fiscal Year	1 st Quarter Jul – Sept	2 nd Quarter Oct – Dec	3 rd Quarter Jan – Mar	4 th Quarter Apr - Jun
2024 - 2025	\$0	\$0	\$0	\$0
2025 - 2026	0	10,000	0	188,500

Signature of Executive Director, Chief Executive Officer or Municipal Official authorizing these revisions:

Name:  Date July 17, 2025

Title: Michelle Bailey Hedgepeth, Town Administrator