



## Agenda Item Summary Report

**Meeting Date:**  
September 8, 2025

**Submitted by:**  
Regine Watson, Town Clerk/ Asst. Town Admin  
Purnell Hall, Public Works Supervisor

**Item Title: CONTRACT APPROVAL:** Approval for a Contract with Calvert Ready Mix, an amount not to exceed \$50,560.14 for Sidewalk and Curb Repairs using CDBG PY 50 Funds on Upshur Street.

**CONTRACT APPROVAL: Approval of a contract with Calvert Ready Mix, an amount not to exceed \$50,560.14 for sidewalk and curb Repairs using CDBG PY 50 Funds on Taussig Road.**

**Work Session Item [X ]**  
**Council Meeting Item [X]**

**Documentation Attached:**  
RFP & Map  
Quotes & Bid

### Recommended Action:

Staff recommends the passage of this contract and allowing the Town Administrator to implement this project.  
The Town recommends the lowest and most responsive bidder.

### Item Summary:

The Town issued a bid for sidewalk, curb, and gutter repairs on Upshur. Due to the escalating nature of materials and contractor costs, the Town decided to split up the full CDBG PY 50 Project and bid each street separately to gauge the new market due to some commodity pricing fluctuations.

A Bid Sheet and specifications were released on July 15, 2025. Bidders were given an opportunity to visit the site, and the town received 9 bids.

Below is a listing of bidders and prices:

Bidder	Price
Dir Construction Inc	\$105,631.00
Calvert Ready Mix & Concrete Supplies LLC	\$50,560.14
J. Villa Construction Inc	\$97,700.00
County Welding	\$15,967.00
Ox Construction	\$118,289.00
INL Construction, LLC	\$74,433.00

The Town recommends Calvert Ready Mix & Concrete Supplies LLC as the lowest, most responsive, and responsible bidder. The Town will release another RFP later in the summer for any remaining work. Since these are federal funds, bidders must comply with Federal standards and requirements.

The Town Clerk/ Asst. Town Administrator and Public Works Supervisor can answer questions on this project.

**Budgeted Item:** Yes [ X ] No [ ] NA  
**Budgeted Amount:** \$245,000 CDBG Funding  
**One-Time Cost:** NA  
**Ongoing Cost:** NA

**Continued Date:**

**Council Priority:** Yes [ ] No [ ]

**Approved Date:**