



Agenda Item Summary Report

Meeting Date:
April 14, 2025

Submitted by:
Michelle Bailey Hedgepeth, Town Administrator
Vito Tinelli, Town Treasurer

Item Title: RESOLUTION 19-2025 | A RESOLUTION RECOGNIZING ADMINISTRATIVE PROFESSIONALS WEEK, APRIL 20-26, 2025

Resolution 19-2025: *A RESOLUTION RECOGNIZING ADMINISTRATIVE PROFESSIONALS WEEK, APRIL 20-26, 2025*

Work Session Item [X]
Council Meeting Item [X]

Documentation Attached:
Resolution

Recommended Action:

Staff recommends the passage of this support resolution.

Item Summary:

This is an annual resolution celebrating Administrative Professionals in the Town of Bladensburg.

The Resolution has the following highlights:

- The Town of Bladensburg recognizes the invaluable contributions of administrative professionals who serve in various capacities, ensuring that workplaces run efficiently and smoothly.
- Administrative Professionals Week is observed annually during the last week of April to acknowledge and celebrate the dedication, hard work, and essential support provided by administrative professionals in both public and private sectors.
- Administrative professionals are the backbone of organizations, providing critical support, managing operations, and facilitating communication within and between departments.

This resolution shall take effect immediately upon its passage.

Staff will answer any questions.

Budgeted Item: Yes [] No [] NA
Budgeted Amount:
One-Time Cost: NA
Ongoing Cost: NA

Continued Date:

Council Priority: Yes [] No []

Approved Date: