

A Memorandum of Understanding (MOU) between Aman Memorial Trust (Aman Trust) and the Town of Bladensburg (Town) regarding the Bostwick House Request for Proposal for Architectural and Engineering Services and payments to Architects.

Whereas, in Fall 2023 – January 2024, the Aman Trust and the Town of Bladensburg jointly issued a Request for Proposal (RFP) for Architectural and Engineering Services to evaluate and develop plans to reuse the Bostwick House as an Events venue; and,

Whereas, Aman Trust and the Town jointly conducted interviews with firms in 2024 and selected Encore Sustainable Architects as the most qualified firm for the project.

Whereas, the Town of Bladensburg and Aman Trust have collaborated effectively on similar projects with past restoration projects, with Aman Trust acting as project manager, overseeing billing, and providing technical assistance; and,

Whereas, the Urban Land Institute (ULI) Technical Assistance Panel convened in April 2024, and its findings will inform Aman Trust and Encore Sustainable Architects in shaping the long-term vision for the Bostwick House site; and,

Whereas, the Aman Trust has agreed to enter into a contract with Encore Sustainable Architects and Cawood Architecture to perform project management services for no fee with the Town; and,

Whereas, the Town will pay invoices up to a total of **\$200,000** over the contract's duration to Aman Trust or directly to Encore Sustainable Architect and others for expenses related to engineering, architectural, and design services; and,

Whereas, Funding for this project will be reimbursed to the Town of through the reimbursement of approved expenses to the Bond Bill 2022 from the State of Maryland, Department of General Services (DGS), designated for Bostwick House's rehabilitation; and,

Whereas, the Town will act on and pay all invoices approved by Aman Trust from Encore Sustainable Architects and others within a period of 30 days of receipt; and,

Whereas, the Aman Trust or the Town cannot unilaterally extend or expand the **cost of the scope of the project** without the mutual agreement, and approval of the Town Council; and,

Whereas, the Town of Bladensburg will provide feedback to Aman Trust on project issues, and both parties retain the option to mutually terminate the contract with Encore Sustainable Architects and others, if performance expectations are not met; and,

Whereas, the Aman Trust and Encore Sustainable Architects and others will provide all billing and copies of work products (Reports, surveys, drawings, 3D images, and plans) to the Town of Bladensburg, Attn: Town Clerk, and email copies to clerk@bladensburgmd.gov – mailing address 4229 Edmonston Road, Bladensburg MD 20710; and,

Therefore, the parties agree that, through this Memorandum of Understanding (MOU), the Town of Bladensburg and The Aman Memorial Trust will work jointly on the contract with Encore Sustainable Architects and others on this ____ day of July 2024.

This MOU formalizes the partnership and commitments to the Aman Trust and the Town regarding Encore Sustainable Architects and others' evaluation and study of Bostwick House.

Mayor Takisha James
Town of Bladensburg, Maryland

Officer
Aman Memorial Trust

Witness:

Print Name: _____