



Agenda Item Summary Report

Meeting Date: July 15, 2024	Submitted by: Michelle Bailey Hedgepeth, Town Administrator
Item Title: A Memorandum of Understanding (MOU) between Aman Memorial Trust (Aman Trust) and the Town of Bladensburg (Town) regarding the Bostwick House Request for Proposal for Architectural and Engineering Services and payments to Architects.	
Approval of a Memorandum of Understanding between Aman Memorial Trust (Aman Trust) and the Town of Bladensburg (Town) regarding the Bostwick House Request for Proposal for Architectural and Engineering Services and payments to Architects.	
Work Session Item [X] Council Meeting Item [X]	Documentation Attached: Memorandum of Understanding Summary of Bidder – Cawood
Recommended Action:	
Approve MOU with Aman Trust so that the town can start the site study process in an amount not to exceed \$200,000.	
Item Summary: This MOU formalizes the partnership and commitments to the Aman Trust and the Town regarding Encore Sustainable Architects and others' evaluation and study of Bostwick House. The Aman Memorial Trust and Town have been working cooperatively on this project, and Aman Trust issued an RFP in Fall 2023. The Town has participated in the analysis and selection process with the Aman Trust, and entering into this agreement will help expedite it so that the planning work can take place to obtain more funding for the site. The Aman Trust has agreed to assist in project management, and the Town will use Bond Bill 2022 proceeds not to exceed \$200,000 to pay contract-related fees. The Town Administrator will be able to answer questions from the Council on this matter.	
Budgeted Item: Yes [X] No [] NA Budgeted Amount: 200,0000 One-Time Cost: NA Ongoing Cost: NA	Continued Date:
Council Priority: Yes [] No []	Approved Date: