

COUNCIL OF THE TOWN OF BLADENSBURG
WORK SESSION MINUTES
June 10, 2024, 5:30 PM

CALL TO ORDER

Mayor James called the meeting to order at 5:32 PM.

APPROVAL OF AGENDA

Moved by CM Dixon, seconded by CM Brown. No comments or questions. Passed 5-0

APPROVAL OF MINUTES

April 8, 2024, Special Work Session Minutes, Moved by CM Dixon, seconded by CM McBryde. The motion was passed 5-0.

May 13, 2024, Special Work Session Minutes, Moved by CM Dixon, seconded by CM Blount. The motion was passed 5-0.

COUNCIL WORK SESSION ITEMS:

FINANCIAL BUSINESS:

1. Proposed FY 2025 Budget

Town Administrator Bailey-Hedgepeth gave a budget overview. This recap of the proposed FY 2025 included a discussion of new information added to the budget documents, including full-time staffing equivalents and salary ranges.

Revenue projections and adjustments based on property taxes, grants, and other sources were reviewed. The presentation also discussed departmental expenses and anticipated increases.

Town Treasurer Mr. Tinelli discussed grants, revenues, and fund balance transfers. He also discussed ARPA funds and fire donation funds.

NEW BUSINESS:

A. Resolution 13-2024: Resolution of Support for the Town of Bladensburg's Application for the State and Local Cybersecurity Grant Program (SLCGP)

Staff provided an overview of the new grant funding. In June, the town administrator will apply for funds to purchase a two-year subscription to ThreatBlocker Software.

B. Resolution 14-2024: Resolution of Support for the Application of Funds for the Department of Community Economic Development Grant Programs (DCHD)

Staff provided an overview of the new grant funding. In June, the town administrator will apply for a Commercial Façade Program to support the Town's Business Community.

C. Approval of Services Contract with Gordian using the State of Maryland Bidding Exception

Staff provided an overview of the company and the State of Maryland Bidding Exception. Staff will seek approval of a contract with Gordian for general services and project management.

D. Approval of Proposed Town Council Meeting Schedule for July and August 2024

There was a discussion on the council meeting schedule for July and August. Staff proposed moving the July meeting to July 15 due to the 4th of July holiday. They also asked the Council to consider taking an August recess.

E. Approval of Contract with Lighting Maintenance Incorporated for 57th Avenue Lighting Project using DCHD and Highway User Funds

Staff provided an overview of the project scope and location on 57th Avenue. This longstanding project was bid out this spring. The scope had to be narrowed due to a lack of funding for the 40 light poles that were proposed. The project will be phased moving forward.

F. Approval for a Contract to complete Sidewalk work with Alcoa Concrete & Masonry, an amount not to exceed \$70,096.00, using CBDG Funds from PY 48R

Staff provided an overview of the project scope and location on 57th Avenue near Emerson House. The projects were split and provided to the lowest bidder. The Town will be using re-purposed CBDG funds obtained in Fall 2023.

G. Approval for a Contract with E & R Services for Asphalt and Repaving Services in an amount not to exceed \$68,983.20 – Upshur Street Project PY 48R CBDG

Staff provided an overview of the project scope and location for milling asphalt on Upshur Street. The projects were split and provided to the lowest bidder. The Town will be using re-purposed CBDG funds obtained in Fall 2023.

H. America In Bloom (Information Only)

The staff has prepared the final community profile for America in Bloom for Council review. The Town got several great ideas from the visit of the advisors on June 3-4

I. Annual Community Grant Process (Information)

Town staff will provide the Council with the community grant applications to the council for approval at the July meeting.

ADJOURNMENT

Mayor James moved to adjourn. CM McBryde moved the motion, which was seconded by CM Dixon. The motion was passed 5-0. The meeting was adjourned at 6:47 PM.