



## Agenda Item Summary Report

**Meeting Date:** December 8, 2025

**Submitted by:**

Purnell Hall, Public Works Supervisor  
Michelle Bailey Hedgepeth, Town Administrator

**Item Title: Emergency Ordinance 11-2026:** Approval of a budget adjustment and authorization for the Administrator to purchase a 2025 Chevrolet Truck and Plow to come from Highway User Funds proceeds in an amount not to exceed \$63,283.

**Emergency Ordinance 11-2026:** Approval of a budget adjustment and authorization for the Administrator to purchase a 2025 Chevrolet Truck and Plow to come from Highway User Funds proceeds in an amount not to exceed \$63,283.

**Work Session Item [X ]**  
**Council Meeting Item [X]**

**Documentation Attached:**

Quotations  
Vehicle Specifications  
11-2026 Ordinance

**Recommended Action:**

Council Approval is required for the Town Administrator to make this purchase using Highway User Funds.

**Item Summary:** This will allow the Public Work Department to replace one truck in it aging fleet to provide a new vehicle for all-year use and assist in the plowing and clearing of snow on Town Streets before the upcoming winter season

In evaluating this purchase, the Town contacted Criswell, who provided Montgomery County Bid Pricing for a **2025 Chevrolet 3500 SRW W/T - 4WD Crew Cab Gas Engine.**

Company	Product/ Shipping	Total Price
<b>Criswell – Fleet Sales</b>	2025 Chevrolet SRW W/T 4WD Crew Cabin	\$56,443
<b>S &amp; S Performance Auto</b>	Pro Plus Ultra Mount	\$6,840
<b>Total</b>		\$63,283.00

Staff will be available to answer any questions about this matter.

**Budgeted Item:** Yes [ ] No [X]

**Budgeted Amount:** \$63,283.00

**One-Time Cost:** Yes

**Ongoing Cost:**

**Council Priority:** Yes [ ] No [ ]

**Continued Date:**

**Approved Date:**