



TOWN OF BLADENSBURG WORK SESSION | APRIL 14, 2025

April 14, 2025 at 5:30 PM

4229 Edmonston RD, Bladensburg, MD 20710

MINUTES

Public Access Virtual via live stream of the Town's Facebook and YouTube pages:

<https://www.youtube.com/channel/UCoflhVTBeID3c9oH8GYSW0g>

<https://www.facebook.com/Bladensburgmd>

1. Call to Order – 1 min

Mayor James called the meeting to order at 5:30 pm.

2. Approval of Agenda – 1 min

Mayor James called for a motion to approve the agenda. Council Member Dixon moved the motion, and Council Member Blount seconded it. The motion passed unanimously, 5-0.

3. Approval of Minutes

A. Town of Bladensburg Work Session Minutes | March 10 2025

Mayor James called for a motion to approve the minutes from the March 10th Work Session. CM Brown moved the motion, and CM McBryde seconded it. The motion passed unanimously, 5-0.

B. Town of Bladensburg Work Session Minutes | March 18, 2025

Mayor James called for a motion to approve the minutes from the March 18th Budget Work Session. CM Blount moved the motion, and CM Dixon seconded it. The motion passed unanimously, 5-0.

C. Town of Bladensburg Work Session Minutes | April 1, 2025

Mayor James called for a motion to approve the minutes from the April 1st Budget Work Session. CM Brown moved the motion, and CM McBryde seconded it. The motion passed unanimously, 5-0.

4. Financial Business

A. FY 2026 Budget Update and April Financial Report

The Town Administrator presented the budget's evolution over the past few months. Initially, the Town faced a \$1.5 million deficit with \$7.6 million in compensation costs. By Version 4 (April 1), the deficit had been reduced to \$250,000. The current deficit stands at approximately \$290,000. Seventy-four percent (74%) of the \$9.6 million operating budget is allocated to staff salaries. Treasurer Tinelli provided an overview of the budget. The Council agreed to continue efforts to reduce the deficit rather than rely on the fund balance.

5. New Business

- A. CONTRACT APPROVAL** | Approval of a Payment in lieu of taxes agreement (PILOT) with Osprey Development, LLC, as approved by the Town Attorney in its final form. (Development: Hamlet Woods II).

This item was postponed to the next Council meeting.

- B. Discretionary Funds FY 2025** | Town Council Awards - April 2025

Council Members agreed to defer decisions on discretionary fund allocations until next meeting. Members will email their selected organizations to Town Clerk Watson and Town Administrator Bailey-Hedgepath, with Council copied, to avoid duplication.

- C. ORDINANCE 11-2025** | AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BLADENSBURG TO AMEND § 76-4 OF THE TOWN CODE: BUSINESS LICENSE AND PERMIT FEES AND ADDS AN ALARM REGISTRATION FEE.

The Town Administrator presented Ordinance 11-2025, which proposes amending the business license and permit fees. This is the first fee increase in over seven years.

- D. ORDINANCE 12-2025** | AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BLADENSBURG TO REPEAL AND REENACT CHAPTER 50, "PROPERTY MAINTENANCE" IN ITS ENTIRETY, TO REPEAL CHAPTER 68, "HOUSING STANDARDS" IN ITS ENTIRETY, AND TO ADOPT CHAPTER 49 "RENTAL HOUSING" (7 minutes)

The Town Administrator presented Ordinance 12-2025, which updates the property maintenance codes from the 1998 standards. It repeals and reenacts Chapter 50 "Property Maintenance", repeals Chapter 68 "Housing Standards", and adopts a new Chapter 49 "Rental Housing", establishing a rental licensing program.

- E. ORDINANCE 13-2025** | AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BLADENSBURG TO AMEND CHAPTER 112, "VEHICLES AND TRAFFIC". BY ADOPTING §112-14, "STOP SIGN MONITORING SYSTEMS IN SCHOOL ZONES" TO AUTHORIZE USE OF STOP SIGN MONITORING CAMERAS IN SCHOOL ZONES.

Chief Collington presented Ordinance 13-2025, which proposes adopting § 112-14 to authorize the use of stop sign monitoring cameras in school zones. He also mentioned that the RFP process is underway to select a vendor.

- F. RESOLUTION 18-2025** | A RESOLUTION OF THE TOWN COUNCIL OF BLADENSBURG APPOINTING MEMBERS TO THE BOARD OF SUPERVISORS OF ELECTION FOR A TERM BEGINNING APRIL 14, 2025, AND ENDING FEBRUARY 28, 2027.

The Town Clerk recommended appointing two additional members and one alternate to the Board of Supervisors of Elections, bringing the total to five members and one alternate for the 2025 elections.

- G. RESOLUTION 23-2025** | A JOINT RESOLUTION OF THE MAYORS AND COUNCILS OF THE PORT TOWNS OF BLADENSBURG, COLMAR MANOR, COTTAGE CITY, AND EDMONSTON TO FORM A COMMUNITY DEVELOPMENT CORPORATION (CDC) AND ESTABLISH A GOVERNANCE STRUCTURE.

The Town Administrator presented the resolution for a joint Community Development Corporation (CDC) with the Port Towns of Colmar Manor, Cottage City, and Edmonston. The CDC will promote economic and community development initiatives. Each town is to contribute \$30,000–\$35,000 for consultant and marketing costs.

- H. RESOLUTION 19-2025** | A RESOLUTION RECOGNIZING ADMINISTRATIVE PROFESSIONALS WEEK, APRIL 20-26, 2025.

The Town Administrator presented the resolution recognizing Administrative Professionals Week.

- I. RESOLUTION 20-2025** | A RESOLUTION OF RECOGNIZING NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK, APRIL 13-19, 2025.

The Town Administrator presented the resolution recognizing National Public Safety Telecommunicators Week.

- J. CONTRACT APPROVAL** | Authorization to enter into a Grant Agreement with the Prince George's County Stormwater Stewardship Award Program (Chesapeake Bay Trust).

The Town Administrator shared the request to approve a \$30,000 grant agreement with the Prince George's County Stormwater Stewardship Program Chesapeake Bay Trust for rain garden design work.

- K. CONTRACT APPROVAL** | Approval for the Town Administrator to use grant funding to purchase six (6) license plate readers, related equipment, and warranties in an amount not to exceed \$50,536.09 from Motorola Solutions.

Chief Collington presented the request to approve the purchase of six (6) license plate readers, related equipment, and warranties from Motorola Solutions for an amount not to exceed \$50,536.09. The purchase will be funded through grant funding.

6. Adjournment

Mayor James called for a motion to adjourn the meeting. CM Dixon moved the motion, and CM Brown seconded it. The meeting was adjourned at 6:46 PM.