



Town of Bladensburg Town Clerk Report

Town Meetings & Town Community Events

Date Range: 12/1/2024 to 12/31/24

Meeting / Event	Location / Date / Time
Board of Elections Supervisors Meeting	December 11, 2024, at 3:00 pm
Yule Log	December 6, 2024, at 6:00 pm
Bladensburg Holiday Meal Distribution	December 7, 2024, from 10:00 am to 12:00 pm
Work Session	December 9, 2024, at 5:30 pm
Town Council Meeting	December 9, 2024, at 7:00 pm
Senior Holiday Gala: Candy Cane Lane	December 12, 2024, from 11:00 am to 2:00 pm

Clerk's Department

- I will be meeting with the State of Maryland's State Archives to discuss records retention on December 5, 2024, at the Clerk's Association Meeting.
- Currently working on updating all personnel files for the town.
- Working with BOSOE and the Town Attorney to finalize the Judge's Manual for the 2025 Town Election.
- An ad was placed in the Town Newsletter in search of BOSOE members and for the Ethics Commission.
- Answered all PIA Request

Town Council Specific Events:

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Procurement

RFQ / RFP #	Description	Important Dates / Notes
RFP - FY 003-2025	Speed Camera Enforcement Program	Bid is due back December 12, 2024. The recommendation to the Council will be on the January Town Council Agenda.



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RFP- FY 004-2025	Stop Sign Camera Enforcement Program	Bid is due back December 12, 2024. The recommendation to the Council will be on the January Town Council Agenda.
	Vehicle Disposal	Currently working with GovDeals to auction old surplus vehicles. Auctioned should be up by the end of next week.

Grants

Grant #	Description	Important Dates / Notes
CDBG PY 50	Sidewalks Project	Met with the Engineer and explained what we needed to start the project.
CDBGY 48	Bridge Repairs (3)	Project has started on the Bridges. Work should be completed in December

Human Resources

Event	Date / Time
A final meeting will be held this month to complete our process	

Communications / Social Media

Events in December

23rd Annual Yule Log: A Magical Holiday

Date: Friday, December 6 Time: 6:00 PM - 9:00 PM Location: Bladensburg Town Hall

Enjoy a magical evening full of holiday cheer!

Bladensburg Holiday Meal Distribution

Date: Saturday, December 7 Time: 10:00 AM - 12:00 PM Location: Bladensburg High School

Help us spread holiday joy by distributing meals to those in need.



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Senior Holiday Gala: Candy Cane Lane

Date: Thursday, December 12 Time: 11:00 AM - 2:00 PM

Location: Bladensburg Community Center

A special holiday celebration for our senior residents.

Town Signage Upgrades - Coming Soon!

Phase 2 of our town signage upgrades is underway, with improvements planned for Sunnybrook and the Industrial Park. Stay tuned for the big reveal in mid-to-late December!

General Items

- The Town hosted the unveiling of the new mini food pantry at David C. Harrington Park. The Priority Partners Cupboard will provide essential food items for those in need.
- I attended the MMCA Regional Meeting on December 5, 2024. Some of the topics discussed were the future of City/Town Elections, certification for municipal clerks and records retention.

Regine R. Watson