



## Agenda Item Summary Report

**Meeting Date:**  
July 14, 2025

**Submitted by:**  
Michelle Bailey Hedgepeth, Town Administrator  
Regine Watson, Town Clerk

**Item Title: Council Action |** Approval of August 2025 Council Recess – Cancelation of Town Meetings on August 11, 2025

Council Action | Approval of August 2025 Council Recess – Cancelation of Town Meetings on August 11, 2025

**Work Session Item [X ]**  
**Council Meeting Item [X]**

**Documentation Attached:**

**Recommended Action:**

Council Approval to declare August Recess (no Meetings)

**Item Summary:** The Town Council usually does not meet in August. This item will allow the Council to declare an August recess. The Council will formally cancel the August 11, 2025, Town Council meeting with this item.

If you have any questions, the Town Administrator and Town Clerk can answer them.

**Budgeted Item:** Yes [ ] No [ ] NA  
**Budgeted Amount:**  
**One-Time Cost:**  
**Ongoing Cost: NA**

**Continued Date:**

**Council Priority:** Yes [X] No [ ]

**Approved Date:**