



Agenda Item Summary Report

Meeting Date:
February 10, 2025

Submitted by:
Michelle Bailey Hedgepeth, Town Administrator
Vito Tinelli, Treasurer

Item Title: 10-2025 | AN EMERGENCY ORDINANCE TO AMEND THE FISCAL YEAR 2025-2026 TO CLOSE OUT THE ARPA FUNDS.

First Reading and only Reading for Emergency Ordinance 10-2025: AN EMERGENCY ORDINANCE TO AMEND THE FISCAL YEAR 2025-2026 BUDGET

**Work Session Item [X]
Council Meeting Item [X]**

Documentation Attached:
Ordinance 10-2025 and ARPA FY25 financials
before and after reflective of budget changes

Recommended Action:

Amend the FY25 ARPA budget to match actuals as of the December 31, 2024 spending/obligation deadline.

Summary: The Town Administrator and Treasurer is proposing the adoption of this Emergency Ordinance to coincide with actual spending from July through the December 31, 2024 spending and obligation deadline as follows:

Proposed Budget Amendments

1. Decrease ARPA Business/Non-Profit Assistance by **(\$75,000)** for unused benefit funds;
2. Increase ARPA Food Assistance **\$20,000** for additional holiday meal distribution;
3. Increase ARPA Monitoring **\$891** for residential camera program;
4. Decrease ARPA Community Initiatives by **(\$84,000)** for unfunded projects;
5. Increase ARPA Contractual Services **\$5,600** for Bostwick consulting;
6. Increase ARPA Long-Term Capital Projects **\$11,000** for Low Impact Development for planning and engineering;
7. Increase ARPA Capital Outlay **\$10,456** for (2) Police Radios previously purchased with Speed Camera Funds;
8. Increase ARPA Capital Outlay **\$138,947** to reclass purchases of (1) 2023 Dodge Ram, (1) 2024 Dodge Ram, and (1) 2025 Police SUV previously with Speed Camera Funds;
9. Increase ARPA Capital Projects **\$500,000** to obligate remaining funds for Flood Project to be spent by December 2026; and
10. Speed Camera - Decrease Speed Camera Capital Outlay **(\$149,403)** to reclass purchases of vehicles and police radios above to ARPA Capital Outlay.

This will close out the ARPA program other than the \$500,000 obligation for the Flood Project which has to be spent/completed by December 31, 2026 to be eligible for this funding.

This is will be the first and only reading of this ordinance.

Budgeted Item: Yes [] No [X]
Budgeted Amount: \$ TBD
One-Time Cost: Yes
Ongoing Cost:

Continued Date:

Council Priority: Yes [] No []

Approved Date: