



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: February 7, 2023

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Donation of Equipment

Background: The City received a donation of five (5) filing cabinets. The donation policy states that unrestricted donations of \$5,000 or less may be accepted by the City Manager and that the City Manager shall report to the City Council on all donations in excess of \$1,000 at a City Council meeting within thirty days of accepting the donation.

The price for the cabinets is approximately \$890 new.

Staff Recommendation: The City Manager accepted the donation

Suggested Motion: **No motion is necessary.**

Alternatives: None

Fiscal Impact: Donation of equipment totally approximately \$4,450

Attachments: Price sheet for similar cabinet