

November 20, 2025

City of Belle Isle
Planning & Zoning Department
1600 Nela Avenue
Belle Isle, FL 32809



RE: Narrative Letter
Bank of America – Conway RATM
5120 Conway Road
Belle Isle, FL
IEG Project #: 10-1523.00
Property Record #: 17-23-30-0000-00-062

INFINITY ENGINEERING
GROUP, LLC

Dear Plan Reviewer(s):

Infinity Engineering Group, LLC. are submitting for Site Plan Approval with the City of Belle Isle's Planning and Zoning Board for the proposed installation of a remote walk-up ATM in the existing parking lot of the Belle Isle Commons.

The proposed scope of work includes the addition of a new remote walk-up ATM in stand-alone kiosk on a new island with ADA ramp, van accessible parking space, and access aisle. The proposed work will result in an overall net reduction of one (1) parking space.

Currently, this parcel is zoned as C-1: Retail Commercial District with the existing property use denoted as 1610: Retail Neighborhood Center.

Documents submitted with the review for Site Plan Approval include:

- Construction Plans
- ATM Kiosk Plans
- Drainage Report
- Site Plan & Engineering Application
- Building Permit Application
- Letter of Authorization
- Warranty Deed

Should you have any questions or require any additional information, please e-mail
Permitting@iegroup.net.

Sincerely,

Infinity Engineering Group, LLC.

A handwritten signature in blue ink, appearing to read "Nisit Sapparkhao".

Nisit Sapparkhao, P.E.
President