

Ron E. Williams

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EXECUTIVE PROFILE

Highly professional and experienced Public Administrator with more than 35 years of progressive public management experience.

SKILLS HIGHLIGHTS

- Operations Management and Review
- Contract Management and Cost Containment
- Financial Management
- Process/Procedure Development
- Infrastructure Maintenance and Improvement
- Significant Employee Growth & Development
- Budget, Management and Analysis
- Economic Development

CORE ACCOMPLISHMENT

Managed multimillion-dollar contract for the establishment and installation of the first in the nation 800 Mhz radio system for Police and Fire Departments of the City of Miami, Florida.

PROFESSIONAL EXPERIENCE

City Manager - City of Live Oak, FL

4/2016 – 1/2021

City Manager and Chief Administrative Officer responsible to City Council for the Management of all services, personnel, laws and regulations. This responsibility also includes the providing of municipal utility services and the management of a very active Community Redevelopment Agency (CRA).

Village Manager – Village of Palmetto Bay, FL

05/2007 – 04/2015

Chief Administrative Officer responsible to the Village Council for the management and supervision of all personnel, codes, ordinances, city procedures and the operations of all departments.

Director – Department of Public Works

Village of Palmetto Bay, FL

06/2003 – 05/2007

Managed operating and Capital Improvement Projects, including budgets, facility maintenance and support for municipal buildings, fleet, a fee-based storm water utility program, consultant engineering service agreements, departmental personnel, and operations.

Senior Juvenile Justice Manager, District 11/District 9

10/1997 - 10/2000

Florida Department of Juvenile Justice

Miami, Florida

Developed and maintained cooperative and collaborative relationships with other State agencies, law enforcement, local elected and appointed officials, county juvenile justice councils, and a district board. Position required the careful management of a system of coordinated juvenile justice services, while insuring the proper care and safe custody of youth entering the Juvenile Justice System.

Assistant City Manager – City of Miami, Florida

08/1992 – 10/1997

Supervised direct service delivery Directors and their departments while performing other assigned responsibilities and special city-wide productivity projects as required by the City Council and City Manager.

Director/Assistant Director, General Services Administration

09/1983 – 08/1992

City of Miami, Florida

Director of a significant City Department that is responsible for all facilities, buildings, communications, and Internal Services for the City of Miami. These responsibilities required the management of a large staff that included professional, technical, and skill trades employees.

Director, Department of Materials Management

07/1977 – 09/1983

Chief, Budget and Analysis

Miami-Dade County Transportation Administration

Miami, Florida

Position required the high-level performance of the duties of Budget Chief with the responsibility for budget preparation and subsequent analysis of all expense line-items. This position controlled the approval authority over purchases and personnel decisions affected budget and organizational impacts.

This position functioned as Director with Responsibility for supervision of all Materials Procurement, Performance Contracts, Warehousing, Shipping/Receiving and Distribution of parts and supplies in support of the bus, light-rail, and passenger trains within the Miami-Dade County transportation system and its networks. The effort required the development and maintenance of a strong inventory management system that included proper checks and balances.

Budget Analyst - City of Miami

10/1974 – 07/1977

Miami, Florida

Worked as an analyst within the Department of Budget and Analysis. The Analyst performed duties directly related to budgetary preparation and review of assigned departmental budgets. This responsibility also required a constant and on-going review of operations and efficiencies within departments in order to insure the maintenance of high-level productivity and performance.

TEACHING ACTIVITY

10/2000 – 06/2003

Miami-Dade Public School System - Miami, Florida

High School Mathematics

Miami Dade College – Miami, Florida

Business Curriculum

EDUCATION

Bachelor of Science in Management -1972

Master of Public Administration -1974

University of West Florida

SPECIAL PROGRAMS AND TRAINING

Organization Budgeting – Intensive course covering private and public budgetary concepts. Program offered attendees the opportunity to share budgetary experiences through case studies, presentations, lectures, and group discussions. The training was provided through the Joint Center for Political Studies, Washington, D.C.

Transportation Management – Selected by USDOT-UMTA to attend an international senior level course that provided detailed instruction in all phases of transportation management. Special concentration was in the areas of financial administration, service mapping, and management development. The course was held at the British Transport Staff College, Working, Surrey, England.

Solid Waste Management – Selected by the International City/County Management Association (ICMA) to participate as a member of a United States (U.S.) Delegation to study, evaluate, and make recommendations for the improvement of solid waste management and techniques in major South African cities. This U.S. Delegation traveled to the South African cities of Cape Town, Soweto, Johannesburg, Durban, and Pretoria to review all aspects of solid waste management. The delegation was required to maintain advisory relationships through the ICMA “Resources Cities” International Program.

SIGNIFICANT ACCOMPLISHMENTS AS VILLAGE MANAGER

- Created a downtown task force consisting of all stakeholders to create, planned, develop and provided initial funding for new development consistent with new zoning in the Palmetto Bay Downtown.
- Through strong financial management, we were able to increase the General Fund balance each year to more than 90% of the Operating Budget.
- Has a strong and proven record of staff development at all levels.
- Applied for and received \$20 million dollars in the grants for the purpose of building and the Village infrastructure and facilities.
- Developed and managed a budget for eight continuous years without millage increases while maintaining and/or increasing resident services.
- Managed a financial system in the Village for eight years that yielded “no findings” in financial audit reports.
- Provided positive community-based police services that maintained crime levels below area and national levels.
- Built a parks system and facilities that received state/national recognition.