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OBJECTIVE

To serve and support implementation of quality local government services in Florida and around the Southeast United States by contributing my passion and extensive knowledge of local government management. My goal is to support, strengthen and build up strong and resilient communities wherever I serve.

PROFESSIONAL EXPERIENCE SUMMARY

Significant experience in local, state and federal government operations, serving in senior-level professional management and administrative positions. Extensive experience in budget/finance and fiscal operations, emergency operations, project developments, legislative policy, human resources, public utility operations (water/sewer/gas/electric/roads/drainage) union negotiations, risk management, purchasing, communications, intergovernmental agreements, grant awards and management, police and fire operations, purchasing & contracts. Skilled in public meeting facilitation and intergovernmental relations.

CAREER HIGHLIGHTS OVERVIEW RELATED TO PAST POSITIONS

- Provided critical leadership to develop and implement Five Year Technology Improvement Plans in Port Orange,
 FL and Hapeville, GA that transformed the technology, efficiency and effectiveness of the organizations.
- Developed and directed Citizens Chalkboard Budget Planning initiatives in multiple communities.
- Successfully oversaw several multi-million dollar local government budget processes.
- Reduced tax burden by reorganizing City staff, saving significant resources and improving service delivery.
- Engaged as a private consultant on process improvement evaluations and reviews.
- Initiated multiple process improvements including, but not limited to, risk management, new applications of fiber optic technology, establishment of broadband networks, employee safety committees and insurance premium savings in multiple local government organizations.
- Led mult-million dollar capital improvement projects (water/sewer, roads, parks) in Milton, Panama City, Port Orange, Fl. Cairo, Hapeville, GA and Flagler Beach, Florida.

COASTAL COMMUNITY HIGHLIGHTS

- Coordinated the launch of the new City Marina redevelopment project for Downtown Panama City.
- Led collaborative effort between FDOT, City officials and citizens to beautify and re-design S.R. 5/Nova Road in Port Orange. Coordinated \$1.2M effort to redesign Jenks Ave. as a professional corridor in Panama City.
- Coordinated the development of the Riverwalk Memorandum of Understanding (MOU) outlining a major downtown waterfront redevelopment effort valued at over \$350M in Port Orange, Florida.
- Helped secure award of \$2.2M in BP funding for various marina improvements in Panama City.

EMERGENCY RESPONSE HIGHLIGHTS

- Led efforts to develop the Florida Coalition EMAC response to Hurricane Katrina in south Mississippi, delivering nearly \$1M of local recovery aide. Extensive experience with Long-Term recovery operations.
- Appointed by ICMA to serve on the National Emergency Management Network Board of Directors (NEMN).
 NEMN pioneered new emergency management software development for State/Local government use.
- Served as Incident Commander or directly on the Incident Command staff in Hurricanes Erin, Opal, Charley, Frances Jean, Katrina, Harvey Ian and Nicole.
- Provided Significant leadership in planning and constructing a new 15,000 sq. ft. multi-purpose City Hall building in Milton, FL, hardened for emergencies with State/FEMA grant and a 46,400 sq. ft. Courthouse Facility for Aransas County, Texas.

OTHER SELECTED HIGHLIGHTS

- Recruitment and opening of three multi-million dollar economic development projects for the City of Port Orange, creating over 350 new jobs and over \$30M dollars in new tax base.
- Led efforts to complete a new \$13M food distribution facility at new industrial park in Cairo, Georgia within a
 one-year time frame and creating over 80 new jobs.

- Worked with Cairo, Georgia Council Members to lower ad valorem property tax rate from 7.90 mills to 7.52 mills. Worked to Reduce tax rate in East Ridge, Tennessee by 1.2 cents per hundred.
- Worked to develop innovative grant incentive programs, attracting over \$500K in new investments, supporting expansion of various redevelopment activities in Panama City, Florida.

RELATED EMPLOYMENT HISTORY

INSERT.....CITY OF FLAGLER BEACH CM

Owner/Partrtner/ Consultant, Local Government Visions, LLC & Local Government Advisors, LLC

2014 - 2021

Utilizing my extensive public sector background, I envisioned, built and operated a consulting firm dedicated to supporting the improvement of local government operations. Previous and current Client base includes:

- The Florida League of Cities (FLC) Providing training and technical assistance services through webinars on various issues
 impacting local government operations. One major issue of focus is the NFIP and Biggert-Waters legislation as well as the
 impacts of the Home Owners Flood Insurance Affordability Act (HFIAA) in Florida.
- Served as a technical consultant & Senior Advisor to Aransas County and various local governments severely impacted by Hurricane Harvey on the Texas Gulf Coast, providing key leadership to build and implement a Long-Term Recovery plan to guide the recovery operations in coastal Texas. The Recovery Plan will utilize over \$150 million in Federal/State funding for recovery operations to restart the economy and restore the area hard hit by this major storm.
- Conducted study to improve efficiencies for the Bluefield, West Virginia Fire Department Operations.

City Manager, City of Hapeville, GA (pop 6,800)

2015 - 2017

Served as City Manager responsible for overall daily operations to include Police, Fire, Public Works, Parks and Recreation, Information Technology, Economic Development, Planning, Finance, and HR. Budget of over \$30 Million and 140 employees. Small urban community located adjacent to the Hartsfield-Jackson International Airport in Atlanta, GA.

- Adopted a new FEMA Emergency Management Plan.
- Guided and directed Citizens Chalkboard Budget Planning initiative.
- Lead efforts to Adopt a new Liveable Community Comprehensive Plan.
- Created a One Stop Shop program, coordinating millions of dollars in new economic growth, jobs and tax base.
- Provided leadership for the City's active participation in the film industry and the ATL Aerotropolis initiative.
- Led efforts to develop and adopt a new Storm water management utility system.
- Organized T-SPLOST efforts to pass in the community netting over \$6M in new transportation project improvements.

Director, Panama City, FL (pop 38,000)

2011 - 2014

Served as Director of the Panama City Community Redevelopment Agency (CRA) with four separate CRA Districts established under FS Ch 163. Total budget of \$4M and seven full-time staff. In addition, CRA was responsible to contract and manage expanded community Policing Services (6 FT Police Officers) as well as maintenance of various CRA properties and assets. Successfully negotiated contract service agreements; developed marketing and long-range planning efforts, organized community input for design and creation of new public spaces including streets, parks, downtown marina/streetscape and various urban development projects.

- Awarded and administered local redevelopment grant dollars. Grant program served as a tool to attract numerous jobs and hundreds of thousands of dollars in new investment and supported historic preservation.
- Led design development efforts for phase I Downtown Marina Master Plan Project valued at over \$13M in new City investment in 2012/13.
- Responsible for strategic planning and administration of numerous grant and construction projects such as the MLK Blvd. beautification and the Jenks Ave improvement valued at over \$1.2M.
- Implemented aggressive new efforts to increase and automate Code Enforcement targeted at properties that lowered property values.
- Worked as a key part of the City team to successfully secure the expansion of a medical software company iSirona/Nant Health in Panama City a medical software company with over 400+ jobs.
- Negotiated agreements to leverage over \$18M in new parking improvements at Bay Medical Center.
- Worked to establish plans for African American Cultural Heritage District.
- Pioneered and coordinated implementation of flexible streets program for Downtown.

City Manager, City of East Ridge, TN (pop 20,000)

2009 - 2010

Served as City Manager for full service City with approximately140 employees and a budget of \$14 Million. Services include police, fire, solid waste, streets, parks, library, building and code enforcement, traffic control, animal control and municipal court.

- Worked to secure \$2 Million in new federal grant funding during employment.
- Responded to reduce tax burden, re-organized the City staff saving significant resources and improving service delivery.
- Secured significant savings in employee health care costs. Successfully lead efforts to respond to major flood events impacting the community in September, 2010.
- Worked closely with developers and elected officials to lay economic development foundation and plans that helped secure a future 85,000 sq. ft..Bass Pro- shop site selection for the City.

Budget Director/Special Assistant, City of Panama City, FL (Pop 38,000)

2008 - 2009

Served as Director of Budget for approximately \$60 Million and 550 employees. Services included police, fire, solid waste, water & sewer, marina, streets, parks, building and code enforcement.

- Successfully oversaw budget process including first year of the new State TRIM Act.
- Coordinated special projects for the City Manager to include bio-diesel initiative, and various issues associated with organizational efficiency and community redevelopment.

City Manager, City of Cairo, GA (pop. 9,500)

2006 - 2008

Served as City Manager under newly revised Council/Manager form charter; a full service City with approx.170 employees and a budget of \$34.3 Million. Services included electric, cable TV/internet, water, sewer, gas, landfill, garbage collection, roads/streets, parks, municipal court, small municipal airport, cemeteries, joint development industrial park, police, fire and building dept./code enforcement.

- Responsible for daily management of all departments and operations including NIMS training and preparation for City staff.
- Worked closely with the South Georgia Governmental Services Authority (SGGSA) to improve and expand fiber-optic cable services, Municipal Electric Association of Georgia (MEAG) and the Georgia Municipal Association (GMA) on various projects, intergovernmental issues and legislative matters to include long-range planning for consortium purchase of Nuclear power plant capacity.

Assistant City Manager, City of Port Orange, FL (pop. 55,000)

1998 - 2006

Served as the Assistant City Manager providing major leadership and policy input to support the operation and management of the City of Port Orange. The City is a full service City with over 450 employees and a budget of over \$85 Million and a solid reputation for creativity, innovation, strategic planning and leadership in the local government community throughout Florida. Major responsibilities included management of the technology department, economic development programs, inter-governmental relations on a wide variety of topics, emergency management, grant programs including CDBG & SHIP entitlement funding as well as a Neighborhood Investment (NIP) Grant Program. Also responsible for franchise agreements, citizen service delivery and citizens complaint tracking system and a wide variety of additional special duties, programs and projects.

- Established innovative outreach programs such as team development of the City of Port Orange web site, a 3CMA SAVY Award winner (2003).
- Served as part of (NIMS) Incident Command structure for several natural disasters including wildfires of 1998, Hurricanes Charley, Francis and Jean.
- Responsible for organizing and leading a coalition of Florida local governments responding to long-term recovery efforts in south Mississippi after Hurricane Katrina deleivering over \$1M in recovery aide.
- Responsible for all City's Legislative Programs. Served as the lead staff for City CRA's, environmental issues & programs.
- Served as Property Manager & Project Officer for well over \$15 million dollars in capital improvement projects and other special initiatives.
- Led efforts to create POG-TV, the first local government channel in Voulsia County. Served as acting City Manager in absence of the City Manager when designated.

City Manager, City of Milton, FL (pop. 8,500) 1993 - 1997

Served as City Manager for full service City including police, fire, water, sewer, natural gas, solid waste collection, public works operations and a downtown re-development advisory board. Exercised management oversight for a budget of approx. \$10M, including supervision of 110 employees.

- Improved technology systems as well as customer service levels.
- Successfully worked with City Council to increase budget revenue growth by 35% with no increase in property taxes.
- Organized staff to effectively respond to Hurricanes Erin & Opal in 1995.
- Initiated and lead capital improvements for water, sewer and gas exceeding \$5M
- Organized and lead initiative to build a new City Hall

Assistant Director for Operations, Stennis Space Center, Mississippi, United States EPA

1983 - 1993

Planned and organized the establishment of a new field office for the U.S. Environmental Protection Agency (EPA) to protect the environmental quality of the Gulf of Mexico and related waters. Prior to promoting to Assistant Director, I served as Communication Strategist for External Affairs and as a Presidential Management Intern - Contracts, Grants, Congressional Operations.

Education

- Masters of Public Administration, University of West Florida, Pensacola, FL
- Bachelor of Arts, Political Science, University of West Florida, Pensacola, FL

Community Involvement, Awards & Professional Associations

- Credentialed by ICMA from 2002-2018
- Served on Florida Governor's Task Force on Water Supply & Funding
- Awarded Florida League of Cities State of Florida Municipal Employee of the Year Award
- Awarded U.S. EPA Bronze medal for commendable service
- President, Florida City/County Management Association (FCCMA). During Presidency, efforts included:
 - Creation of new Center of Excellence in Florida Local Government at Florida State University
 - o Conducted Tour De Florida bicycle charity ride across Florida- over 1,500 miles
 - Established standing Long-Term Disaster Recovery Strike Teams
- Past President and former member of FCCMA Board of Directors
- Served on various Florida League of Cities Policy Committees including legislative affairs
- Member, International City/County Management Association (ICMA), Georgia City/County Manager's Association, Florida City/County Management Association (FCCMA) & Tennessee Manager's Association.
- Selected by the Georgia Municipal Association to serve on the City Manager's Advisory Committee.
- Past President & Member, Milton, FL Kiwanis and Member, East Ridge, TN Kiwanis
- Past Member Cairo, GA Rotary
- Past Member of Hapeville Exchange Club Former Chairman of Fund Raising
- Published Author- ICMA PM Magazine/Crisis Response Journal 2020 on Long-Term Recovery
- Co-Author ICMA Concept Paper establishing the need for a Foundation to support Long-Term Recovery Operations