

**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: December 5, 2023

To: Honorable Mayor and City Council Members

From: Interim City Manager, Chief Travis Grimm

Subject: Declaration of Surplus Property

Background: Per Section 2-221 of the BIMC, the city council shall have the discretion to classify as surplus any of the city's obsolete property or the continued use of which is uneconomical or inefficient, or which serves no useful function. Any such determination of the council that such property is surplus shall also estimate the value of such property.

In accordance with Section 2-223 of the BIMC, if the council has estimated property which it has determined to be surplus to be of some commercial value, but such value does not exceed \$100.00, the city manager shall dispose of such property in any reasonable manner which the city manager, in the city manager's sole discretion, determines will bring the greatest price.

Staff Recommendation: As with the computer surpluses at the November 2023 meeting, Admin and BIPD purchased new desktops with ARPA funds. The staff has three old desktops that are outdated and other non-working items. Staff requests a surplus of computers for a minimal price to staff or dispose of the items after 60 days.

Suggested Motion: I move we declare the items surplus and direct the City Manager to sell the items to the staff at a minimal price or dispose of the surplus according to the BIMC.

Alternatives: None

Fiscal Impact: \$50 or less for each item

Attachments: Memo from City Clerk