

**CITY OF BELLE ISLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** December 5, 2023

**To:** Honorable Mayor and City Council Members

**From:** Interim City Manager, Chief Travis Grimm

**Subject:** 2024 OC Supervisor of Elections (SOE) Office Facility Use Agreement

**Background:** The SOE has provided the Use Agreement for the 2024 Elections to be held on Tuesday, March 19<sup>th</sup>, and April 16, 2024, if necessary.

This is a standard form for the use of equipment for the election days noted above.

Page 9 of the agreement asks for approval to have the City give the County Canvassing Board authority to canvass ballots for the joint PPP/Municipal Election.

**Staff Recommendation:** The staff recommends approving the County's Canvassing Board and executing the document for the 2024 Elections.

**Suggested Motion:** I move to approve the 2024 Orange County Supervisor of Elections Use Agreement, give the County Canvassing Board authority, and direct the City Manager or designee to execute the agreement.

**Alternatives:** None

**Fiscal Impact:** None

**Attachments:** SOE Use Agreement