

BUDGET COMMITTEE MEETING MINUTES

4/26/2024 at 3:00 pm

Budget Committee Members Present

Nash Shook, Kirk Leff, Jackie Hoevenaar, Kevin Pierre

Absent

Nate Davenport

Also present: City Manager Rick Rudometkin, Chief of Police Travis Grim, City Clerk Yolanda Quiceno, Finance Manager Tracey Richardson, Finance Technician Heidi Peacock, and Public Works Supervisor Phil Price

1. Call to Order and Confirmation of Quorum

Committee member Shook called the meeting to order at 3:05pm
City Manager Rick Rudometkin confirmed a quorum

2. Citizen Comments – no citizen comments

3. Approval of Minutes – July 21, 2023 & September 14, 2023

Committee Member Leff made a motion to approve the minutes for both meetings
Committee Member Pierre seconded the motion, which passed unanimously

4. Review of Revenue and Expenses

Review of the current status of the 2023/2024 Budget

5. Agenda Items

a. 2024/2025 Kickoff Meeting

- Officer Roles will be new business for the next meeting
- Grants that are in progress
- Staff raises and benefit increases
- Millage rate increase
- Open Budget Committee seats (District 3 & 7)
 - Committee Member Shook made a motion to recommend to the council to treat the Budget Committee as at large to approve the 2 open positions accordingly
 - Motion was seconded by Committee Member Hoevenaar, which passed unanimously

b. Where we are Fiscally

- Review of the Fund Balance Update (provided by Finance Manager Richardson)

c. Millage and Other Revenue

- Millage rate increase details will be discussed at the next meeting, specifically how much the rate should be increased; recommendation was made by City Clerk Quiceno to discuss ideas with the residents and consider a 3-yr incremental plan
- Other Revenue – updated fee schedule
- Other Revenue – discussion of possible land available to be annexed into the City of Belle Isle

d. How many times to meet and when

- Budget Committee agrees to meet once a month (3rd Friday of the month)

e. Important Dates

- Budget calendar needs to be adjusted to reschedule and move up the time span to earlier dates to meet the first deadline to set the maximum proposed millage rate
- Committee Member Leff made a motion to have the preserved 2023/2024 calendar revised for the 2024/2025 year prior to the next meeting; the motion was seconded by Nash Shook, which passed unanimously

6. Next Meeting Schedule

- The next Budget Committee meetings are tentatively scheduled for May 20th & June 14th , 2024

7. Adjournment

Committee member Hoevenaar made a motion to adjourn the meeting, which was seconded by Committee member Pierre, and the meeting unanimously adjourned at 4:15pm