

**CITY OF BELLE ISLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** September 3, 2024

**To:** Honorable Mayor and City Council Members

**From:** City Clerk Yolanda Quiceno

**Subject:** Declaration of Surplus Property

**Background:** Per Section 2-221 of the BIMC, the city council shall have the discretion to classify any of the city's obsolete property as surplus or the continued use of which is uneconomical or inefficient, or which serves no useful function. Any such determination of the council that such property is surplus shall also estimate the value of such property.

In accordance with Section 2-223 of the BIMC, if the council has estimated property which it has determined to be surplus to be of some commercial value, but such value does not exceed \$100.00, the city manager shall dispose of such property in any reasonable manner which the city manager, in the city manager's sole discretion, determines will bring the greatest price.

- PD battery backup was replaced because the old unit was inoperable. The APC Smart-UPS C1500, Serial #3S1550X03633, no longer works and has been replaced with a new unit.
- Outdated Chambers Laptop/DeskT345KDK Dell 15-3000: 00325-96629-11995-AAOEM; No longer compatible with streaming; Equipment replacement for City Hall
- Outdated Ethernet Switch no longer functional, Network Equipment replacement for Public Works and City Hall

**Staff Recommendation:** Staff request a surplus of computers for a minimal price to staff or dispose of the items after 30 days.

**Suggested Motion:** I move we declare the items surplus and direct the City Manager to sell the items to the staff at a minimal price or dispose of the surplus according to the BIMC.

**Alternatives:** None

**Fiscal Impact:** None

**Attachments:** Memo from City Clerk