



**City of Belle Isle
Special Events Committee
June 19, 2024
Meeting Minutes**

Call to Order

The meeting was called to order by Chair Kathy McCoy at 6:00 p.m. and a quorum was confirmed.

Attendance

The secretary recorded attendance as follows:

Present: Kathy McCoy, John Tremblay, Lynne Voltaggio, and Betty Lynn DeJarnette.

Absent: Doug DeYoung, Kyle Sue Van Velden

Approval of Minutes

- The May committee meeting did not have a quorum, so no meeting was held. Minutes of the April 17, 2024, were read and approved with one amendment noted: Betty Lynn DeJarnette will remain on the committee until the end of the year.

Unfinished Business

- The tree planting was completed on May 4, 2024. Several residents attended the planting. The tree dedication plaques will be placed when the plaques have been completed.
- The Boogie on the Bridge event on May 18, 2024, was very successful. About 200 Belle Isle residents attended. Our new Centennial Celebration Poster was available for sale and a number of those were sold along with t shirts, ball caps, and bags. It has been suggested that this event should occur annually in future years.
- The purchase of bottles of alcohol for the Centennial Celebration has been canceled.

New Business

- The Centennial Celebration was discussed as follows:
 - Kyle Sue Van Velden will contact entertainers for the event to secure participation.,
 - Wallace Field will be available on Oct. 19. Event hours are 4:00 p.m. – 10:00 p.m.
 - Two bands should be scheduled: 5:00 – 6:45 p.m. And 7:00 – 8:45 pm.
 - Cornerstone Academy Ensemble will be invited to perform from 4:00 – 4:45 p.m.
 - The Carnival rides will be available from 4:00 – 800 p.m.
 - Doug DeYoung will secure vendors for the Beer Garden. Three vendors have been identified.
 - Vendors participating in the event will be charged \$50.00 per vendor.
 - Kathy McCoy will talk with the A/V person – Jesse Durlin – to identify set up, etc.
 - John Tremblay has someone who may be available to play acoustic guitar if needed.
 - Kathy McCoy stated we could secure trash cans for use at the event from Belle Isle City Hall.

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New Business (continued)

- Kathy McCoy discussed our payment to vendors such as the ice cream truck vendor and the total amount we can pay. No payment can be made over \$2,499 unless a bid process occurs before selecting vendors.
- John Tremblay suggested we secure pub style tables to be placed around the field so residents would have a place to eat, etc. Chairs were also discussed
- Parking will be handled by Belle Isle Police. Contact the City Manager and BI Police Chief to confirm their assistance.
- Kathy McCoy will secure Event Parking Signs from the City of Edgewood.
- A motion made by John Tremblay and seconded by Betty Lynn DeJarnette that the Centennial Magazine will be printed in a 10 up to 20 page format based on content. The motion passed unanimously.
- Events to follow the Centennial Celebration will be discussed at the July 17, 2024, Special Events Committee meeting.

Adjournment

- Lynne Voltaggio made a motion to adjourn the meeting at 7:00 p.m. Betty Lynn DeJarnette seconded the motion. The motion was approved, and Kathy McCoy adjourned the meeting.

Submission and Approval of Minutes

- Minutes submitted by: Lynne Voltaggio
- Minutes approved by: