



**CITY OF BELLE ISLE  
NEIGHBORHOOD PRIDE GRANTS  
Grant Application**

Submit the original application along with any attachments to The City of Belle Isle, 1600 Nela Avenue, Belle Isle FL 32809. Grants will be awarded on a first come, first served basis by district.

PLEASE PRINT

**Applicant Contact Information**

Applicant Organization Name: Oak Island HOA

Project Contact Name: Diane Dinger

Mailing Address: 8551 OAK ISLAND PT RD  
BELLE ISLE 32809  
City, State Zip

Daytime Phone: 407 230-5410 Evening Phone: 407 851-6855

Email: ddinger@cfl.rr.com

**ALTERNATIVE CONTACT INFORMATION**

Alternate Contact Name: Lisa Young

Daytime Phone: 407/625-7110 Evening Phone: 407/625-7110

Email: lyoung17@cfl.rr.com

**GRANT INFORMATION**

Type of Project — please select all that apply:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Landscaping                                 | <input checked="" type="checkbox"/> Fountains                            |
| <input type="checkbox"/> Reader Board Sign                                      | <input checked="" type="checkbox"/> Other (please explain)               |
| <input type="checkbox"/> Ground Lighting  | <input type="checkbox"/> Project Street Address or Nearest Intersection: |
| <input checked="" type="checkbox"/> Wall/Fence pressure washing and or painting | _____  |
| <input type="checkbox"/> Irrigation "Repairs"                                   |  |

- Total amount of project: 6010.00
- Grant amount requested: 6000.00
- Neighborhood participation amount (remainder of invoice) \_\_\_\_\_

*In January of 2017 we were able to do some clean out + replacement of plant material spending \$4800.00 out of our HOA. We are hoping to receive this grant to finish our beautification of our project.*

Tree Advisory Board

Tree City

**PROJECT INFORMATION**

Please provide the answers to the following questions.

- Description of the Project.** - This summary should provide an overview of the entire project; include what improvements will be constructed, installed, or applied. Remember to demonstrate the need for the project.  
*landscaping, light mulching and improvements at entrance ways, islands and pond. \* order some 500 & pressure cleaning of the wall.*  
*Landscaping timbers.*
- State the location and land ownership of the proposed project** - Is the project on public property? (Right-of-way use agreement/permit will be required.) Please state the exact location of the project, including an address or cross streets.  
*HOA property - Pleasure Island Rd/Kissam Ct; Oak Island Rd/Oak Island Pointe; Oak Island Rd/Pleasure Island Rd & pond located behind Pleasure Island Rd, Oak Island Rd & Kissam Ct.*
- Attach 2-5 photos, and include a brief description of each photo. Please also provide the original color photos.
- Project Maintenance:** Describe how the property has been maintained in the past, and how the project will be maintained and by whom after it is completed.  
*HOA maint. company. Hired new co and to improve & maintain. KEITH LYONS*
- Describe why this project is important to the community.** Provide a brief summary of how the project will enhance the quality of life in the community. How will this project empower your organization to work together to accomplish common goals and objectives? (i.e., to improve neighborhood communication and participation).  
*Beautify the neighborhood while instilling a sense of pride in new residents and existing residents. Restore the neighborhood to the beauty of when it was developed. Much of the labor BING TEAM ROSTER will be neighborhood volunteers.*

Each organization is required to have at least a 3 to 5 member team who will help plan and implement your community project. Team members will be required to sign the team member roster as a part of the grant application. Each team member must indicate his or her role/responsibility on the team.

PRINT NAME & SIGNATURE	ADDRESS/PHONE/EMAIL	ROLE/RESPONSIBILITY
Print <i>Melissa McFee</i> Signature	<i>2502 OAK ISLAND PT. RD 407/620-4633</i>	<i>volunteer labor</i>
Print <i>LISA YOUNG</i> Signature	<i>2518 Oak Island Pointe 407/625-7110 lyoung17@cfl.rr.com</i>	<i>Asst. Project Manager. <del>Co-captain</del> quotes &amp; grant application volunteer labor</i>
Print <i>Cindy Johnson</i> Signature	<i>2523 Kissam Ct 386/717-3375 wjohnson78@cfl.rr.com</i>	<i>(Thurs. am) labor</i>
Print <i>Diane</i> Signature	<i>2557 OAK ISLAND PT. RD. 407 230-5410 ddinger@cfl.rr.com</i>	<i>CAPTAIN!</i>
Print Signature		

**SUGGESTED TEAM ROLES:** **PROJECT MANAGER** - Team Captain. Responsible for leading project, getting a group consensus on which project the group wants to pursue. **ASST PROJECT MANAGER** - Co-Captain. Will work in concert with the project manager and assist obtaining quote(s) once the project idea has been decided upon. This position can also serve as the "Fund" Watcher monitoring project expenses. **APPLICATION WRITER** - will work with project manager in organizing and developing BING application and submitting final report and pictures upon completion of project.

BELLE ISLE NEIGHBORHOOD GRANTS (BING)

BUDGET AND GRANT REQUEST		
NAME OF BUSINESS	TOTAL COST	DESCRIPTION OF SERVICES
Oak Island HOA		planters and plant material
Bid included		Pressure cleaning MOULD OFF BRICK WALLS ON both entrances
\$6,010.00		Mulching beds and entrance ways ALSO need AROUND Pond area
		Plant material on ISLAND #4 CORNER OF OAK ISLAND + OAK ISLAND PT RD
		Plant material needed on both entrances into OAK ISLAND
Keith Lyons does ALL of our landscaping, mowing of common areas for our community.		Mulching AROUND POND adding LANDSCAPE timbers
We have a great working relationship with him. He also did our Landscape project this year. Does good work AND is very reliable.		
<b>TOTAL AMOUNT OF PROJECT</b>	6,010.00	
<b>GRANT AMOUNT REQUESTED</b>	6,000.00	
<b>NEIGHBORHOOD PARTICIPATION AMOUNT (REMAINDER OF INVOICE)</b>	10.00	

Keep in mind we just spent 4800.00 AS A start to our beautification project.

**VENDOR ACKNOWLEDGEMENT FORM**

Your company is bidding to be selected to perform services for a neighborhood organization as part of Belle Isle Neighborhood Grant (BING).

Please read this acknowledgement in its entirety before proceeding with any activity. By the below form you are accepting the terms set forth:

- o Please attach proof of insurance for workman compensation (waiver of subrogation), Commercial General Liability and Business Automobile Liability policies with submission of your quote. *(see attached sample)*
- o You acknowledge that you will comply with all vendor requirements.
- o You **are not** to start any work on the proposed project until you have been granted permission by The City of Belle Isle.
- o The quote provided by your organization should include all costs associated with completing this project, i.e. — labor, material, permitting, engineering and design.
- o You understand that if you are completing work that requires permitting, you must be a Belle Isle registered contractor. There is no cost associated with this process.
- o You understand that the City of Belle Isle will not be responsible for costs exceeding the amount on the original quote.
- o You are aware that the project must be completed within 45 days of approval of the Project.
- o If your services or costs have changed or the project is delayed, the City of Belle Isle must be contacted immediately.
- o Upon completion of the project, you are to invoice the City of Belle Isle with the exact products/services identified on the original quote. Any deviation may result in loss of payment.

*Registered  
for  
already*

*ourselves*

*pine straw*

*Ed gold*

*registered b/f. using*  
4

Company Name \_\_\_\_\_

Print Name \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**CITY OF BELLE ISLE  
NEIGHBORHOOD PRIDE GRANTS  
Grant Application**

**FINAL REPORT FORM**

*To be submitted within 48 hours of completion of the project.  
Please include pictures and final invoice to the City of Belle Isle.*

Neighborhood Association OAK ISLAND

**GRANT TYPE (CHOOSE ONE)**

- Wall Repair *PRESSURE CLEAN*
- Capital Improvement
- Sign Grant
- Mini Grant
- Entranceway
- Landscaping
- Fountain
- Other, explain \_\_\_\_\_

**PROJECT COMPONENT**

Vendor: \_\_\_\_\_

Work Accomplished by Vendor: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**EXPENDITURES**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Products/Services Received \_\_\_\_\_ Cost \_\_\_\_\_

**VOLUNTEER HOURS**

If residents are providing physical assistance or are using their personal time to help on the completion of the project price details and hours worked. Example: Working on the application, asking for estimates, meeting vendors, prep site, site maintenance, etc.

VOLUNTEER WORK	PERSON'S NAME	TOTAL HOURS

*Add additional sheet if needed.*

FINAL REPORT FORM - cont'd

Neighborhood Association OAK ISLAND Homeowners Assoc.

Describe the extent to which the original objective of the grant has been achieved.

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Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

ESTIMATE



**Oak Island Homeowners Association**  
 Belle Isle , Florida

Estimate # 010026  
 Date 08/10/2017  
 Business / Tax # Licensed and Insured

**Keith Lyons.....(Landscape Managment Services)**

12472 Lake Underhill Rd..503 Orlando Fl. 32828  
 Orlando, FL

Phone: (407) 953-5513  
 Email: klyons0123@gmail.com

Description	Quantity	Rate	Total
LANDSCAPE FOR OAK ISLAND COMMON PROPERTY	1.0	\$0.00	\$0.00
Landscape For Island 4 . 20 Large 7 Gallon Mixed Tropical Plants To Replace Dead Perennials And Rearranging Plants Crotons, Arboricola, Amanda	20.0	\$30.00	\$600.00
Landscape For Entrance Way To Oak Island And Pleasure Island 20 Large 7 Gallon Plants And 40 1 Gallon Jasmine	1.0	\$840.00	\$840.00
Pine Bark For Both Entrances Islands 1 2 3 6 And 7 2in Thick 160 Bags 3 Cubic Feet Per Bag 18 Yards	480.0	\$2.00	\$960.00
Pine Needles For Around Retention Pond In Entrance Way Two Retention Pond Pine Straw To Be Spread Out On All Walkways Around Pond	1.0	\$960.00	\$960.00
One Large Pot. Pot will Have Topsoil And Annuals In Them And Stones On The Bottom For Drainage Price For Pot Includes Pot Soil Stone And Irrigation	1.0	\$400.00	\$400.00
St Augustine Sod Sod For Areas All Over Common Property 400 Square Feet	1.0	\$300.00	\$300.00
Landscape Timbers Put Around Walkway Around Pond To Keep Pine Needles From Washing Away Into Pond 200 Linear Feet	200.0	\$7.00	\$1,400.00

Pressure Washing : Four Brick Entranceway Walls One Set At Pleasure Island Entrance And One Set At Oak Island Entrance	2.0	\$275.00	\$550.00
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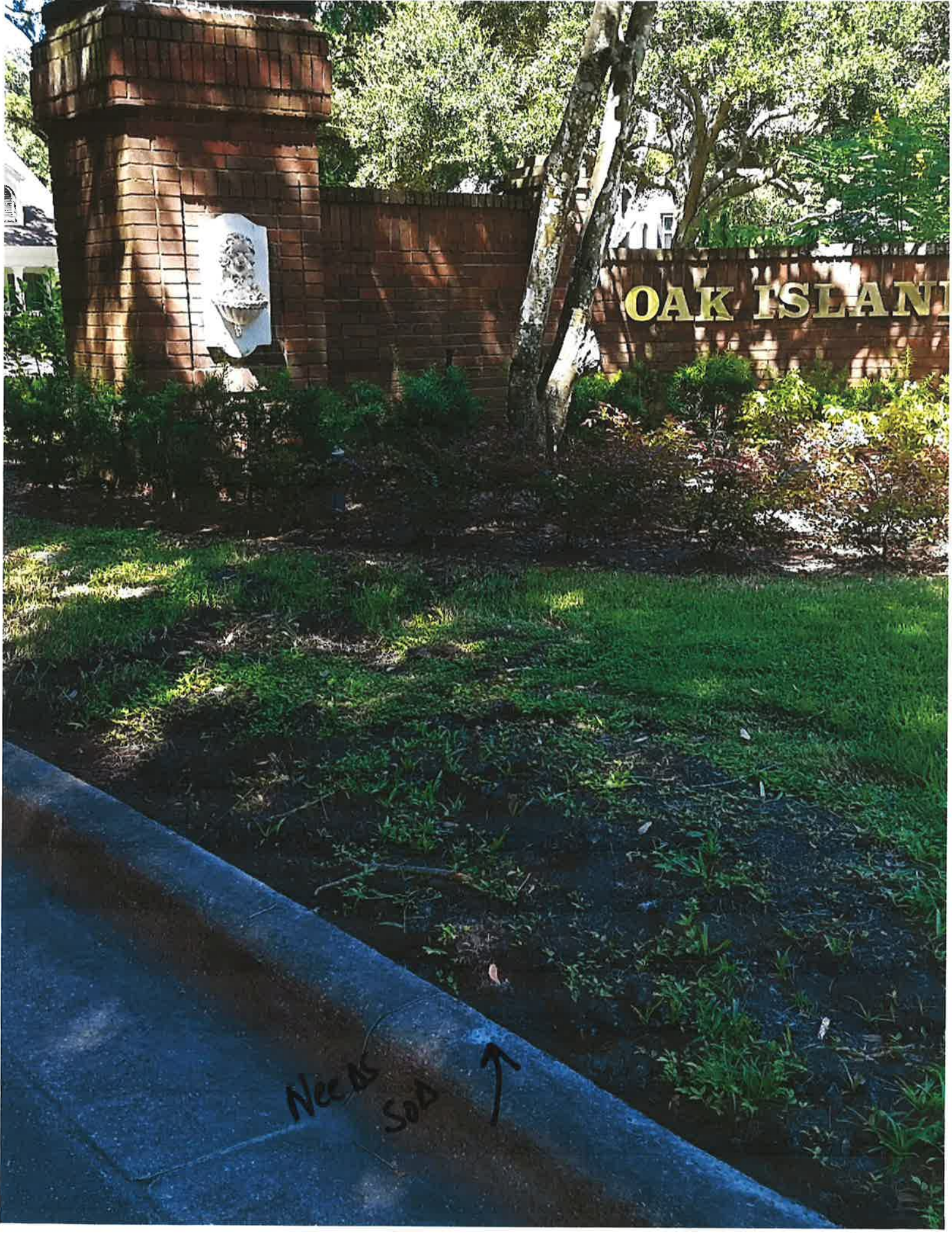
<b>Subtotal</b>			\$6,010.00
<b>Total</b>			<b>\$6,010.00</b>



By signing this document, the customer agrees to the services and conditions outlined in this document.

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Oak Island Homeowners Association



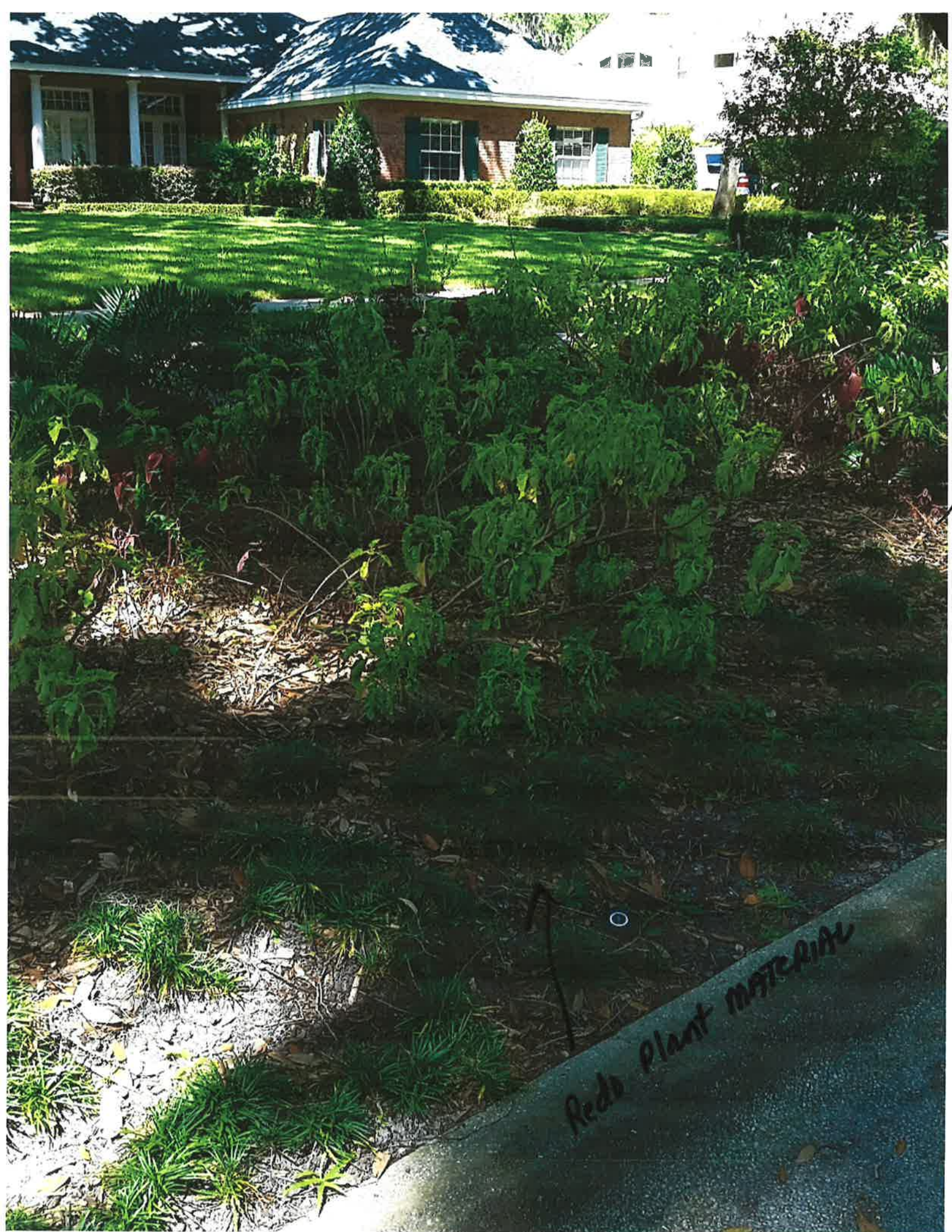
OAK ISLAND

Needs Soil ↑

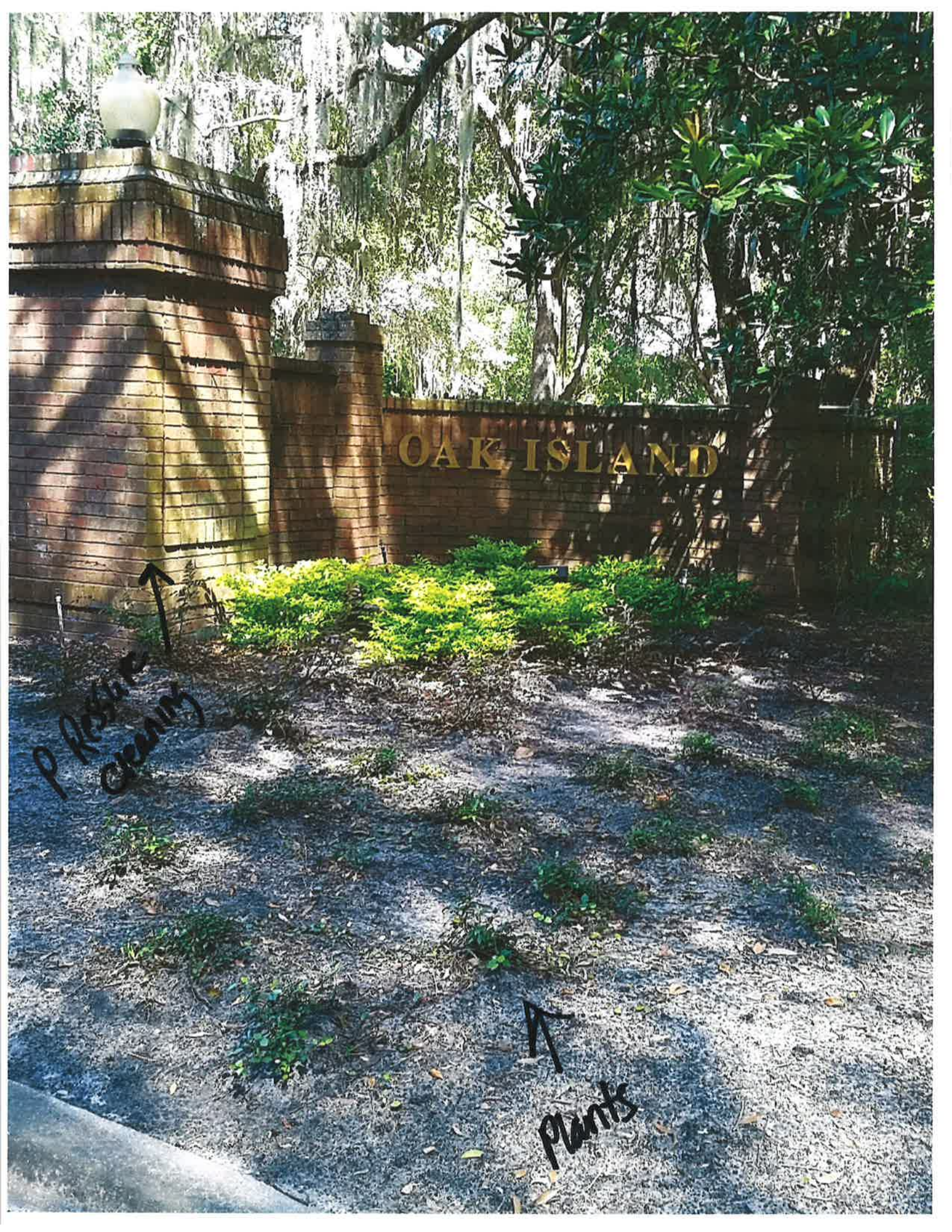


Pressure  
cleaning  
wall

Muck →



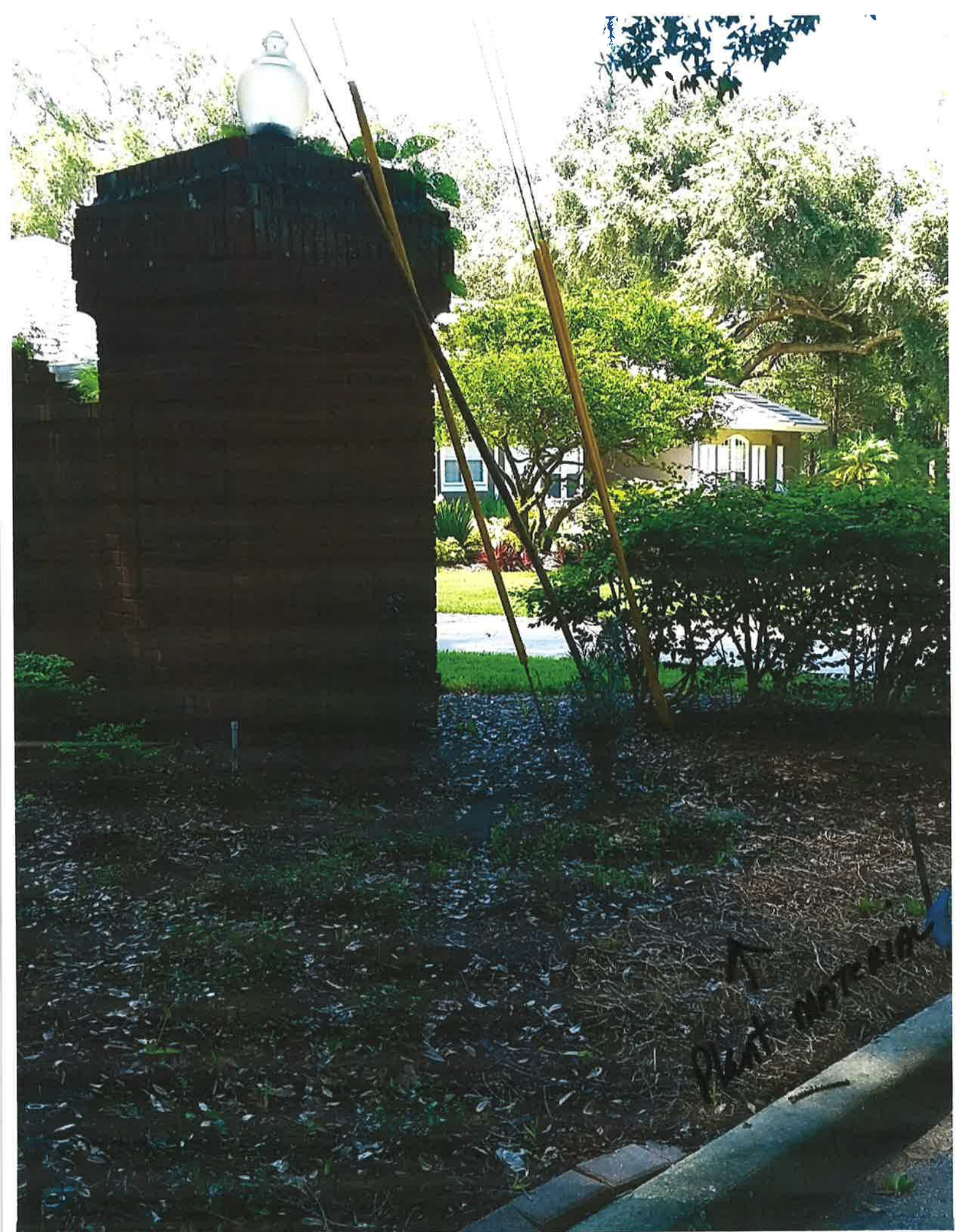
Reds Plant MATERIAL



OAK ISLAND

P. Resin (green)

plants





mulch

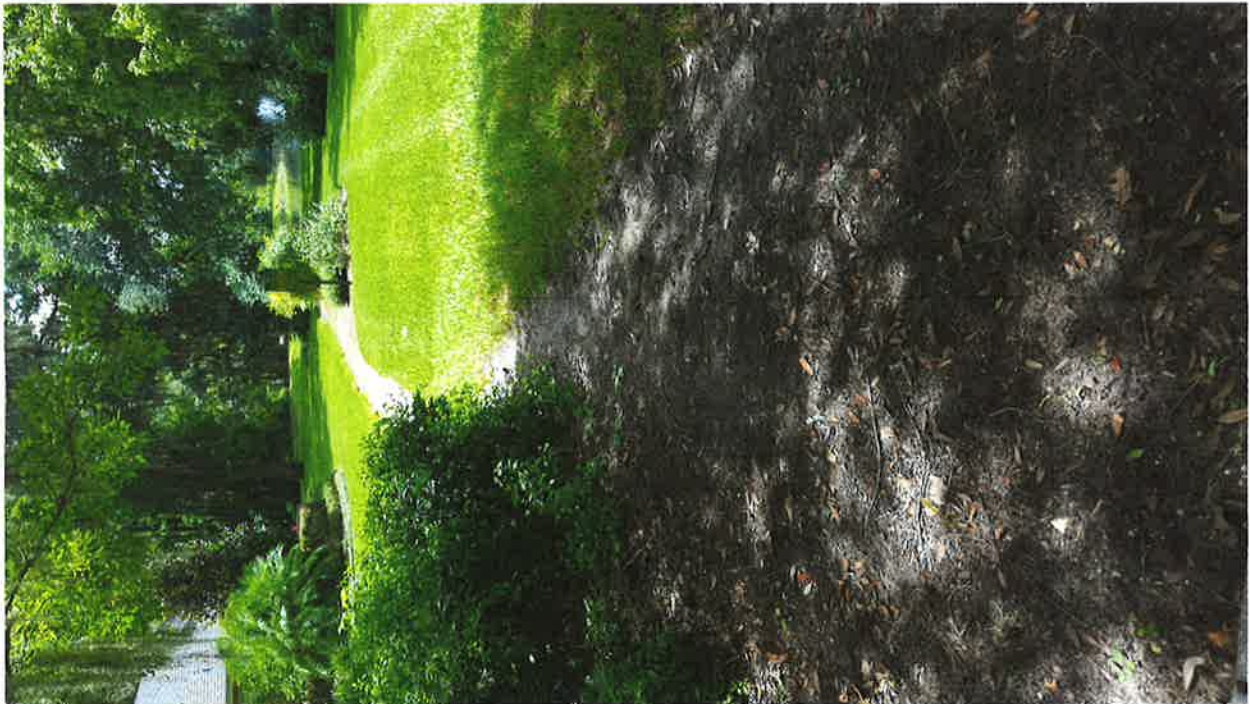


mulch



plants ↗

Pond entry way on Pleasure Island Road and Pleasure Island entrance to subdivision.



Island in Oak Island Pointe road and pond walkway.  
Island will receive planters.

Needs mulching & possible  
rr ties  
OR  
LANDSCAPE Timbers





mulch



↑ light needs replacing

Pathway around pond and Oak Island Pointe entry to pond.