



# ***Belle Isle Police Department***

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Travis Grimm  
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August 19, 2025

Mayor Jason Carson and Members of the City Council,

I am writing to inform you that Deputy Chief Jeremy Millis of the Belle Isle Police Department has been selected to attend the Administrative Officers Course (AOC) at the Southern Police Institute, University of Louisville, in February of 2027.

The Administrative Officers Course is a 480-hour, twelve-week program designed for law enforcement leaders across the nation. This highly respected program provides advanced training in leadership development, management, strategic planning, and contemporary policing practices. The curriculum equips participants with proven strategies and innovative approaches to address the evolving challenges of modern policing.

Deputy Chief Millis will be the first member of the Belle Isle Police Department to attend this prestigious program. This milestone not only reflects positively on our department but also represents a significant investment in the professional development of our leadership team. The knowledge and experience gained will directly benefit our officers, enhance departmental operations, and ultimately strengthen public safety services for the residents of Belle Isle.

The costs associated with this training are as follows:

- **Tuition:** \$1,700.00
- **Housing:** \$5,600.00
- **Supplies:** \$500.00
- **Application Processing Fee:** \$40.00
- **Resident Parking:** \$66.00
- **On-Campus Meal Plan:** \$2,401.00

**Total Cost: \$10,307.00**

These expenses will be covered through allocations from different line items within the current annual budget. No additional or supplemental funding will be required.

*"Excellence through Service."*



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The Administrative Officers Course has a strong national reputation for developing law enforcement executives, with many graduates advancing to serve as chiefs, command staff, and leaders in policing across the country. Having Deputy Chief Millis join this network of professionals will bring lasting benefits to both our department and community.

This notification is provided for your awareness and record. Please let me know if you require additional information regarding the program or associated costs.

Sincerely,

Travis Grimm  
Chief of Police

*"Excellence through Service."*