



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: January 3, 2023

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Proposal for Study to Update Stormwater Rate

Background: The City Council authorized issuing an Request For Proposals (RFP) from qualified individuals or firms for the preparation of an updated Utility Rate Study for stormwater services. The City's current rate structure has been in place, with few modifications, since 2003, the City desires a complete review including recommendations for improvement.

At the time, the Equivalent Residential Unit (ERU) to measure the rate was 4,087 square feet; however, due to development in recent year, the staff believes this ERU may no longer be valid and needs to be adjusted. Stormwater fees are currently assessed as a non-ad valorem assessment on property taxes and collected by Orange County under an agreement with the City.

The City received three very good proposals for this study:

Stantec Consulting Services	Sarasota, FL	\$40,000
Raftelis Consulting	Maitland, FL	\$49,869
Willdan Financial Services	Orlando, FL	\$49,368

After review, it is recommended that the proposal of Willdan be accepted. Due to the length of the proposals presented, the proposal of Willdan is included. Other proposals can be reviewed in the City Clerk's Office. The staff believes that Willdan will provide a thorough review of the current rate structure and revenue sufficiency, provide thoughtful and creative recommendations for changes and improvements which will result in an equitable and sustainable rate structure that will serve Belle Isle residents for many years to come.

This study was not included in the current budget; therefore it will be included in the semi-annual budget amendment.

Staff Recommendation: Approve the proposal of Willdan Financial Services..

Suggested Motion: I move that we approve the proposal of Willdan Financial Services in the amount of \$49,368.00 and authorize the City Manager to negotiate and execute a Professional Services Agreement with Willdan.

Alternatives: Do not approve and review other proposals.

Fiscal Impact: \$49,368.00 from the Stormwater Fund reserve.

Attachments: Willdan Financial Service Proposal