



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: February 2, 2021

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Request by Pioneer Days to Use Wallace Field

Background: The City was contacted by the Pioneer Days Committee requesting that Wallace Field be used as an alternate for Pioneer Days in the event the County does not allow the event at Cypress Grove Park. The County may not allow the event due to County restrictions on events due to the pandemic. The event is scheduled for February 27 & 28.

Staff Recommendation: If the City Council has no concerns with this event in light of COVID information including the new variant strain of COVID, the staff is recommending approval with the following conditions:

1. A plan is developed for staff review for the proper medical protocols (COVID and emergency medical staff).
2. A site plan is developed for staff review. At a minimum, the site plan will have:
 - a. Parking Plan including HC parking spaces and overflow parking
 - b. Restroom locations
 - c. Trash cans – Who is responsible for event clean-up and trash removal?
3. Security Plan for overnight (Booths set up overnight?) Vendors overnight?
4. A traffic plan showing traffic flow and key locations for traffic control (Will they hire off duty officers for traffic control on both days?).
5. Proof of insurance naming the City as secondary insured.
6. Notification/coordination with Fire Station 72

Suggested Motion: **I move that we approve the request of the Pioneer Days Committee with the conditions recommended by the staff.**

Alternatives: Do not approve the event.

Fiscal Impact: TBD if

Attachments: None