

**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: January 16, 2024

To: Honorable Mayor and City Council Members

From: Rick Rudometkin, City Manager

Subject: Posting of Vacant Commission Seats – Districts 1, 2 and 3

Background: In December 2023, the City received resignations, leaving three open seats, effective December 31, 2023. The staff have posted for the District 3 opening and received no submittals in the 60-day period.

The procedure for filling vacancies is outlined in the Charter as follows,

- The Council shall direct the city manager to post the vacancy – a 30-day notice
- The Council may interview all or a portion of the applicants if it so desires
- The filling of the office shall be completed within one month (30 days) of the date that the council seat was vacated
- If the 30-day time period for filling the vacant office expires before the office is filled, or by majority vote, the time period for filling the vacancy shall be extended by 30 days

Staff Recommendation: Staff recommends posting the open seats on Facebook, e-alert, and the City's webpage. If possible, we may also post in the Conway News. The appointed candidate will fill the seat until the next qualifying date. Qualifying for each district is as follows:

- District 1 – Qualifying Date November 2025 (filing of the office through April 7, 2026)
- District 2 – Qualifying Date November 2024 (filing of the office through April 1, 2025)
- District 3 – Qualifying Date November 2024 (filing of the office through April 1, 2025)

Suggested Motion: I move to direct the City Manager to post the open seats as stated in the Belle Isle Municipal Code and bring forward any applications for Council review and consideration.

Alternative: N/A

Fiscal Impact: N/A

Attachments: None