

FEE

Resolution 24-09

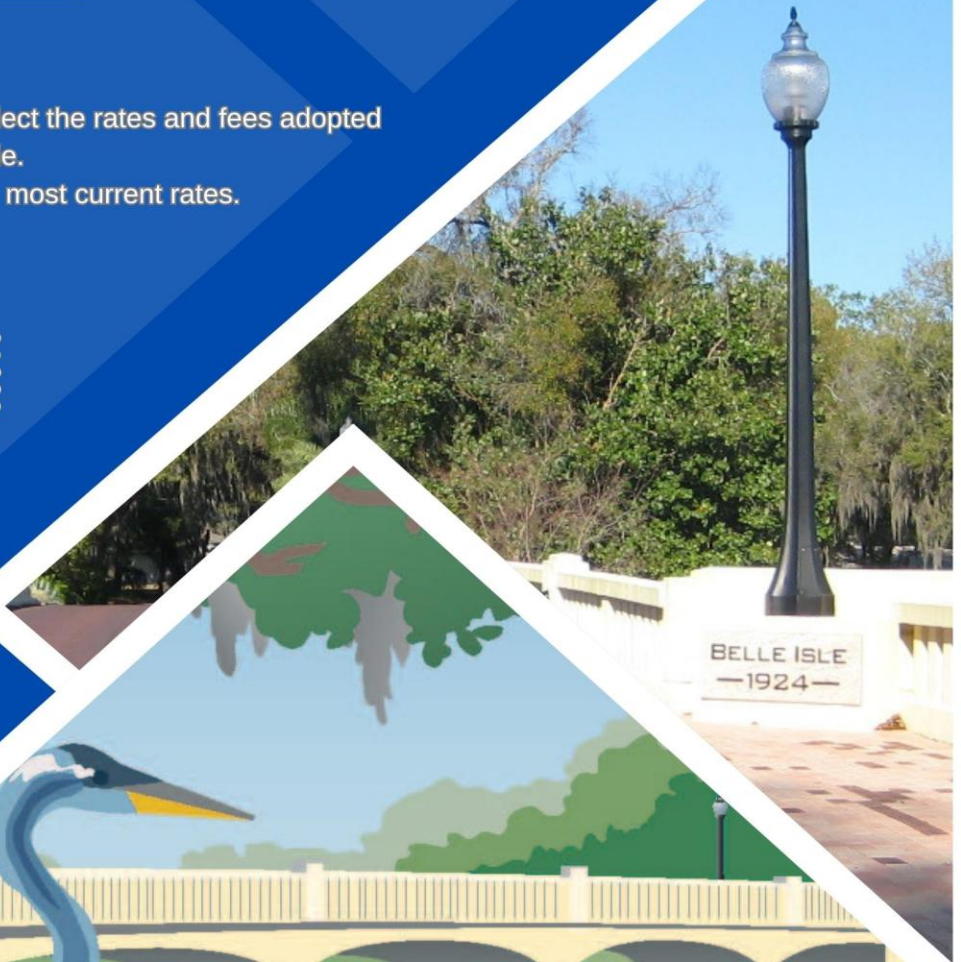
SCHEDULE

FY 2025-2026

This document may not reflect the rates and fees adopted outside this annual schedule.

Please call City Hall for the most current rates.

Effective Oct 1, 2025



City of Belle Isle 1600 Nela Avenue, Belle Isle, FL 32809 * 407-851-7730 * www.belleislefl.gov

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GENERAL GOVERNMENT FEES

ADMINISTRATIVE FEES:

Lien recording fees:

Fee for the first page	\$10
Each page thereafter	\$8.50
Certification charge	\$2
Lien and foreclosure research	\$35
City map and aerial photographs	\$10
City map (oversized/laminated).....	\$Actual
Plus postage and handling	\$1.50

CITY CODE AND SUPPLEMENTS TO CITY CODE

Can be purchased from the Municipal Code Corporation

P. O. Box 2235

Tallahassee, FL 32316

Or accessed online at https://library.municode.com/fl/belle_isle/codes/code_of_ordinances

Copy on USB	\$Actual
Copy charge per page	\$0.15
Double-sided	\$0.20

CITY LOGO

Use of City Logo Agreement-(See Branding Style Guide)

For Profit	5% of gross sales
Give-Away Items	\$50 application fee

COPY FEES, INCLUDING PUBLIC RECORDS (See Resolution 10-05 for all copying-related fees)

BLACK AND WHITE COPIES

One-sided copies, up to 8.5" x 14"	\$.15 per page
Two-sided copies, up to 8.5" x 14"	\$.20 per page
Certified copies (Cost per certified copy of a public record)	\$5
All other copies	\$Actual

COLOR COPIES

One-sided records, per page	\$.70
Two-sided records, per page	\$1.40

MAPS

	per page (pp)
Zoning and future land use map (digital form)	
Zoning map (Letter/Legal)	\$.15/.20
Future land use map (Letter/Legal)	\$.15/.20
1990-2010 Comprehensive Policy Evaluation and Appraisal Report	\$.15 per page

NOTE: The charge for copies of county maps or aerial photographs supplied by City/County Constitutional Officers may include a charge for the labor and overhead associated with duplication. Public records requests will be charged under section 119.07, Florida Statutes, and other charges. Specific 'Clerk's fees are established in section 28.24, Florida Statutes. Research/Public Request service is charged after the first 15 minutes at the labor rate of the employee completing the request. Rates are computed based on the minimum of the employee's salary range. See the Public Records Policy on the following page.

MEDIA CHARGES

USB	\$Actual-Cost of USB
Sale of Code Book	\$100

RESEARCH FEE / SERVICE CHARGE

Per hour, for labor (salary and benefits) incurred for more than 15 minutes	\$Actual
CERTIFYING COPY OF ANY INSTRUMENT	\$5
COPY ANY INSTRUMENT in Official Records	\$5
By photographic process, up to 8-1/2" x 14", per page	\$5
OATH (administering, attesting, and sealing)	\$5

NOTARY SERVICE CHARGE

Resident	No Charge
Non-Resident	\$10

CITY MEMORABILIA

MEMORABILIA	Appropriate sales tax will be charged on all items sold.
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Public Records Policy

The City of Belle Isle policy is that all records shall be open for personal inspection by any person unless those records are exempted under the terms of Chapter 119, Florida Statutes.

This policy allows access to public records during regular working hours – Monday to Friday, 8:00 a.m. to 5:00 p.m. The City will make every effort to respond fully to all public records requests within a reasonable time.

A service charge, in addition to the actual Cost of duplication, will be assessed if the nature or volume of public records requested to be inspected, examined, or copied is such as to require extensive use of information technology, resources, comprehensive clerical or supervisory assistance by personnel of the City, or both. This service charge shall be based on the actual Cost incurred for such extensive use of information technology resources and the labor cost of the personnel providing the service based upon the actual labor (base hourly salary) of the employee who performs the task.

Special Service Charge: The special service charge will not be charged unless the estimated time for fulfilling the request exceeds 15 minutes. The City may also charge for an employee to sit with the requestor during the inspection to safeguard and protect the 'City's records from theft, destruction, or alteration.

Deposit: The records custodian will provide the requestor with a cost estimate for fulfilling the public records request. Suppose the estimated Cost is less than \$100. In that case, the requestor shall be required to pay the total amount before the records custodian begins collecting, duplicating, and redacting the requested records. If the estimated cost exceeds \$100, the requestor shall pay 50% of the estimated cost before the records custodian begins collecting, duplicating, and redaction of the requested records. Upon completion of collection, reproduction, and redaction of the documents, a cost invoice will be provided to the requestor, which reflects the time and expense incurred to fulfill the request. Fees collected exceeding the actual Cost incurred shall be returned to the requestor.

Unpaid requests: If a requestor has any outstanding public records requests for which the City completed the work to fulfill the request but has not received full payment, the requestor shall be required to pay for the previously unpaid request(s) before the City will process a new public records request.

Payment: Cash, personal check from a local bank, money order, or certified check shall be paid before delivering the materials. Any check, money order, or certified check shall be payable to the City of Belle Isle.

FINANCE

FINANCE FEES:

Printed copy of annual budget document	\$25
Printed copy of CAFR	\$25

Dishonored Check Fees: *

Check amount \$0.01 to \$50.00	\$25
Check amount \$51.00 to \$300.00	\$30
Check amount \$300.01 or greater	\$60
(5% of the check amount, whichever is greater)	

Return Check: * If payment is not received within 30 days, the City may file a civil action suit against the check writer for three times the check amount, but in no case less than \$50.00. In addition to paying the check plus any court costs, reasonable attorney fees, and any bank fees incurred by the City in taking action.

NOTE: 166.251 Service fee for dishonored check. The municipality's governing body may adopt a service fee that does not exceed the service fees authorized under s. 832.08(5) or 5 percent of the face amount of the check, draft, or order, whichever is greater, for collecting a dishonored check, draft, or other order to pay money to a municipal official or agency. The service fee shall be in addition to all other penalties imposed by law. Proceeds from this fee, if charged, shall be retained by the collector of the fee.

FACILITIES, PARKS, AND RECREATION

FACILITIES, PARK ADMISSION, AND PARKING	COST
PERKINS BOAT RAMP (Annually)	
Boat ramp, annual stickers (residents only), May-May Annual Registration.....	\$50
<i>Prorated: June-August - \$50, Sept-Nov - \$37.50, Dec-Feb - \$25, and Mar-May \$12.50</i>	
VENETIAN BOAT RAMP.....	No Parking Allowed-only as posted or
	<i>Parking Pass approved by the City Manager - \$25.00</i>
WALLACE PROPERTY	
Athletic Field Rental (per hour).....	\$175 (Requires City Manager Approval)
CHAMBERS (CITY HALL) PROPERTY	
Chambers (City Hall) – non-refundable.....	\$50
	Cleaning and damages are charged at actual cost

CODE ENFORCEMENT

SERVICES

SERVICE	BELLE ISLE CODE SECTION	FEE	PENALTY
Notice of Hearing	14-34(b)	\$25	-
Appeal to Special Magistrate within 15 days	14-50(c-d)	\$50	-
ANIMALS			
Dog At-Large	4-2	Adopted OC Code-CH 5 SEC 5-26 thru 5-31	\$250
Failure to Clean up After Dog	4-2		\$150
OTHER			
Delivery of Flyers After Notice/Solicitation without a Permit	10-39	-	\$100
Exterior Property Area	10-35	-	\$50
Grass Violation	10-153	-	\$50
Light Violation (per occurrence)	10-65	-	\$75
Noise Violation (per occurrence)	10-65	-	\$75
Outdoor Burning	12-1	-	\$500
Public Nuisance (City Removal)	10-35	-	Actual Cost
Registration of Abandoned Property	10-185	\$200	\$200
Shopping Cart Return (p/cart)	10-1	-	\$25
LAWN WATERING VIOLATIONS	32-39		
First Offense		-	Warning
Second Offense		-	\$50
Third and Additional Offenses		-	≤\$500
RECYCLING AND YARD WASTE	Recycling 24-29, Yard 24-40		
First Offense		-	Warning
Second Offense		-	\$25
Third and Additional Offenses		-	\$100 p/offense

CONTACT INFORMATION:

CODE ENFORCEMENT OFFICER
Belle Isle Police Department
1521 Nela Avenue
Belle Isle, FL 32809
Phone: (407) 240-2473 Admin Office
Cell: (407) 849-8450
Email: mrabeau@belleislepolice.org

Code References:

Belle Isle Code of Ordinances – www.municode.com
ICC Standard Housing Code
SBCCI Standard Building Code

PLANNING FEES

LAND DEVELOPMENT FEES:

Application Fee Schedule:

Annexations	\$500
(In-fill/enclave or City initiated – no charge)	
Annexations requiring a citywide referendum, plus the actual Cost of notice	\$500
Appeals of Planning & Zoning Board/City Manager Decisions	\$500

Review Fee:

Residential Rezone (up to one (1) acre)	\$600
Commercial or greater than one (1) acre	\$1,200**
Informal Subdivision – Sec 54-171(A)	\$500 *
PD/Formal Subdivision – Sec 54-171(A)	\$1,200**
Site Plan Review.....	\$75
Lot Split Review – Sec 50-33(6) and 54-171(C).....	\$125
Lot Split Application – Sec 54-171(C).....	\$300***
Co-locate on Cell Towers	\$500
Equipment Cabinet & Slab for Cell Towers	\$250

Comprehensive Plan Amendments and Rezoning:

Less than ten (10) acres (small scale)	\$1,500*
More than ten (10) acres (large scale/text amendment)	\$3,500**

Special Exceptions (including extensions/re-establishments).....\$750

Variance / Development Review Application Fees:

Concept or preliminary plan review	\$300
Site plan submittal	\$1200**
Zoning Certification Letter.....	\$50

*** Plus Consultant Deposit of \$1,000**

**** Plus Consultant Deposit of \$5,000**

*****Plus Third Party Review – at cost, if required**

Impact Fees:

Transportation, Parks and General GovernmentSee Page 11
Ordinance 21-15

School ConcurrencyOC Website
www.orangecountyfl.net

SCHOOL IMPACT FEE SCHEDULE See Orange County Ordinance [2016-08](#)

Land Use Type – Effective 1-1-17)

<https://www.orangecountyfl.net/PermitsLicenses/Permits/ImpactFeesAtAGlance.aspx>

Impact fees are approved separately from service fees and are not subject to inflationary indexing unless expressly authorized.

See Orange County Code: Please visit the County's website change for all updates.

Section 23-60, Fire Rescue Impact Fees, and Section 23-141, School Impact Fees

The Building Department collects impact Fees before building permits are issued.

PLANNING FEES (CONTINUED)

Lakefront site plan reviews:

Boat Dock Plan Review\$175

Street abandonments (Section 54-171 thru 54-174 Legal Admin Fees)\$500

Planning and Zoning Applications (Rezoning requests)\$150

Appeal of P&Z Application to City Council\$200Variances:

Single-family residential\$300

Multi-family and commercial\$400/Add'l Consulting Fees, if applicable.

City Engineering Team ReviewAt Cost

Applications tabled at the applicant's request within ten days of the Planning and Zoning meeting will be charged for additional advertising and notification.

Costs incurred by the City for additional consultant investigation, traffic analysis, and Planning activities prompted by the proposal shall be assessed for the project at 110%. This charge shall be added at the next logical development review point when a fee to the City is required, e.g., a rezoning, subdivision, conditional use, or building permits.

ZONING: DEVELOPMENT IMPACT FEES

Under Ordinance 21-15, the Belle Isle Impact Fee Study for Transportation, Parks, and General Government Facilities, dated October 2021, establishes the proportionate share of new development's impacts on transportation, parks, and general government through 2025.

(1) The following fee schedule will be effective from April 1, 2022, through March 31, 2023.

<u>Land Use Type</u>	<u>Unit</u>	<u>Transp.</u>	<u>Parks</u>	Gen.	<u>Total</u>
				<u>Gov't</u>	
<u>Single-Family Detached</u>	<u>Dwelling</u>	<u>\$1,609</u>	<u>\$781</u>	<u>\$1,023</u>	<u>\$3,414</u>
<u>Multi-Family</u>	<u>Dwelling</u>	<u>\$1,457</u>	<u>\$687</u>	<u>\$900</u>	<u>\$3,044</u>
<u>Retail/Commercial</u>	<u>1,000 sq. ft.</u>	<u>\$2,912</u>	<u>n/a</u>	<u>\$940</u>	<u>\$3,852</u>
<u>Office</u>	<u>1,000 sq. ft.</u>	<u>\$2,755</u>	<u>n/a</u>	<u>\$470</u>	<u>\$3,225</u>
<u>Industrial/Warehouse</u>	<u>1,000 sq. ft.</u>	<u>\$499</u>	<u>n/a</u>	<u>\$91</u>	<u>\$590</u>
<u>Public/Institutional</u>	<u>1,000 sq. ft.</u>	<u>\$1,140</u>	<u>n/a</u>	<u>\$238</u>	<u>\$1,378</u>

(2) The following fee schedule will be effective from April 1, 2023, through March 31, 2024.

<u>Land Use Type</u>	<u>Unit</u>	<u>Transp.</u>	<u>Parks</u>	Gen.	<u>Total</u>
				<u>Gov't</u>	
<u>Single-Family Detached</u>	<u>Dwelling</u>	<u>\$1,788</u>	<u>\$781</u>	<u>\$1,023</u>	<u>\$3,593</u>
<u>Multi-Family</u>	<u>Dwelling</u>	<u>\$1,483</u>	<u>\$687</u>	<u>\$900</u>	<u>\$3,070</u>
<u>Retail/Commercial</u>	<u>1,000 sq. ft.</u>	<u>\$2,912</u>	<u>n/a</u>	<u>\$940</u>	<u>\$3,852</u>
<u>Office</u>	<u>1,000 sq. ft.</u>	<u>\$2,755</u>	<u>n/a</u>	<u>\$470</u>	<u>\$3,225</u>
<u>Industrial/Warehouse</u>	<u>1,000 sq. ft.</u>	<u>\$499</u>	<u>n/a</u>	<u>\$91</u>	<u>\$590</u>
<u>Public/Institutional</u>	<u>1,000 sq. ft.</u>	<u>\$1,140</u>	<u>n/a</u>	<u>\$238</u>	<u>\$1,378</u>

(3) The following fee schedule will be effective from April 1, 2024, through March 31, 2025.

<u>Land Use Type</u>	<u>Unit</u>	<u>Transp.</u>	<u>Parks</u>	Gen.	<u>Total</u>
				<u>Gov't</u>	
<u>Single-Family Detached</u>	<u>Dwelling</u>	<u>\$1,967</u>	<u>\$781</u>	<u>\$1,023</u>	<u>\$3,772</u>
<u>Multi-Family</u>	<u>Dwelling</u>	<u>\$1,509</u>	<u>\$687</u>	<u>\$900</u>	<u>\$3,096</u>
<u>Retail/Commercial</u>	<u>1,000 sq. ft.</u>	<u>\$2,912</u>	<u>n/a</u>	<u>\$940</u>	<u>\$3,852</u>
<u>Office</u>	<u>1,000 sq. ft.</u>	<u>\$2,755</u>	<u>n/a</u>	<u>\$470</u>	<u>\$3,225</u>
<u>Industrial/Warehouse</u>	<u>1,000 sq. ft.</u>	<u>\$499</u>	<u>n/a</u>	<u>\$91</u>	<u>\$590</u>
<u>Public/Institutional</u>	<u>1,000 sq. ft.</u>	<u>\$1,140</u>	<u>n/a</u>	<u>\$238</u>	<u>\$1,378</u>

ZONING: DEVELOPMENT IMPACT FEES

(4) **The following fee schedule will be in effect after March 31, 2025.**

<u>Land Use Type</u>	<u>Unit</u>	<u>Transp.</u>	<u>Parks</u>	Gen.	<u>Total</u>
				<u>Gov't</u>	
<u>Single-Family Detached</u>	<u>Dwelling</u>	<u>\$2,146</u>	<u>\$781</u>	<u>\$1,023</u>	<u>\$3,951</u>
<u>Multi-Family</u>	<u>Dwelling</u>	<u>\$1,536</u>	<u>\$687</u>	<u>\$900</u>	<u>\$3,123</u>
<u>Retail/Commercial</u>	<u>1,000 sq. ft.</u>	<u>\$2,912</u>	<u>n/a</u>	<u>\$940</u>	<u>\$3,852</u>
<u>Office</u>	<u>1,000 sq. ft.</u>	<u>\$2,755</u>	<u>n/a</u>	<u>\$470</u>	<u>\$3,225</u>
<u>Industrial/Warehouse</u>	<u>1,000 sq. ft.</u>	<u>\$499</u>	<u>n/a</u>	<u>\$91</u>	<u>\$590</u>
<u>Public/Institutional</u>	<u>1,000 sq. ft.</u>	<u>\$1,140</u>	<u>n/a</u>	<u>\$238</u>	<u>\$1,378</u>

BUILDING AND PERMITTING FEES

In addition to all typically required permit and inspection fees, a penalty equal to the sum of all costs imposed by the City and any and all other building permit authorities is a prerequisite to issuing the building permit.

Private Third Party Inspection Fee(s) may be assessed (See Page 21-22)

**% of valuation cost is
based**

BUILDING PERMIT FEES

Permit Submittal Fee - 1% of the value of work with a minimum fee of \$50.00 and a max fee of \$250.00 - Non-Refundable.

Building and Construction Support Fees

Minimum Fees for permits are \$150.00 for Re-roofs and \$100.00 for all other permits. On sq ft.

Total Valuation

+1/2 of total = review fee plus the FL surcharges and applicable zoning fees:

Residential

Single Family Dwelling - up to and including \$1000	\$50	<i>+1/2 of total = review fee</i>
For each additional \$1000 or fraction thereof	\$5	
Accessory Structures and Uses - up to and including \$1000	\$50	
For each additional \$1000 or fraction thereof	\$5	
New/Re-Roof - up to and including \$1000 (2 inspections)	\$50	<i>Reroofs do not incur a review fee</i>
For each additional \$1000 or fraction thereof	\$5.00	

Commercial

New Construction - up to and including \$1000	\$100	<i>+1/2 of total = review fee</i>
For each additional \$1000 or fraction thereof	\$6	
Other than New Construction - up to and including \$1000	\$100	
For each additional \$1000 or fraction thereof	\$6	
Roof permit - up to and including \$1000	\$100	
For each additional \$1000 or fraction thereof	\$6	
Re-Roof - up to and including \$1000	\$100	<i>Reroofs do not incur a review fee</i>
For each additional \$1000 or fraction thereof	\$6	
Permits for Site Work Only	\$75	
Garage Door-up to and including \$1000 (2 inspections Frame/Completion)	\$100	
For each additional \$1000 or fraction thereof	\$5	

Valuation and Type (Average Cost Per SqFt)

Single Family Residence

Type IA	\$130	<i>+1/2 of total = review fee</i>
Type IB	\$125	
Type IV	\$110	
Type IIA	\$100	
Type IIB	\$100	
Type IIIA	\$120	
Type IIIB	\$120	
Type VA	\$120	
Type VB	\$100	

Private Garage and/or Shed (Detached and Unfinished)

Type IA	\$60
Type IB	\$60
Type IV	\$70
Type IIA	\$60
Type IIB	\$55
Type IIIA	\$70
Type IIIB	\$60
Type VA	\$60
Type VB	\$55

Miscellaneous

+1/2 of total = review fee

Aluminum Structures (Based on Sq Ft)		
Aluminum Screen Room or Pool Enclosure	\$25	
Aluminum Vinyl Room	\$25	
Aluminum Carport	\$25	
Boat Dock or Boat House	\$40	+1/2 of total = review fee
Concrete Slab (Driveway, Patio, or Sidewalk) or		
Non-covered Wood Deck not included on new construction plans	\$5	+1/2 of total = review fee
Greenhouse		+1/2 of total = review fee
Type IIB	\$35	
Type VB	\$30	
Greenhouse with Polyvinyl wall covering and roof covering	\$25	
Residential -roofed, unenclosed areas (carports, porches, etc.)	\$35	
Swimming Pool (per sq ft)	\$50	
Moving Structures	\$300	
Office or commercial use moves shall be processed through the Commercial site plan review process and charged a fee accordingly.		
Tent	\$55	
More than one tent within 100 ft. of each other per additional tent	\$35	
Trailer Set Up & Tie Down	\$30	
Demolition Permit		
Seven dollars (\$7.00) for every 25,000 cubic feet or fraction thereof with a minimum of \$25.00 and a maximum fee of \$400.00		
Use Permit with one inspection	\$30	
Fire Damage Inspection - Residential	\$50	
Fire Damage Inspection – Commercial	\$100	
Pre-Demolition Inspection	\$50	
Lot Grading Site Plan Review	\$50	

PERMIT REFUNDS

- A written request is required to obtain a refund. No refunds will be given on a submittal, license, or temporary electrical construction service unless issued in error by the City. The fee for refunding original building, roof, electrical, gas, mechanical or plumbing permit fees would be a minimum of \$31.00 or 1/3 of the permit fee, whichever is greater, unless the license was issued in error by the City.
- No refund will be issued on any permit on which construction was begun.
- No refund will be issued on any permit for three months or more.
- No refunds will be issued on Engineering, Planning, or Zoning fees where the review has begun.
- Fees may be adjusted annually for changes in the Consumer Price index or 3%, whichever is less.

BUILDING AND PERMITTING FEES**Electrical**

ELECTRICAL PERMIT FEES: Electrical permit fees are based upon the total amperage of the service required to meet the needs of all fixtures, etc., installed. Service is determined by the KVA Load available to the premises (Refer to Paragraph C for charges not requiring a change of service). Typically, one Electrical Permit is required for each recording watt-hour meter service. Should circumstances (as determined by the Building Official) make it more practical to issue one Permit involving more than one service, the fee shall be calculated using the sum of the costs of all individual services included in the Permit).

Electrical Permit Fees

The minimum Fee for Electric Permits is \$100.00.

Minimum Electrical Permit Fee	\$50	<i>+1/2 of total = review fee</i>
1 Phase 240 Volt: AMPERES		
0 to 150	\$75	<i>+1/2 of total = review fee</i>
151 to 200	\$90	
201 to 400	\$120	
401 to 600	\$175	
601 to 800	\$260	
801 to 1000	\$320	
Over 1000 per ea additional 1,000 amp or fraction	\$175	
3 Phase 208 or 240 Volt: AMPERES		<i>+1/2 of total = review fee</i>
0 to 150	\$120	
151 to 200	\$150	
201 to 400	\$185	
401 to 600	\$275	
601 to 800	\$375	
801 to 1000	\$465	
Over 1000 per ea additional 1,000 amp or fraction	\$280	
3 Phase 480 Volt: AMPERES		<i>+1/2 of total = review fee</i>
0 to 150	\$260	
151 to 200	\$325	
201 to 400	\$400	
401 to 600	\$600	
601 to 800	\$800	
801 to 1000	\$1,000	
Over 1000 per ea additional 1,000 amp or fraction	\$600	

Over 480 Volt: Fee will be determined by a proportional increase over the Cost for 480V

For Example, 48,000 Volts are available from the transformer to 600 AMP Main:

For Example: 48,000 Volts available
from the transformer to 600 AMP
Main:

600 AMP at 480 Volts	\$518.00
48,000 divided by 480	\$100.00
100 x \$518.00	\$51,800.00

*+1/2 of total =
review fee*

Exception: Temporary construction service (Maximum 60 amps/240
volts/single phase) for single-family dwelling construction sites shall be \$50

BUILDING AND PERMITTING FEES**Electrical (Continued)**

Low Voltage Permit

Up to and including a \$1000 valuation

\$50

*+1/2 of total =
review fee*

For each additional \$1000 or fraction thereof

\$6

NEC CH7 and CH8

Alterations Requiring a Change in Service:

The fee shall be
determined by the
difference between the
new and previous service
amperage, which is then
applied to the above
chart.

see above

Additions, Alterations, and Repairs not
Requiring a Change in Service*+1/2 of total =
review fee*Up to and including
\$1000 valuation

\$50

NEC CH3

For each additional
\$1000 valuation or
fraction thereof

\$12

(All evaluations are based on material and labor
costs)

Installation of Equipment:

*+1/2 of total =
review fee*Simple Installation of one
item of Equipment

Regardless of Amperage

\$50

Tent (Temporary Service Included)

*+1/2 of total =
review fee*

For each additional tent

\$65

\$12

Pool Wiring

\$65

*+1/2 of total =
review fee*

TUG Agreement (Temporary Under Ground)

\$120

*+1/2 of total =
review fee*

BUILDING AND PERMITTING FEES**Mechanical**

MECHANICAL PERMIT FEES: HEATING, AIR CONDITIONING, REFRIGERATION, VENTILATION

The minimum Fee for Mechanical Permits is \$100.00.

Air Conditioning Installation
(including Heat Pumps):

Tonnage

*+1/2 of total =
review fee*

Up to 3 Tons	\$75
+ 3 Tons up to 10 tons, per ton or fraction thereof	\$15
+ 10 Tons up to 25 tons	\$160
Plus, per ton or fraction thereof over 10 tons	\$15
+ 25 Tons up to 50 tons	\$300
Plus, per ton or fraction thereof over 25 tons	\$7
Over 50 Tons	\$390
Plus, per ton or fraction thereof over 50 tons	\$6

SCH A

Exceptions to Air Conditioning
Permits:

Existing air conditioner condensers & air handling units relocated or Replaced per ton or any fraction	\$7
With a minimum fee of	50
Trailer air conditioner and residential self-contained wall unit installations, per unit, per ton, or any fraction thereof	\$7
With a minimum fee of	\$50
Mechanical permits or inspections are not required for residential window air conditioners installations in single-family dwellings	
Replacement in single-family dwellings of an existing condenser or air handling unit that does not require an update of existing wiring may be reconnected by mechanical or air conditioning contractor and inspected by a mechanical inspector, fee of	\$50

*+1/2 of total =
review fee*

*+1/2 of total =
review fee*

*+1/2 of total =
review fee*

Refrigeration, Ductwork, Hoods, Ventilation, Boilers, and Any Other
Installations(s) which require a Mechanical Permit:

*Valuation based on Cost of all units, equipment supplied by owner or contractor materials & labor

Up to and including the first \$1000	\$50
For each additional \$1000 or fraction thereof to \$25,000	\$15
For each additional \$1000 or fraction thereof above \$25,000	\$7

SCH B

BUILDING AND PERMITTING FEES

Mechanical (Continued)

*according to the Florida Power Plant Siting Act, Chapter 403, Part II, Florida Statutes, a local government may only charge an "appropriate fee" and mechanical equipment directly related to electrical power generation as a disproportionate part of the total valuation. Therefore, the Belle Isle Town Council deems it appropriate, in those situations of construction permitted under Chapter 403, Part II, to value mechanical equipment directly related to electrical power generation at a rate of twenty-five percent (25%) of the actual Cost of such mechanical equipment in the calculation of "total valuation" hereunder.

Re-inspection Fee

\$75

BUILDING AND PERMITTING FEES**Plumbing**

Plumbing Permit Fees

The minimum Fee for Plumbing Permits is \$100.00.

Minimum Permit Fee, New Construction or Alteration (Unless specified otherwise)	\$75	<i>+1/2 of total = review fee</i>
Minimum Permit Fee, Replacement	\$50	<i>+1/2 of total = review fee</i>
Each Plumbing Fixture	\$7	
Each Plugged or Future Opening	\$7	
Mobile Home Plumbing	\$50	<i>+1/2 of total = review fee</i>
Roof Drain or Area Drain	\$7	
Water Heater (Only) \$37.00	\$7	
Solar Water Heater <i>(64.50=(37x6)+50% PX Fee)</i>	\$7	
Residential Disposal Unit	\$7	
Process Piping/Specialty Outlet	\$7	
Backflow Preventer (Only) \$37.00	\$7	
Commercial Icemaker	\$7	
Water Softener (Only) \$37.00	\$7	
Swimming Pool Permit	\$70	<i>+1/2 of total = review fee</i>
Spa with Permanent Connections	\$50	<i>+1/2 of total = review fee</i>
Sewer Replacement	\$50	<i>+1/2 of total = review fee</i>
Re-pipe (Only-per bathroom)	\$50	<i>+1/2 of total = review fee</i>
Lawn Irrigation System:		
1 - 100 Heads, Minimum Fee	\$50	<i>+1/2 of total = review fee</i>
101 - 200 Heads	\$60	<i>+1/2 of total = review fee</i>
201 & up	\$70	<i>+1/2 of total = review fee</i>

BUILDING AND PERMITTING FEES**Gas**

Gas Permit Fees

The minimum Fee for Gas Permits is \$100.00.

Equipment, Ductwork, Ventilation, Combustion Air, Piping, Boilers, and any other installation(s) which require a Gas Permit:

Valuation is based on the Cost of all equipment supplied by the owner or contractor, materials, and labor

Up to and including the first \$1000

\$75

For each additional \$1000 or fraction thereof to \$25,000

\$10

*+1/2 of total =
review fee*

Sign Permit Fees

Signs up to 25 sq. ft.

\$50

26 to 32 sq. ft.

\$65

*+1/2 of total =
review fee
Greater than
32sqft fee based
on the value*

Windows

Windows - up to and including \$1000

\$30

For each additional \$1000 or fraction thereof

\$5

*+1/2 of total =
review fee*

Inspection Fees

Re-inspection Fees

\$75

Re-inspection fees that remain unpaid longer than sixty days will be assessed an \$11.00 collection fee per account and the re-inspection fee due.

Meter Reset

\$50

Special (After Working Hours) Inspection Fees:

Requests for special after-hours (regular working hours, weekends, or holidays) inspections must be submitted in writing by the developer/ contractor to the Building Division Official twenty-four hours in advance of the requested inspection.

The minimum number of hours approved is four hours per inspector. No inspection(s) will be performed until the assessed fee has been paid

\$250

*After the initial four hours, an additional fee will be charged. The per-hour fee

\$60

BUILDING AND PERMITTING FEES

Private Provider Inspection (PPI)

Purpose: This policy establishes the fee discount procedures for building permit applicants who elect to use private providers for plans review and/or inspections as authorized under Florida Statutes §553.791. The policy ensures equitable and transparent fee reductions when local government services are not fully utilized.

Authority: This policy is enacted under the authority of Florida Statutes §553.791(2)(b), which provides that:

"If an owner or contractor retains a private provider for purposes of plans review or building inspection services, the local jurisdiction must reduce the permit fee by the amount of cost savings realized by the local enforcement agency for not having to perform such services. Such reduction may be calculated on a flat fee or percentage basis, or any other reasonable means by which a local enforcement agency assesses the cost for its plan review or inspection services. The local jurisdiction may not charge fees for building inspections if the fee owner or contractor hires a private provider to perform such services; however, the local jurisdiction may charge a reasonable administrative fee, which shall be based on the cost that is actually incurred, including the labor cost of the personnel providing the service, by the local jurisdiction or attributable to the local jurisdiction for the clerical and supervisory assistance required, or both.."

Definitions

- Private Provider: A licensed individual or firm contracted by the property owner to perform plans review and/or building inspections as defined in F.S. §553.791.
- Local Jurisdiction: The city or county government with authority to issue building permits.
- Applicable Fees: The portion of the building permit fee associated with services replaced by the private provider, specifically plans review and/or inspections.

Fee Discount Policy

1. Eligibility for Fee Discount. To be eligible, the permit applicant must:

- Submit a complete Notice to Use a Private Provider in compliance with F.S. §553.791(4).
- Identify whether the private provider will perform plans review, inspections, or both.
- Ensure the private provider meets all qualifications required by Florida law.

2. Fee Reduction Schedule. Fee reductions shall be applied as follows:

- Plans Review Only: A reduction of 100% of the total plan review fee.
- Inspections Only: A reduction of 50% of the total permit fee, representing the inspection portion.
- Both Services: A reduction of 100% of the total plan review fee and a reduction of 50% of the total permit fee, representing the inspection portion.

3. Calculation Method

The Building Department shall maintain a fee breakdown schedule showing the individual components of the permit fee (e.g., plans review, inspections, etc.). The discount shall apply only to the services performed by the private provider.

4. Exclusions

- Discounts do not apply to administrative fees, impact fees, fire department reviews, or other fees not replaced by private provider services.
- No discount shall be given if the private provider fails to perform the services, resulting in the jurisdiction completing the work.

5. Request for Refund or Adjustment

- If the full permit fee is paid before private provider documentation is submitted, the applicant may request a refund equal to the eligible discount.

6. Audit and Compliance

The jurisdiction reserves the right to audit the work of private providers in accordance with Florida law.

Contact Information

- For questions regarding this policy or to request a fee breakdown, please contact Universal Engineering Staff at 407-581-8161.
- If approved, refunds will be processed through the City of Belle Isle for fees already collected. Please contact the City Clerk at 407-851-7730.

BUILDING AND PERMITTING FEES**Other**

Other Fees

Extension Request: Only one administrative extension (90 days) shall be granted per Permit before each permit expiration date by the Building Official \$40

Permit Amendment Fee \$35

Plan Submittal Fee:

All applications for project building plan approvals (where all building permits are issued simultaneously) will be accompanied by the appropriate number of copies of drawings and specifications, and a non-refundable submittal fee will be collected based upon the following fee schedule:

Archival/Scan Retention Fee – construction plans		\$40 flat fee
Archival/Scan Retention Fee – Letter and Legal size	Dble Sided/Each side	\$.15 p/page
Single Family Dwellings		\$125
Commercial		\$250
Early Start Permit		\$125
Informational Letters		\$18
Application for Temporary Commercial Certificates of Occupancy and all Pre-Power		\$110
(Plus Fire Division Fee)		\$70
Review of Additional Sets of Reviewed Plans per page		\$4
Records Research and Retrieval, per hour		\$50
A final inspection is required on an expired permit within six months of the permit expiration date		\$5
Certificate of Occupancy		\$100
Certificate of Completion		\$100

Work Without a Permit

If any work is commenced without a permit, the penalty will be double the permit fee or \$103.00, whichever is greater. This penalty will be assessed in addition to the permit fee.

Permit Replacement – Expired Permit (Must be within six months of the permit expiration date) \$50

Contractor Local Business Tax Receipt

At the time of application, applicants must submit a copy of their valid Orange County License. A copy of their State of Florida license must be submitted when applicable. (Ref: Belle Isle Code of Ordinances Chapter 4)

General Contractor	NA
Sub-Contractor	NA

SURCHARGE FEES

Building Permit Surcharge	1/2 cent per sq. ft. under roof floor space permitted
Operating Trust Fund Surcharge Fee	1/2 cent per sq. ft. under roof floor space permitted
CONDO Inspections/Insurance	
SENATE Bill 4D – 2022	Review Fees:
	Phase 1-3-stories or greater in height – up to \$300
	Phase 2 up to \$300
Condos and Condo Cooperatives	Administrative Fees may be imposed up to \$100

ZONING FEES

CITY CODE OR ORDINANCES - CHAPTER 6, ARTICLE 1, SECTION 6-5 – Last Update Ordinance 21-01

(d) AFTER THE FACT FEE (ATF) and WORKING WITHOUT A PERMIT (WWP) Permit Fees/Penalties:

1. (i.e., Project Completed) The fee for an ATF permit is the Cost of the Permit plus any inspection costs related to inspections conducted by the City in accordance therewith.
2. (i.e., Project Is Not Completed) The fees for a WWP permit is \$500 plus double the Cost of the applicable permit fee plus all costs related to the City's issuance of the Permit and inspections. Mere payment of a WWP fee may not be used as a defense in a Code Enforcement or other similar case for performing work for which a permit was required without first obtaining a necessary permit. Full and timely compliance with this code is required.

(e) Additional Procedures and Regulations: The City Council may, by Resolution, provide for further clarification of or additional procedures for this section 6.5 – Failure to Obtain Permit as may be necessary, so long as such clarifications or procedures are not inconsistent with this section 6.5 or the City's code.

Permit Type	Code Section	Zoning Permit Fee/Review	After the Fact Permit
Accessory Structure	Sec 50-102	\$175	See Section 6.5
Artificial Turf	Sec 50-74 and 50-78	\$375	See Ord 23-04
Comp Plan Amendments	Sec 42-135	All reasonable expenses associated with the evaluation	
Boat Dock/Decks/House	Sec 48-31	\$175	See Section 6.5
Business Tax License (Occupational License)			
-Residential	Sec 28-92 Oct 1-+10%, Nov 1-+20% and Dec 1-25%	\$40	25% of Fee+ License Fee
-Commercial		\$80 +\$1 for every parking space	
Demolition (only if Zoning Reviews)	8.06	\$50	See Section 6.5
Detached Garage	50-102	\$175	See Section 6.5
Drain field/Septic	Orange County Issued		See Section 6.5
Driveway	50-74 thru 50-77	\$50	\$150
Dumpster Permit (Temporary)	Vendors allowed with Franchise Agreement on File at City Hall - At Cost		
Facia/Soffit/Gutters/Siding		Building Permit	See Section 6.5
Fence Residential	50-102	\$50	\$100
Fence Commercial		\$75 (+\$6.00 per \$1000 of contract value)	See Section 6.5
Flood Plain Permit	48-144	Building Permit	\$250
For Sale	30-79	\$10	\$25
Garage Sale	54-133	\$5	10
Golf Cart	30-203	\$25	\$25
Lien Search		\$50	-
Live Local Act	54-85	\$2,642 w/\$111/acre w/Consultant Deposit of \$5,000	
Multiple Tract Development		Building Permit	See Section 6.5
Nela Bridge (Name on Brick Program)		\$100 Military \$35	-

Zoning Permit Type	Code Section	Zoning Permit Fee/Review	After the Fact Permit
New Single Family	7-27	\$225	See Section 6.5
Perkins Boat Ramp Decal (May-May)	18-20 (See Prorated Page 7)	\$50	\$150
Pool	50-102	\$175	See Section 6.5
Pool Enclosure	50-102	\$175	See Section 6.5
PUD Application	All reasonable expenses associated with the evaluation		
Remodel Single-Family (if no change to footprint)	7-27	Building Permit	See Section 6.5
Rental Unit License	7-28	\$50	Up to \$500/day
ROW (subsection for minor residential work)	ROW Policy Agreement	\$100	Double the Fee
ROW (review on walkways in residential)	Zoning Review	\$50	Double the Fee
ROW (including pavers) <i>driveway permit separate</i>	Zoning Permit – does not include recording fee	\$250	\$500
ROW Engineering Review (Harris Engineering)		See Section 6.5	
ROW Agreement Recording Fee	Orange County Recording	\$75	na
Room Additions	-	Building Permit	See Section 6.5
Retaining Wall (not at lakeshore)	-	Building Permit	See Section 6.5
Seawall	48-31	EPD Permit	See Section 6.5
Shoreline or Waterfront Vegetation Removal	48-62	EPD Permit	
Signage	52-33	165	\$250
Spas	50-102	Building Permit	See Section 6.5
<u>Special Events Permit</u>	26-21		
-Application Required	For-Profit	Non-Profit	Penalty
-Processing	\$100	\$10	Any person violating or failing to comply may be assessed a monetary penalty not to exceed \$250 for each day that the Violation occurs.
-Permit	\$50	\$30	
-Street Closures (up to 400 people)	\$100	\$100	
-Street Closures (401+people)	\$200	\$200	
Structural Modifications to Dwelling	-	Building Permit	See Section 6.5
Solicitation Permit (Door-to-Door)	20-4	\$25	See Code Enforcement
Temporary Pod - 7 days	50-102	\$25	\$75
Temporary Storage Shed		\$30	\$75
Tree Removal Permit	48-63 / CS/HB 1159	\$35	\$70
Tree Removals without an Arborist Report or Permit.	46-63	DBH < 12 inches	\$200
		DBH < 18 inches	\$400
		DBH > 18 inches	\$600
Tree Trust Fund - requires City Manager approval and amount set by Council	48-63(E)(2)		Set by City Council
Tree Arborist Report			Actual
Variances	10-67	\$300	-
Windows (New/Replacement)	-	Building Permit	See Section 6.5

CS/HB 1159: Private Property Rights, City of Belle Isle Code Section 48-63, <https://flsenate.gov/session/bill/2019/1159>

Private Property Rights: Prohibits local governments from requiring notices, applications, approvals, permits, fees, or mitigation for pruning, trimming, or removal of trees on residential property if property owner obtains specified documentation; prohibits local governments from requiring property owners to replant such trees; provides an exception for mangrove protection actions; deletes a provision that authorizes electric utilities to perform certain right-of-way tree maintenance only if the property owner has received local government approval; creates Property Owner Bill of Rights; requires county property appraisers to provide specified information on their websites.

PUBLIC SAFETY / LAW ENFORCEMENT and CODE ENFORCEMENT

CONTACT INFORMATION: Belle Isle Police Department
1521 Nela Avenue
Belle Isle, FL 32809

Police Department Admin Office: (407) 240-2473 (M-F, 8am-4pm)
Police Department Non-Emergency Number: 407-836-4357

Note:

- Fees are presented for convenience only and are subject to change without notice.
- Please contact the Belle Isle Police Department for updated fees or additional details.
- Non-exempt documents, logs, and other records are available under the terms of the public records policy
- Research for public records requests ~~at~~ of thirty minutes or more will require a deposit based on the estimated time to complete the request and the employee's hourly rate and computer time.

Police Department Administration Fees/Fines:

Copies:

Parking or uniform traffic citation	\$0.15
Double-sided copies	\$.20
Certified copies	\$5
Reports, except for traffic or homicide (per page)	\$0.15

Fingerprinting (Not available)	N/A
Case Photographs, recordings, and videos on CD	Hourly Rate
Audiotapes (including 911 calls)	OC Dispatch
Video copy of DUI cases	Hourly Rate
Background checks	FDLE
Crash Report	www.FLHSMU.GOV

Off-Duty Police Services (four-hour minimum):

Regular Off-Duty Rates:

Police Officer (an hour + ½ FICA 7.65%)	\$Actual Cost
Vehicles (per officer for traffic detail only)	\$15
PD Boat (Flat Fee)	\$60

Holiday Off-Duty Rates:

Police officer (an hour + ½ FICA 7.65%)	\$Actual Cost
Vehicles (per officer for traffic detail only)	\$15
PD Boat (Flat Fee)	\$60

Responding to false alarms:

First response	Warning
Second response	\$50
Third response within six months of first response	\$150

Business:

Fourth response within 12 months	\$250
For all succeeding responses within six months of the last reply	\$250

PUBLIC SAFETY / LAW ENFORCEMENT and CODE ENFORCEMENT (CONTINUED)

Type	Code Section		Fine
Commercial Vehicle Parking Violation	Sec 30-71 thru 30-84	Sec 30-74	
-First Violation			\$150
-Second and Additional Violations			\$150
Recreational Vehicle Parking Violation			
-First Violation			\$150
-Second and Additional Violations			\$150
-Parking at Boat Ramp Violations-Perkins (per occurrence)		18-20	\$250
-Blocking roadway (travel lane/obstructing traffic)			\$150
-Disabled only/Permit required (FSS)			\$250
-Double Parking			\$150
-Fire lane/Hydrant/Red Curb			\$250
-Loading Zone (commercial vehicles only)			\$150
-On Sidewalk/Crosswalk			\$150
-Overweight Limit (Nela & Hoffner Bridge)			\$250
-Parking Prohibited			\$150
-Parking at Boat Ramps (per occurrence)			\$250
-Parking on Front Lawn			\$150
-Parking on ROW w/o Permit			\$150
-Parking Prohibited (yellow curb/no sign)			\$150
-Rear or Left Wheels to Curb (Parking in the opposite direction)			\$150
-Unauthorized (reserved) Space			\$150
-Where Signs Posted Prohibit			\$150
- Drop-off/Pick-up at Ramps			\$150
Temporary Parking Permit (City Manager Approval)	30-81 & 30-73		\$25
Appeal to City Council Hearing Request		\$25 refundable if not found at fault	\$75
Unregistered Tree Removal Service	Sec 48-63(d)(4)	Fine no more than \$5K per violation	CE Violation
Red Light Camera Violation	Sec. 30-180 through 30-190		
-Citation			\$158
-Hearing Plead No Contest			\$158+\$50
-Forego A Hearing and Found in Violation			\$158+\$200

IMPORTANT NUMBERS

JJ'S WASTE AND RECYCLING

City Contractor for Waste, Yard, and Recycling
Phone: 407.298.3932

LANDFILL LOCATIONS

-McLeod Road: 407.245.0931
-Young Pine Road: 407.836.6600

OIA NOISE ABATEMAN HOTLINE

Phone: 407.825.2674

ORANGE COUNTY MOSQUITO CONTROL

Phone: 407.-254.9120 or 311

ORANGE COUNTY WATER

Phone: 407.836.5515

ORLANDO UTILITY WATER

Phone: 407.423.9018

STORMWATER MANAGEMENT DIVISION

The Stormwater Management Division is also responsible for the implementation of the Federal Emergency Management Agency's (FEMA) flood plain management program National Flood Insurance Program (NFIP), and the Community Rating System (CRS); and participates in the National Pollution Discharge Elimination System (NPDES) and Total Maximum Daily Program (TMDL). The Division works with other departments to ensure that all potential homebuyers should be notified if the property is in a flood area.

ORANGE COUNTY PUBLIC WORKS COMPLEX

4200 South John Young Parkway – 1ST Floor
Orlando, Florida 32839
PHONE: 407.836.7990
Fax: 407.836.7770

ORANGE COUNTY FIRE RESCUE

FIRE. LIFE SAFETY INSPECTION AND PERMIT SERVICES
Phone: 407.836.9000

ENVIRONMENTAL PROTECTION DEPARTMENT

3319 Maguire Blvd, Orlando, FL 32803
407. 897.4100

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
FLDEP.GOV

ORANGE COUNTY ANIMAL SERVICES

2769 Conroy Road
Orlando, FL 32839-2162
Main Number: 407.254.9140

ORANGE COUNTY COMPTROLLER'S OFFICE

201 South Rosalind
Orlando, FL
Phone: 407.836.5690
For Notice of Commencement Recording

ORANGE COUNTY TAX COLLECTOR

200 South Orange Avenue - 16th Floor
Orlando, FL
Phone: 407.836.5650
For Occupational License Information

UNIVERSAL ENGINEERING SERVICES

3532 Maggie Boulevard
Orlando, FL 32811
Phone: 407.581.8161
Fax: 407.581.0313
Permit Submittal - cobipermits@universalengineering.com
Inspection Request – BIDScheduling@universalengineering.com

ORANGE COUNTY – JAIL INMATE SERVICES

<http://www.ocfl.net/JailInmateServices.aspx>

COUNTY HEALTH DEPARTMENT

VITAL STATISTICS AND SEPTIC TANK INSTALLS/REPAIRS
Phone: 407.858.1400

EMERGENCY MEDICAL SERVICES

2002-A East Michigan St.
Orlando, FL 32806
Phone: 407.836.8960
Fax: 407.836.7625

DISTRICT NINE MEDICAL EXAMINER'S OFFICE

2350 E. Michigan Street
Orlando, Florida 32806
Phone: 407.836.9400
Fax: 407.836.9450
Email: Medical.Examiner@ocfl.net