



city council minutes

MINUTES August 20, 2019 Regular Session / Budget Workshop 6:30 pm

The Belle Isle City Council met in a regular session on August 20, 2019, at 6:30 p.m. at the City Hall Chambers located at 1600 Nela Avenue, Belle Isle, FL 32809.

Present was:

Mayor Nicholas Fouraker
Commissioner Ed Gold
Commissioner Anthony Carugno
Commissioner Karl Shuck
Commissioner Jim Partin
Commissioner Mike Sims
Commissioner Sue Nielsen

Absent was:

Commissioner Harv Readey

Also present were City Manager Bob Francis, Attorney Kurt Ardaman, Chief Houston and City Clerk Yolanda Quiceno.

CALL TO ORDER

Mayor Fouraker called the City Council Regular Session to order at 6:30 pm and confirmed quorum.
Commissioner Partin gave the invocation and led the Pledge to the flag.

Mayor Fouraker announced that Comm Readey will not be in attendance due to a slip and fall and asked for a motion to excuse his absence.

Comm Carugno motioned to excuse Comm Readey from tonight's meeting.

Comm Shuck seconded the motion which passed unanimously 6:0.

SWEAR IN OF OFFICERS – IAN WISE AND AARON BENNETT

Chief Houston introduced and welcomed Officers Ian Wise and Aaron Bennett. Mayor Fouraker performed the Swear-in of Officers.

Mayor Fouraker asked if Council would like to reorder the agenda items to have the City reports presented before the budget recess hearing allow for more citizen participation.

Comm Sims motioned to rearrange the agenda to have the reports on the agenda items 9-12 presented before opening the Budget workshop discussion.

Comm Shuck seconded the motion which passed unanimously 6:0.

ATTORNEY REPORT

Attorney Ardaman provided an update on the Lake Conway Chain jurisdictional issues and enforcement on the use of water crafts. He said he had conversations with both the County Attorneys and Commissioner Uribe on items that may be applicable for discussion with the NAV Board. In addition, he spoke with the Sheriff's Officer Austin Moore and received further input on the lake activity. The City has received some good points and will convey those that are enforceable for the primary legal issue which is the NAV Board's independent authority under the Special Act.

City Manager Francis contacted Shannon Wright, Regional manager for FWC because of the high water and the possibility of public safety and navigational hazards on submerged items in the water. He asked if the City can put the emergency Slow Speed Minimum Wake Ordinance in place during Hurricane Dorian. Chief Houston is in contact with Captain Klein from FWC and is awaiting a response on the request.

CITY MANAGER'S REPORT

Issues Log update

City Manager Francis reported the following,

- He reported that the Cornerstone Charter Academy Board has agreed to the Joint Meeting on August 28, 2019 at 4 pm at 5903 Randolph Avenue. The Board has allocated two hours for the meeting and will allow for questions and answers towards the end of the meeting. Mayor Fouraker said Linda Colbert has agreed to facilitate the meeting.
- Gene Polk Park – Waiting for the State to transfer the allocated funds for mitigation of the stormwater issues.
- Wind Drift Project – The project is on schedule and budget.
- Traffic Study – Plan was adopted. A Resolution will be presented to place a 4-way stop and crosswalks at the intersection of Waltham and Randolph.
- Crosswalk on Hoffner – The City has submitted a request to OC to place a crosswalk at the Highlands (Peninsular intersection).
- Fountain – The fountain project is complete, and the City will schedule a dedication of the fountain in the near future
- Wallace Field – no update.
- Acquisition of Property – The City is looking at the possibility of acquiring property around the lake. He will report at a later date.
- Strategic Planning – The Strategic Planning session went well. Council has identified 5-goals and will bring back a report at a later date.
- Forensic Audit – Staff drafted policies recommended by the Audit. They are under review by the City Attorney and will be added to the agenda for approval once finalized.
- Gmail vs. Outlook – Chief and the City Clerk, will provide an update at a later date.
- Crosswalk Road Closure – The roundabout on Nela and Lake will be closed to through traffic from 7 pm-2 am for asphalt repair.

CHIEF'S REPORT

Chief Houston reported the following,

- Chief Houston reported on the numerous burglaries at Crunch Fitness. A Community Alert has been posted on facebook and Crime Line with a \$5000 reward for any information. The Department is scheduled to meet with Crunch Fitness regarding additional safety measures. Chief Houston reminds the residents to “harden the target.”
- Chief Houston reported on school traffic and stated that the school staff has sent out lots of communication. The first two weeks are always very difficult; however, the school is optimistic that the traffic will be better once the pickup and drop off times are observed by all. She said the Department is committed for the first two weeks to provide educational enforcement.

MAYOR'S REPORT

- Mayor Fouraker reported on the Strategic Planning session and thanked the staff for their participation and looks forward to Council and staff evolve as a team.
- Mayor Fouraker announced that the OC Communication Action Board had asked the City to designate a Belle Isle representative/candidate to serve on the Board. They met the 2nd Wednesday of each month and asked for Council nominations. He asked for any interests to be forwarded to him or the Clerk.

COUNCIL REPORT

- **Comm Carugno**
Comm Carugno reported on the lake high water levels and shared the concerns of some of the residents on the safety and health of the lake.
- **Comm Shuck** - Comm Shuck shared his concern with the traffic at CCA and the speed by some of the vehicles during pick-up and drop-off times that add to the issue.

City Manager Francis asked for consideration to reorder and move item 7a. Unfinished Business: Approval of Property and Casualty Insurance Coverage and Services for discussion. Mayor Fouraker called for a motion to rearrange the agenda for the second time to hear item 7a on the agenda.

Comm Sims moved to reorder the agenda and move item 7a as the next item.

Comm Gold seconded the motion which passed unanimously 6:0.

APPROVAL OF PROPERTY & CASUALTY INSURANCE COVERAGE AND SERVICES PROPOSAL

City Manager Francis reported on the RFP for Insurance Services and the proposals received from Public Risk Management (PRM), Florida Municipal Insurance Trust (FMIT), and Public Risk Insurance Advisors (PRIA). We currently had our insurance through FMIT. After reviewing the bids, the staff decided to move forward with PRM because the overall coverage and the shared property limits were more favorable. Mr. Francis recommends the approval of the PRM proposal for \$113,721.

Comm Nielsen moved to approve the proposal of Public Risk Management for \$113,721.

Comm Partin seconded the motion which passed unanimously 6:0.

RECESS REGULAR MEETING FOR BUDGET WORKSHOP:

Law Enforcement Education Fund, Charter School Debt Service Fund, Capital Equipment Replacement Fund, and ROW Fund

Mayor Fouraker closed the Regular Session and opened for the Budget Workshop.

City Manager Francis reported on the following highlights,

1. Law Enforcement Education

Total Revenues/Balances

Budget: \$9,847

- Decreased \$5,159 (34.4%) over FY 2018-19 Budget
- Anticipate \$2,500 in Total Revenues

Expenditures

Police Training: \$8,000

2. Charter School Debt Service Fund - Funds are used for expenses related to CCA according to the lease agreement for equipment repair/replacement and city costs related to CCA.

Total Revenues/Fund Balance

Budget: \$2,287,548

- Decreased \$129,769 (5.4%) over FY 2018-19 Budget
- Decrease due to Reserve used for HVAC replacement

Revenues

Budget: \$1,180,700

- \$32,200 increase over FY 2018-19 Budget
- \$1,029,700 (Based on Student Count of 1471)
- \$150,000 Transfer in from General Fund (Wallace Field Debt)

Expenses

- Personnel (City Staff Salary/Benefits)
 - \$92,743
- Operations & Maintenance
 - \$20,000
- Capital Improvements
 - \$276,000 Roof Repair to Middle School/Field House
 - \$22,000 Field House A/C
- Debt Service
 - \$827,825 (\$300,000 – Principal/\$527,825 – Interest)

Comm Gold said there was a recording from a past meeting where William Brooks asked Council to buy the property and the reason why the property was purchased. Mayor Fouraker requested, on behalf of Comm Gold's comment, to forward the last few meeting recordings with Mr. Brooks as Mayor to Comm Gold and the Council for review.

3. Right-Of-Way Fund (New restricted fund with an approved budget)

Revenues

- \$484,000 Transfer from GF

Expenses

- \$350,000 Paving (Districts 2, 3 and 5)
- \$50,000 Sidewalk Replacement (various locations)

Reserves

- \$84,000

4. Capital Equipment Replacement Fund

Total Revenues/Balances

- \$89,000
 - Increase of \$62,000 over FY 2018-19 Budget

Revenues

- \$52,000 Transfer from GF
- \$10,000 Transfer from SF

Total Expenses/Reserves

- \$89,000
 - Increase of \$62,000 over FY 2018-19 Budget

Expenses FY 2019/20

- \$10,000 Police Communications (radios)

Future Expenses

- \$5,000 Code Enforcement Vehicle (5)
- \$12,000 Marine Patrol Boat (5)
- \$5,000 City Hall HVAC (7)
- \$10,000 Cement Mixer (3)
- \$20,000 Street Sweeper (5)

After discussion City Manager Francis reminded Council that on September 27th he would be reporting on the Stormwater Fund and the Five Year Capital Improvement Plan.

Mayor Fouraker opened for public comment on the Budget Workshop discussion.

- Debra Donham residing at 6904 Seminole Drive said she would like to see the Police Department write a lot more speeding citations on vehicles on Seminole Drive. She shared her concern with the proposed utility tax increase.

There being no further comment Mayor Fouraker closed public comment and closed the Budget Workshop session.

Mayor Fouraker reopened for the City Council Regular Session and opened for approval of the Consent Items.

CONSENT ITEMS

- Approval of the City Council meeting minutes for August 13, 2019
- Approval to excuse Comm Sims and Comm Readey for August 13, 2019 Workshop
- Approval of Resolution 19-09
- Approval of Monthly reports

Comm Nielsen moved to approve the consent items a-d.

Comm Partin seconded the motion.

Comm Gold asked,

- Request to edit item a to read, Approval of the City Council meeting minutes for August 13, 2019; and**
- Is it necessary to approve an excused absence for a City Council Workshop? He believes an excused absence is required for a City Council Regular Session. The City Attorney said he would look into the question and get back to Council.**

The motion was approved unanimously 6:0.

UNFINISHED BUSINESS

Approval of Waste Contract with JJ's Waste and Recycling Services

City Manager Francis reported that approval of the Contract requires passing of an Ordinance adopting and accompanying the Franchise Agreement. City Manager Francis requested reading of Ordinance 19-06 for First Reading and Consideration today and advertising for Second reading for September 3, 2019.

Mayor Fouraker called for the motion.

Comm Sims motioned to add Ordinance 19-06 for first reading and consideration.

Comm Nielsen seconded the motion.

Comm Partin said since the ordinance was not posted on the agenda, he would prefer to have the Ordinance posted on the agenda for first reading as required to allow for citizen comment.

Motioned failed 4:2 Comm Partin, Comm Shuck, Comm Carugno and Comm Gold, nay.

Comm Nielsen moved to add the contract and ordinance on the agenda for the first reading on September 3rd, 2019. Comm Partin seconded the motion which passed 5:1 with Comm Carugno, nay.

City Manager Francis asked if Council had any questions or concerns with JJ's Contract before the first reading. Council consensus was that they did not have any questions or concerns with the Solid Waste Contract.

NEW BUSINESS

Approval of a Formal Solid Waste and Recycling Advisory Committee

City Manager Francis said with the selection of a new waste company was the Solid Waste Committee and Recycling Committee's mission to complete. Members of the committee would like to continue and are formally requesting creation of the advisory board. Mayor Fouraker shared his concern with Board member attendance and would not like to see a Committee of one.

Comm Sims motioned to create a Solid Waste and Recycling Committee in accordance with Section 2-54 of the Municipal Code.

Comm Nielsen seconded the motion which passed unanimously 6:0

Appointment of Jennie Brown to Tree Advisory Board

City Manager Francis said the City Tree Board is appointed at large and has one vacant seat. The Tree Board interviewed Jennifer Brown and is recommending her appointment for a three-year term.

Comm Gold motioned to appoint Jennifer Brown to the City Tree Board Committee.

Comm Partin seconded the motion which passed 6:0.

ADJOURNMENT

There being no further business Mayor Fouraker called for a motion to adjourn. The motion was passed unanimously at 8:30 p.m.

Yolanda Quiceno, CMC, City Clerk