



Exeter Systems

SMALL BUSINESS I.T. SOLUTIONS

Quick Proposal for City of Belle Isle

Allan Chow, Exeter Systems LLC – March 1, 2017

Purpose

- a. City of Belle Isle, Florida (COBI, “the City”) wants to transition their email to Google Mail, under a separately domain name, from their existing on-site Exchange 2007 email system, under the current cobifl.com domain name. Project will include exporting and importing of exiting Exchange mailboxes, forwarding existing addresses, and ongoing administration of Google Mail for the City. This project does not include any changes to the existing server/Active Directory infrastructure for logins, file storage, or applications (Laserfiche, etc.)

Installation Overview

- b. **Exchange to Google Mail**
 - i. Forward Existing cobifl.com email addresses to new domain (21)
 - ii. Bulk export/import of email history to new accounts (21)
 - iii. Configure devices/desktop Outlook for new email
 - iv. Archive inactive Exchange accounts in place
 - v. Perform ongoing administration of Google Mail system on behalf of the City

Other

- c. **Note: Some accounts will take longer than others to export/import due to size**
- d. **Train all users in all stores on new systems, procedures, and best security practices**
- e. **Document entire system**

Costs

- f. **Installation and Setup = estimated 18 hours x \$95/hour**
- g. **Total Installation Costs before tax and shipping = \$1,710**
- h. **Earliest installation window is March 27, 2017**

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Estimated prices are noted as such and are subject to change, with prior customer approval.

Owner Signature _____ Date of Acceptance _____

Installer Signature _____ Date of Acceptance _____