



CITY OF BELLE ISLE, FLORIDA

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March 1, 2017

To: Mayor and City Council

From: April Fisher, Interim City Manager

Re: **Recommendation for Award of RFP-16-LM-001: Landscape Maintenance**

In December 2016, the City requested formal proposals for City Landscaping Maintenance from interested firms through the formal request for proposal (RFP) process. The RFP was posted on the City's website as an open invitation for any interested firm to submit a bid. Six were received. These were from: Albert Moore, LLC; Dora Landscaping; Duval Landscaping Maintenance; Groundwerks; Helping Hand Lawncare; and Premier Lawn Maintenance.

Based on my review of the proposals submitted, I am recommending to City Council that a contract be awarded to Dora Landscaping Company for their proposal at \$84,350. Out of a total possible score of 100 on the evaluation form, Dora Landscaping Company scored 94. This was eleven points higher than the next highest scoring firm, which was Duval Landscaping Maintenance at a score of 83.

If City Council awards this to Dora Landscaping Company, staff will prepare the appropriate paperwork for the Mayor's signature. We will also execute the required notice to the current landscaping maintenance firm. If Dora Landscaping Company is unable to accept the award, I ask that the Council authorize award to Duval Landscaping Maintenance at their proposal of \$92,200 in the event Dora Landscaping Company does not accept.

Included with this recommendation, are all six completed RFP Evaluation Forms with my review comments and scoring and scanned copies of the original proposals submitted by each firm (by separate email due to file size limits). Please review any of the materials and I will be glad to answer any questions you may have.