



***CITY OF BELLE ISLE, FL***  
**Budget Advisory Committee Minutes**  
**June 11, 2021 3:00PM**

1600 Nela Avenue, Belle Isle, Florida 32809  
(407) 851-7730 • FAX (407) 240-2222  
[www.cityofbelleislefl.org](http://www.cityofbelleislefl.org)

The Belle Isle Budget Committee met in person at City Hall Chambers.

**Members present were:** Rick Miller, Clayton VanCamp, Charlotte Brown, and Nash Shook. Rick Wilson joined via Virtual Webinar [zoom.us/j/84231623220](https://zoom.us/j/84231623220). Also present were City Manager Francis, City Clerk Quiceno, and Finance Manager Richardson.

**Absent:** Committee member Ralph Yarbrough.

**Call to Order**

The meeting was called to order by Chairman Miller at 3:03PM. City Clerk confirmed quorum.

**Citizen Comments:**

City Clerk Quiceno stated- No comments received.

**Approval of Minutes:**

Board Member Shook made motion to approve May 14, 2021 minutes—Board Member VanCamp seconded- which passed unanimously.

Board Member Shook asked City Manager Francis to discuss the use of Zoom (remote participation) option for future meetings.

City Manager Francis stated that after discussing with City Attorney- the Council would need to pass a resolution for extenuating circumstances—Board Members joining via Zoom—could vote—however- attendance via Zoom would not count as “in person quorum”.

Board Member Shook made motion to recommend the City Council adopt a resolution with definitions for extenuating circumstances to allow for remote participation in Advisory Board Meetings- Board Member VanCamp seconded—which passed unanimously.

## **Review of Revenue and Expenses:**

Chairman Miller questioned the benefits associated with Credit Card Services for City use—special offers and Rebates—Finance Manager Richardson responded that she would look into special offers.

Board Member VanCamp asked about status of Red Light Revenue –Finance Manager Richardson stated –up to date with fees and expenses as well as Revenue.

Board Member Shook asked about the copier fees—Finance Manager Richardson stated-this is a Flat Fee for both City Hall and Bell Isle Police Department.

Chairman Miller asked about the Utility Fee—Franchise Fee—and the need to verify that every household is participating—City Manager Francis stated—not billed by zip code- Chairman Miller volunteered to review Statement to insure all properties required to be charged Franchise Fee—are in fact being charged and revenue is going to Belle Isle.

Board Member VanCamp asked about funds from the Cares Act— City Manager Francis stated working with Florida League of Cities-waiting for information on State providing specific funds.

Chairman Miller stated that the Profile form provides ways to use the funds- such as- Broadband—Water Projects—Sewer—Water Quality—

City Manager Francis stated that Belle Isle may be eligible for 3M—and Fema reimbursement should be 90%—during close-out could request the additional 10%.

Finance Manager gave update on Police Vehicles which are still on hold due to “Chip” shortage—

City Manager Francis stated Resurfacing bids for the Sol project will be going out soon-

Finance Manager Richardson discussed Police Dispatch Service—which is paid quarterly—based on an Annual Call Allowance—Overage of calls are charged and due at end of year.

City Manager Francis discussed requesting reimbursement from NAV Board for Belle Isle Patrol at \$55/hr—for 200 hours—this item will be on agenda at next month City Council meeting.

## **Agenda Items:**

Finance Manager Richardson discussed summary of all funds- Long term commitments—Police Lease Vehicles—and Revenues that come in at different schedules throughout the year—

Chairman Miller discussed the possibility of reimbursement of approximately 90% from the State for missing revenues due to Covid- he also discussed the possibility of providing a Bonus for City Employees that worked during Covid—

City Manager Francis stated that the current type of bonus falls under Hazard Pay – which has been paid to employees already.

Chairman Miller also discussed the possibility of reimbursement for Cybersecurity funding—Florida League of Cities has insurance—

Committee members “thanked” Finance Manager Richardson for the Mid-Year Budget Report.

Chairman Miller provided update on CCA Lease—City Council Members met in a Special Session for discussion of Amount of Rent—current estimate of 500K—low—undervaluing property—combination of lease debt plus rent—800K—prior to offering Rent discount—Threshold change—

increase to 50% Belle Isle resident students in order to yield maximum discount of 20%. Also discussed to include 1/3 Board Seats to be City Belle Isle members with voting status. Language to include Belle Isle to approve Site Plan for Campus build-out.

**Next Meeting Schedule:**

Board Member Wilson requested to add to agenda—NAV Board Budget Report—Cash Position Report—need to be able to review this report—City Manager Francis stated he would request this report.

Next meeting scheduled, Friday, July 2, 2021 at 3:00PM in person.

There being no further business—meeting adjourned at 4:26PM.