

**CITY OF BELLE ISLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** May 19, 2026

**To:** Honorable Mayor and City Council

**From:** Rick J. Rudometkin, City Manager

**Subject:** Updated Credit Card Policy

Background:

At the October 21, 2025 City Council meeting, the Council reviewed the City's credit card reward redemption practices and authorized staff to amend the existing policy to allow for the redemption of reward points for Amazon gift cards to be used for municipal purposes only.

Since that time, staff has conducted a comprehensive review of the City's existing Credit Card Policy, which was last approved in 2019, and determined that a comprehensive update was warranted to strengthen internal controls, improve clarity, and modernize the policy to align with current best practices.

The proposed policy incorporates the Council's direction regarding the use of reward points and establishes formal procedures for the redemption, tracking, safeguarding, and use of credit card rewards. The policy also includes updated provisions related to card issuance, allowable purchases, documentation requirements, and oversight responsibilities.

Staff Recommendation:

Adopt the updated Credit Card Policy as presented.

Suggested Motion:

**I move to approve the updated Credit Card Policy as presented.**

Fiscal Impact:

There is no direct fiscal impact associated with the adoption of this policy. The policy provides enhanced controls over existing City resources, including credit card rewards, to ensure proper use and accountability.

Attachments:

Draft Credit Card Policy