



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: March 7, 2023

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Approve Proposal for Consultant for Comp Plan Update

Background: The City Council authorized advertising for proposals for a consultant to update the Comprehensive Plan that is due in 2024. Every seven years, the City has to report any changes to the state or send a letter stating that no changes are needed to the plan. The last Comp Plan update was in 2008.

The City received two proposals:

Chen Moore and Associates (CMA), Maitland, FL - \$98,840.00

RVI Planning, Orlando, FL - \$116,500

Both proposals span 2 fiscal years, therefore, the cost of the plan will be budgeted over the next two fiscal years.

Staff Recommendation: After reviewing the proposals, the staff recommendation is to have the Council approve the proposal of RVI.

Suggested Motion: I move we accept the proposal of RVI in the amount of \$116,500.

Alternatives: Reject all bids

Fiscal Impact: \$65,000 for the first year.

Attachments: Proposals