

### **City Manager task list:**

- Purchasing Policy

I am working on updating our Purchasing Policy. We need to update it to keep current and to add or subtract any language as necessary. In progress.

- Property Acquisition

Along with the properties that have been formally discussed, there is a piece of property on Conway and Judge. This is owned by the City of Orlando. We will have a workshop on possible property locations as it fits in with the new Municipal Complex plans.

- Disaster Debris Management Sites:

We are identifying our 2024 Preauthorization site for this year's Hurricane Season. We have submitted our pre-authorization requests for the disaster debris management site(s) DDMS for the upcoming hurricane season. Waiting for a response.

- JJ's Waste and Recycling Contract:

The contract is up for renewal and possible RFP on 9/2024. The council wanted the city manager to contact JJ's on proposal #2 and discuss the commercial part of the contract. It will come back to the council on May 21<sup>st</sup> agenda.

- Stormwater Grant:

The legislature has agreed to fund stormwater improvement projects at \$750,000. Our lobbyist is working with the Governor's office to protect this grant money through veto review. There might be a match associated with this grant. More information to follow.

- Resilient Florida Grant:

This is for the Belle Isle Vulnerability Assessment. The Resilient Florida Program Grant Agreements are funded with State and Local Fiscal Recovery Funds (SLFRF). This is to develop a local mitigation strategy and to see how it works with our comp plan to address flood scenarios.

- Hoffner Ave Traffic Improvements Grant:

We have submitted the SSE form along with the engineer's estimate and schedule to DOT. The contract and resolution are on the May 7<sup>th</sup> agenda. We hope to have this grant for \$1.5 million in place by June 1<sup>st</sup>, 2024. There will be a match for this grant which will be discussed during the budget committee talks. We are also working with Orange County to give us access to do these improvements on Hoffner.

- Judge/Daetwyler Dr. Transportation Grant:

There is a possible \$745,000 from Congressman Soto's office for street improvements to improve and create a multi-use path(s) for pedestrians and bicyclists. This is a funding request for the FY 24 appropriations package. Maintenance, detour, and safety upgrades in the form of crosswalks have been made in preparation for the money coming to us. We are also looking at the speed limit in the area and everything associated with improving the area.

- Updating and closing previous grants and reimbursements from FEMA, FloridaPA, and FloridaDEP:

We have one going on since 2021 that we are trying to close out. There is another for SOL Ave. There are 2 small drainage project grants as well. I am working with Tracey to provide information and update quarterly reports.

- Comp Plan Update:

RVi is drafting amendment changes to the Comp Plan Elements and GOPs for City Staff to review in the coming weeks. Afterward, they will present this information to the Planning and Zoning Board in April or May for recommendations to the City Council. RVi will be at the May 7<sup>th</sup> council meeting to give an update and answer questions.

- Lancaster House Update:

The house currently sits in limbo. The property is to stay with CCA, and the school is required to keep it up and rehab it so it can be used. Then the school needs to maintain it. Pine Castle Pioneer Days do have money set aside for rehab as well. They are waiting for a meeting with the city, PCPD, and CCA to talk about and agree to fund the rehab. This will be an agenda item for May 7<sup>th</sup>.

- FY 2024-2025 Budget:

Starting this month, April 2024, we are preparing for next year's budget. The budget committee had its first meeting to start this process. I am working with Tracey to understand what our procedures are and the dates we need to be aware of and meet. We will ask the council to discuss goals for this coming FY 2024/2025 budget.

- Duke Energy undergrounding/relocation and communication:

We are working with Duke Energy reps to discuss pole locations that cause hazards, provide an overview of the UG process, and determine the best areas for UG. How to best prioritize Duke Energy's storm protection initiatives. Provide better communication on tree maintenance, locations, and storm preparedness and restoration.

- City Hall renovation:

We are currently using ARPA funds to renovate City Hall since the police department is not moving here now. The building needs some paint, lighting, updates, and landscaping. We also will be painting the outside of the current Police building.