

### General Fund (Fund #001)

1. 513-2100 Salaries: This is higher than the 4% COLA due to an increase in the base salaries for the Director of Finance, City Clerk, and Finance Technician. This increase puts these positions on par with their counterparts from other local governments. We've been trying to catch up over the years to make administrative salaries more competitive as we did with the BIPD two years ago. We are converting the part-time Administrative Assistant to a full-time position. Also, the City approved the in-house planner position from the needs list in FY 21/22; however, because the position was approved mid-year, the budget amendment didn't include the total annual salary and FY 22/23 would now include the complete annual salary. Additionally, with the Charter Debt Service Fund going away, the payroll cost allocation that was allocated to Fund 201 goes away and the payroll costs are reabsorbed in General Fund.
2. 519-3400 Contractual Services: The increase is to switch programs from IWorQs to GoGov. Both programs were used for tracking work orders for Public Works and Code Enforcement. IWorQs did not have an App so residents could text in complaints. GoGov has an App that allows this. This App is much like the OC 311 App.
3. 519-3415 Website/Social Media: The increase is a Council direction to either hire a social media employee or to contract with a social media company to provide a dedicated person to assist the City with social media posts and monitoring. In 2019, the City had a part-time social media person, but when she left, we did not refill the position.
4. 519-3440 Fire Protection: The City contracts with OCFD for fire/EMS services. There is a formula that the FD uses to calculate the cost. The formula is (Assessed Property Values) x (OC MSTU for Fire – 2.2437) x (.0001) x (92.5%). We estimate the APV because we do not receive the invoice from the OCFD until late in September, but we've been pretty close each year. This invoice is paid twice a year (usually in September and March).
5. 519-4600 Repairs & Maintenance: This is for City Hall building and grounds maintenance. The increase is for landscaping (new bushes/mulch) around City Hall.
6. 521-1200 Salaries: The average salary is about \$65,000. The BIPD have a Pay Plan that was adopted by the City Council in 2020 that extends out to 2023 to make the salaries competitive with other police agencies in Orange County. It covers all uniform officers from patrol officer to Deputy Chief. The Chief is on an employment contract. This budget line also includes the non-uniform employees (2- Code Enforcement Officers and the Administrative Assistant).
7. 521-1210 Crossing Guard: The increase is to provide a competitive wage (\$15/hour) and for new guards (3 additional).

8. 521-4410 Vehicles: The increase is to add vehicles for the new officers that were hired.
9. 521-XXXX Cameras: These are for additional red lights cameras at additional intersections.
10. 541-1200 Salaries: These are scheduled increases in base wages for new employees that have just been hired this year and they will have completed probationary periods in the next year. This also provides for an additional PW Technician so the City can have a coverage on weekends. The City approved the two new Public Works Technician positions from the needs list in FY 21/22; however, because the positions were approved mid-year, the budget amendment didn't include the total annual salary so FY 22/23 budget will now show the complete annual
11. 541-2100 FICA/Medicare: Good Catch. The formula was wrong in Excel. The correct number for this line should be \$15,878. This will then change the total public works budget from \$2,273,720 to \$2,082,038.
12. 541-3400 Contracted Services: This line item is to contract for a traffic consultant (Council direction) to do the studies and plans for improvements to Hoffner Avenue, Judge Road and Daetwyler Drive for the year after. This includes widening of sidewalks of Judge and Hoffner in some areas as well as traffic calming on Hoffner (possibility of roundabouts or traffic signal and new crosswalk near Regal Park on Hoffner). Also includes the monthly traffic signal maintenance that we pay to Control Specialists.
13. 541-4600 Repairs & Maintenance – General: This is to repair and service the City's tower clock in front of the CVS parking lot. The clock has not been serviced in 17 years. The dials are supposed to have back lighting which no longer works, the dials are to be replaced, the mechanism to automatically shift to daylight savings time is inoperable, and the two City logos will be replaced with new City logos (from the boat to the bird). We hope to recoup a little of this by auctioning off the old logos. Since it is maintenance, it cannot be capitalized.
14. 541-6430 Capital Equipment: This includes \$3,000 for a trailer, \$95,000 for a bucket truck, and \$105,000 for a dump truck. We are also going to add a brush chipper (\$50,000) to replace the old chipper which does not show in this draft. For the bucket truck and dump truck, we may decide to lease these and not buy outright.

#### Stormwater Fund (Fund #103)

1. 541-1200 Salaries: This increase is due to the increase in salaries as indicated above in department 513 and 541. Additionally, we increased our payroll cost allocation from 25% to 30% for City Manager and Finance Director.