



**CITY OF BELLE ISLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** August 20, 2019

**To:** Honorable Mayor and City Council Members

**From:** B. Francis, City Manager

**Subject:** Solid Waste and Recycling Committee

**Background:** With the selection of a waste hauler, the Solid Waste and Recycling Committee's mission is complete. Members of the committee would like to continue with this committee and is requesting that Council formally create this advisory committee. If created, the staff will draft the resolution creating the committee for approval at the next Council Meeting.

**Staff Recommendation:** Create a Solid Waste and Recycling Advisory Committee.

**Suggested Motion:** I move we create a Solid Waste and Recycling Committee in accordance with the Section 2-54 of the Municipal Code.

**Alternatives:** Do not create the committee

**Fiscal Impact:** None as these are voluntary positions

**Attachments:** Draft Duties of the Committee

## Duties and Responsibilities of Solid Waste and Recycling Committee members:

1. Serve for a 3-year term which can be renewed
2. Members are considered at-large
3. Attend Waste committee meetings
  - a. Preset to specific month and day at 6:30pm at City Hall
  - b. Suggested months: October, January, April, July
  - c. Suggested day: Second Thursday
4. Suggest ideas to improve waste collection
5. Create newsletter articles
6. Create and attend informational events involving Waste collection
7. Work with residents to lessen the amount of waste by changing buying habits
8. Suggest ideas for involving students in the proper disposal of waste products and how to lessen the amount of waste products
9. Meet quarterly with Waste provider to:
  - a. Improve communication among City/Commissioners/Committee/Residents/Students
  - b. Improve service to residents
  - c. Look for solutions to any ongoing problems
  - d. Consider any changes that might affect residents
  - e. Discuss any new equipment or programs coming online
  - f. Review reports – Waste/Recycling tonnage
  - g. Review resident complaints and suggest any needed changes
  - h. Review commercial accounts for any needed changes
10. Schedule bi-yearly Electronic Waste collection event and disposal
11. Schedule bi-yearly Hazardous Waste collection event and disposal
12. Schedule by-yearly paper shredding event and disposal
13. Partake in bi-yearly events
14. Create and send out evaluation of Waste provider services each 6 months
15. Assist with the bids for solid waste hauling and recycling contracts, and the review of proposals.