

**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: March 5, 2024
To: Honorable Mayor and City Council Members
From: Yolanda Quiceno, City Clerk
Subject: Canon Copier Lease for Police Department and City Hall

Background: The Canon Copier Lease Agreements for PD and Admin are up for renewal. The new units are slightly faster and more robust, but everything resembles the current on-site units. The agreement continues to piggyback under the State Contract - National IPA (omnia partners) and is a not-to-exceed, pre-negotiated agreement. Comparisons for this year are below:

2020 Contract	2024 Contract
<ul style="list-style-type: none">• two Canon IR Advance DX C5840i.• two units, service, parts, and toner.• The cost per copy is fixed for the term, and there's no volume commitment. The rate is 0.0075 for B&W and 0.042 for Color.• one option: --39 months – 353.00 (176.50 for each unit)	<ul style="list-style-type: none">• two Canon IR Advance DX C5840i.• two units, service, parts, and toner.• The cost per copy is fixed for the term, and there's no volume commitment. The rate is 0.0075 for B&W and 0.042 for Color.• two options: --48 months – 451.38 (225.69 for each unit) (49.19 increase) --60 months - Option

Staff Recommendation: Approval to proceed with the 48-month renewal for PD and Admin copiers.

Fiscal Impact: \$451.38/48 months - \$49.19 increase from 2020 Contract

Attachments: 2024 Quotes and Contacts