



CITY OF BELLE ISLE, FL
Budget Advisory Committee Minutes
May 14, 2021 3:00PM

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The Belle Isle budget Advisory Committee met in person May 14, 2021, 3:00PM

Members present: Rick Miller, Ralph Yarbrough, Charlotte Brown, Clayton VanCamp, and Nash Shook. Also in attendance, City Manager Bob Francis, Finance Manager Tracey Richardson, and City Clerk Yolanda Quiceno. Member, Rick Wilson joined by zoom.

Call to Order: Chairman Miller at 3:02PM asked City Clerk Quiceno to confirm quorum. Quorum confirmed.

Citizen Comments:
City Clerk Quiceno advised committee, No Citizen Comments received.

Approval of Minutes:

Board member VanCamp made motion to approve minutes from April 16, 2021. Board member Yarbrough seconded motion, which passed unanimously.

Review CCA Lease:

City Manager Francis discussed changes made to Section 4:6 of Lease Agreement—stating any additional properties acquired by City of Belle Isle--- “Tenant” will have option to “lease” ---see Additional Space- Exhibit A. He also informed Committee Members that CCA is currently leasing the “old maintenance” building across from the Fire Station located on Wallace.

City Manager Francis discussed the possibility of the “City” purchasing the old Texaco property located at corner of Hoffner and Orange Ave from CCA. Board member Yarbrough asked if an “Environmental Study” would be performed---City Manager Francis stated yes-- one has already been performed—with results indicating 30’ down has contamination. However; if the City moves forward with the purchase an independent Environmental Study will be performed.

Chairman Miller discussed the need for clarity regarding first (1st) choice option for CCA for leasing any acquired properties by the City of Belle Isle --- would like to see language such as – “may offer to lease to CCA—however-- Tenant does not have 1st right to lease other properties owned by City.

City Manager Francis discussed ARTICLE V--Section 5.3—Adjusted Calculated Rent as stated—which does not cover SRO or Crossing Guards fee.

Chairman Miller discussed the need for a “sliding scale” for Belle Isle resident student population credit on Rent.

Committee members participated in a group discussion regarding a three (3) tier discount method:
(Current enrollment for Belle Isle resident students is 23%--current enrollment cap based on Charter is 1600).

Discount to be applied:

25% BI student enrollment = 10 percent (10%) credit

28% BI student enrollment = 15 percent (15%) credit

33% BI student enrollment = 20 percent (20%) credit

Board Member Shook made motion for three (3) tier discount method to be used for “Rent” credit when percentage of BI student population is met. Board member Yarbrough seconded the motion which passed unanimously.

BUDGET SCHEDULE:

City Manager Francis provided Committee Members with package of Budget Milestones and Statutory Requirement Milestones for review. City Manager Francis and Finance Manager Richardson would like to review June 24, 2021—start with General Fund and Stormwater Fund—see Calendar in package—with final Budget review July 23, 2021—Adopted Budget by September 30, 2021—discussion from Committee Members to move items to be discussed for July 2, 2021 due to “Holiday” weekend –July 2, 2021 item will be “other funds CIP” and July 16, 2021 General Fund review.

Next meeting and other issues:

Chairman Miller discussed concern for continued use of Zoom mode of attendance and asked City Manager Francis if Council would consider creating resolution for Advisory Boards to allow “Zoom” attendance when unable to be in person. City Manager Francis to discuss with Council and City Attorney.

Board Member VanCamp asked if mid-year report would be available for next meeting. Finance Manager Richardson stated would be working on that.

Next meeting, Friday June 11, 300PM. in person.

ADJOURNMENT:

There being no further business, meeting adjourned at 3:44PM.