

To Chief Houston and Belle Isle City Council,

I am writing you to express my interest in joining the Police Advisory Committee for the for the current opening in my district (District 6). I am currently working as a Commercial Airline Pilot and I am based locally at the Orlando International Airport. For the past 4 years I have been a deputized federal law enforcement officer under Homeland Security’s Federal Flight Deck Officer program. I attended and graduated with a bachelor’s degree from the University of Central Florida studying Behavioral and Biomedical Sciences. As far as community involvement is concerned, I have volunteered as a summer counselor for the Organization of Black Aerospace Professionals (OBAP) since 2015. OBAP’s mission is to reach out and promote youth to pursue STEM fields and to promote higher educated to underfunded and intercity areas.

I’m interested in serving on the board because I think it is important for residents in a community of our smaller size to stay engaged in affairs and work together to prevent crime. Vigilant citizens are important in assisting the Belle Isle Police Department police the community and I think open lines of communication are necessary for this to occur. I think my experience would be beneficial to the Police Advisory Board and I would be interested in serving on the board for a two year term limit.

Thank you for your consideration.

Sincerely,
Christopher Kelly



6/24/20

To Whom It May Concern,

I love our city, and I love our police department. As such, I am interested in serving on the Police Advisory Board (PAB) for District 6.

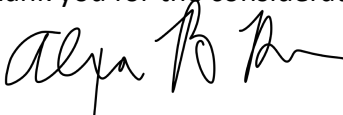
I served an interim term as City Commissioner for District 6, which offered me a window into the important relationship our BIPD has with our citizens. I'm currently closing out two years as PTSA President for CCA. PTSA's mission is "Every child, one voice" and I hold that motto close to my heart and in my everyday actions. BIPD is an integral part of the safety plan for CCA, and I have been privileged to witness and provide feedback on these important procedures. As a parent I have a vested interest in maintaining this strong relationship for the safety of my child as well as the 1450 others. I'm proud to support SRO Burns as a voice of the parents to communicate information and build his rapport with the students and families he so dearly respects (while being careful to respect all parties and not overstep boundaries, of course).

I am passionate about serving the families of our community, most importantly our children whom have had a challenging few months (even more so that the adults). Our BIPD is held in high regard by our kids and can continue to be a link to normalcy. Finding ways to bring our kids and our officers together to improve everyone's mental health and well-being would be my primary goal as a member of the PAB.

I am also a former spouse of an OPD lieutenant (who incidentally was trained by Laura Houston), so I am aware of the challenges faced by our officers and their families, and the critical role civilians can play in the relationship between our officers and the community.

I would be honored to serve on the Police Advisory Board to maintain the positive relationships we have and support the development of new ways to improve to support our BIPD.

Thank you for the consideration,



Alexa Dowlen

Richard J. Christoff

5416 Chiswick Circle, Belle Isle, FL 32812
*Cell: 407-443-4168 · E-mail: rchristoff@att.net

Dear Chief Laura Houston and Belle Isle City Council,

I am interested in the posted position serving on the Belle Isle Police Department's Police Advisory Committee representing District 7. My interest includes a term appointment of 3 years.

I am a retired Florida law enforcement officer with over 26 years of experience. I began my career as a Correctional Officer with the Florida Department of Corrections, before continuing my corrections career with the Osceola County Department of Corrections. My career progressed with the Osceola County Sheriff's Office as a Patrol Deputy, a member of the Community Response Team, and a Detective. I have also served in supervisory roles as a Patrol Sergeant, Criminal Investigations Sergeant, Patrol Lieutenant, Research and Development Lieutenant, Criminal Investigations Captain and Support Services Captain. My law enforcement experience also includes being a military policeman in the United States Army serving as a Patrol Officer, Community Service Officer, and Military Police Investigator.

I have had success in my career in areas such as, but not limited to: managing daily operations of sworn law enforcement and civilian personnel; conducting/overseeing a vast amount of criminal and internal investigations; leading teams; operational planning; assisting and overseeing aspects of event security for large events, sometimes in cooperation with multiple local and federal agencies; developing, implementing and ensuring compliance with policy and leading a Research and Development section; serving as a policy and accreditation assessor not only with my former agency, but as it relates to law enforcement accreditation across the state of Florida; experience in law enforcement and military with physical security protection and access control procedures; overseeing and providing guidance on highly sensitive investigative and personnel matters; attending briefings/meetings where highly sensitive and classified information was shared; investigating and overseeing criminal and agency policy violations, to include preparing and reviewing reports associated with those investigations; identifying and resolving problems such as personnel matters and agency/division efficiency to enhance compliance with agency initiatives; achieving multiple agency initiatives while exhibiting sound judgment including managing projects in a team environment related to policy implementation, re-accreditation of my former agency, and researching trends or law changes to ensure forward thinking; strategic planning for short and long range goals and objectives for units, sections, divisions, or agency wide; providing public service through ethical law enforcement practices; being an ethical leader who leads by example, encouraging and requiring teamwork and collaboration amongst personnel; and, resolving employee issues through practices such as listening, communication and relationship building. I have excellent verbal and written communication skills that allow the message to be received and understood. These skills have also proved to be beneficial when dealing with management, other companies, public officials, and in a customer service atmosphere.

My education consists of a Bachelor of Arts – Criminal Justice Administration and a Master's Degree – Business Administration.

I have continued to stay involved with the community by currently serving as board member and treasurer for Help Now of Osceola, Inc. Help Now of Osceola, Inc. serves as the domestic violence shelter in Osceola County. I also serve others through opportunities with my daughter's school, the church we attend, and other occasions when the need may arise.

I have resided in Belle Isle, Florida for over 13 years and have a vested interest in the community. Having recently retired from my position with the Osceola County Sheriff's Department, I would like to spend time serving this community and have skills that will help enhance the communication between the Belle Isle Police Department and the citizens of Belle Isle, more specifically those residing in District 7. I also believe with my education and work experience, I can be a resource for the Chief of Police and the Department in communicating with the residents, managing the various operational challenges, prioritizing the delivery of services, policy and procedures recommendations or other procedural reviews the Chief feels are needed. Thank you for the opportunity and I would welcome the opportunity to serve Belle Isle by serving on the Police Advisory Committee.

Sincerely,



Richard Christoff

Richard J. Christoff

5416 Chiswick Circle, Belle Isle, FL 32812
Cell: 407-443-4168 · E-mail: rchristoff@att.net

Summary of Qualifications

Proactive management professional with over 26 years of experience, including extensive management experience of law enforcement and civilian personnel at the Osceola County Sheriff's Office ("OCSO").

- FBI Secret Clearance – Joint Terrorism Task Force
- Florida certified law enforcement officer
- Assisted OCSO in obtaining Florida State Re-accreditation in 2016
- Assessor for Commission for Florida Law Enforcement Accreditation, Inc.
- Experience in on-site assessments of agency operations throughout the State of Florida
- Experienced in Emergency Management
- Ability to work independently and manage personnel
- Experience in budget management
- Excellent oral and written communication skills
- Analytical thinker and problem solver
- Disciplinary Appeals Board Administrator

Areas of Experience and Expertise

- Personnel and Budget Management: Patrol and senior level supervisory experience in a large urban sheriff's office, including patrol, criminal investigations, recruiting, accreditation and training. As a Captain, I have been ultimately responsible for all aspects of personnel management for more than 100 employees, including, but not limited to, development of job descriptions, recruiting, providing relevant guidance and administration to personnel, development of policy and related job/operational functions, coaching and mentoring, review and approval of staff performance and training plans. I have also been responsible for management of support services and criminal investigations budgets in excess of \$10M. I have been active on the OCSO Awards Committee and served as the Committee Chairman to recognize exceptional employee performance.
- Criminal Investigations Management: As a Captain managing the daily operations of the Criminal Investigations Division of the OCSO, my experience as a Detective, and later as a Sergeant and Lieutenant in the areas of Violent Crimes, Economic Crimes and Property Crimes, has been invaluable to me in managing detectives and civilian personnel, leading them to facilitate investigations that ultimately solve crimes and lead to prosecution. My experience in working investigative cases has been a proactive approach to not only solve open cases (as well as cold cases), but to also prevent future incidents of crime through facilitating the adoption of the Second-Hand Dealer/Scrap Metal ordinance passed in

Osceola County. As a law enforcement leader, a lead investigator and a team member acting in a support role, I understand and have been involved in development and usage of criminal analysis, trend analysis, threat assessment, intelligence bulletins, crime mapping, association charts, and more. During my time as Captain I have facilitated the creation and use of a therapy K-9 trained to execute tasks with adults and children affected by emotional distress resulting from a traumatic event. I also coordinated the implementation of radKIDS, a children's safety education program, which has helped more than 50 children learn to be personally empowered to fend off bullies and abductors. I was also instrumental in the agency obtaining a \$400,000 Department of Justice grant for the purpose of investigating Internet Crimes against Children (ICAC) cases. As the OSCO Crisis Intervention Team (CIT) coordinator at one time, I managed and educated OCSO employees and others about the first-responder model of police-based training to help persons with mental disorders and/or addictions access medical treatment rather than place them in the criminal justice system. Finally, I am a certified Computerized Voice Stress Analysis (CVSA) Examiner certified to conduct examinations for criminal investigations and new-hire processing.

- Emergency Management: Responsible for the "first response" to disasters within Osceola County. Disaster planning and recovery experience includes the development and implementation of disaster management plans for natural disasters (hurricanes, fires, floods, etc.), acts of terrorism, human caused disaster (fire, structural issues, industrial sabotage, etc.), and public disorder and communication failures. During my career, I have held the position of Sheriff's Office Emergency Operations Center Incident Commander, and the Law Enforcement Branch Director, with responsibilities for coordinating the response of the OCSO with the Osceola County Emergency Operations Center to successfully manage disasters in a manner that minimized disruptions of critical functions within Osceola County and recovered operations expediently and successfully. In addition to my years of work in the area of disaster planning and recovery, I hold all requisite Federal Emergency Management Agency (FEMA) Certifications in disaster management . I have also been involved in the security planning of events such as the Invictus Games (Disney Wide World of Sports) and the Runaway Country music festival (Osceola Heritage Park) where I acted as Watch Commander.
- Budget Preparation and Management: During my time with the OCSO, I have been responsible for the preparation of several department budgets, including those in excess of \$10M. The budgets for these departments within the OCSO include planning for personnel, overtime pay, facilities, equipment, as well as day-to-day expense management.
- Risk Management: In my various management roles, I have been responsible for the physical security of the OCSO and its branch offices, infrastructure and employees. In connection with such responsibility, I work closely with the Facilities Maintenance Department to assure a safe working environment exists at OCSO facilities and all equipment used by OCSO personnel was in safe working order. I have been active on the OCSO Accident and Loss Control Review Board to review accidents and make recommendations for training or policy changes in order to maintain cost effective operations and reduce the number of accidents and loss or damage to personnel or property.

Employment History

- 2018 – May 2019
(Retired) **Captain:** Osceola County Sheriff’s Office, Support Services Division (includes Recruiting, Training, Accreditation, Forensics and Evidence)
- 2017 – 2018 **Captain:** Osceola County Sheriff’s Office, Criminal Investigations Division
- 2016 – 2017 **Lieutenant:** Osceola County Sheriff’s Office, Research and Development
- 2014 – 2016 **Lieutenant:** Osceola County Sheriff’s Office, Patrol Watch Commander
- 2009 – 2014 **Sergeant:** Osceola County Sheriff’s Office, Property Crimes
- 2007 – 2009 **Sergeant:** Osceola County Sheriff’s Office, Patrol
- 2001 – 2007 **Detective:** Osceola County Sheriff’s Office, Violent Crimes, Economic Crimes, Property Crimes
- 1998 – 2001 **Deputy:** Osceola County Sheriff’s Office, Community Response Team and Patrol
- 1994 – 1998 **Sergeant (Corrections):** Osceola County Sheriff’s Office/Osceola County Board of County Commissioners, Corrections. I also served as a Corporal and Correctional Officer during this time.
- 1988 – 2001 **United States Army:** Military Police 95B

Professional Associations

Help Now of Osceola, Inc. – Member of the Board of Directors / Treasurer
FBI, Law Enforcement Executive Development Association – Member
International Association of Chiefs of Police – Member

Education and Training

Command Officers Development Course (CODC) Law Enforcement Command Course University of Louisville, Louisville, Kentucky	2016
Master's Degree / Business Administration (M.B.A.) Webster University, Orlando, Florida	2009
Bachelor of Arts – Criminal Justice Administration (B.A.) Columbia College, Orlando, Florida	2005