



**CITY OF BELLE ISLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** May 4, 2021

**To:** Honorable Mayor and City Council Members

**From:** B. Francis, City Manager

**Subject:** RFP for Storm Drainage System Cleaning Services (Continuing Services Contract)

**Background:** The City does not have the proper equipment or adequate number of personnel to clean the stormwater system so the City outsources this work to various companies. The work consists of the routine mechanical cleaning of storm sewer drainage systems with truck mounted sewer vacuum units. Hand labor may be required in areas inaccessible to mechanical equipment to perform the specified work. The storm sewer drainage system is composed of drop inlets, manholes, junction boxes, shoulder gutter inlets, 100+ catch basins, side and lateral drain pipes, piped outfall structures and other miscellaneous storm drainage structures.

Each time we have to do quotes for the work and hope that one of the vendors is available, especially during and emergency. In order for the City to use multiple vendors for this work, the City would advertise for bids and contract with multiple vendors.

When we need drainage cleaning services, it would be more prudent and time saving if we had a list of contractors under contract that we could call for quotes and not go through the time and effort to do a competitive bid or quote each time. This would also allow for a better budgeting process as we would know the costs for cleaning. Also having multiple contractors would allow the City to use one contractor if the other is not available.

**Staff Recommendation:** Approve to advertise the RFP for Storm Drainage Cleaning Services.

**Suggested Motion:** I move we approve the RFP for Storm Drainage Cleaning Services and direct the City Manager to advertise the RFP.

**Alternatives:** Do not approve the RFP. The City could budget for the proper equipment and personnel, but it would cost more than outsourcing this service.

**Fiscal Impact:** TBD

**Attachments:** Storm Drainage Cleaning Services RFP