



**CITY OF BELLE ISLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** January 21, 2020

**To:** Honorable Mayor and City Council Members

**From:** B. Francis, City Manager

**Subject:** Landscaping Bid

**Background:** The City advertised for landscaping services. The RFP was advertised on December 19, 2019 with a closing date of January 9, 2020. The City had two companies, GroundWerks and Trimac submit bids.

The City opened the bids on January 9, 2020. The results were: GroundWerks - \$84,000; Trimac Outdoor of Fleming Island, FL – Bid Totaling 42,000(1,200 x 40 services p/year).

The current contract with Dora Landscaping ends on January 31, 2020

**Staff Recommendation:** Approve the bid of GroundWerks for \$42,000

**Suggested Motion:** I move we approve the bid of GroundWerks in the amount of \$110,400 for Landscape Maintenance Services.

**Alternatives:** Reject all bids and re-advertise.

**Fiscal Impact:** \$42,000. In the 2019-20 Budget, landscaping services was budgeted at \$45,000.

**Attachments:** RFP Ad  
Bid Sheets



### **ADVERTISEMENT**

City of Belle Isle, FL  
Request for Proposals (RFP) for  
Landscape Maintenance Services

The City of Belle Isle, Florida is requesting Proposals for **LANDSCAPE MAINTENANCE** services for the City. A copy of the RFP is available by emailing City Clerk Yolanda Quiceno ([yquiceno@belleislefl.gov](mailto:yquiceno@belleislefl.gov)) or by downloading a PDF copy at the City's website at [www.cityofbelleisle.org](http://www.cityofbelleisle.org). The bids will be received at the Office of the City Clerk, City Hall, 1600 Nela Avenue, Belle Isle, Florida, 32809, **until January 9, 2020, no later than 4:00pm (EST)** at which time bids will be opened in the Council Chambers Room, 1600 Nela Avenue, Belle Isle, FL 32809 and publicly read aloud. Bids received after the above time and date will be returned unopened.

The non-mandatory meeting and project tour date is Monday, December 30, 2019, 10:00am, 1600 Nela Ave., Belle Isle, FL 32809. All bidders are invited to tour the property at that time. Each bidder will be allowed to ask questions and will be provided with property information. Inquiries for specific information will not be entertained prior to the aforementioned tours.

The work consists of performing landscape maintenance, including all labor, materials, and equipment as outlined in this document. Specific components of the project include, not limited to, site preparation, irrigation maintenance, fertilization, pruning, mowing, edging, weeding, and removal of grass clippings, trash, and debris.

The City of Belle Isle is an Affirmative Action/Equal Opportunity Provider and Employer. All qualified applicants will receive consideration without regard to race, color, religion, sex, age, disability, gender, or national origin. Small, minority and women-owned business enterprises are encouraged to submit proposals.

Publish: Orlando Sentinel, December 18, 2019

LOCATION NAME	Time Frame	COST PER SERVICE YEARLY
Mowing 4 times/month	April - November	
Mowing 2 times/month Dec-Mar	December - March	
Check Irrigation & Maintain Fertilization of Landscape and lawns 2 times a year at all locations	May and November	

LOCATION NAME	LIMITS	COST PER SERVICE YEARLY
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**Bi-Monthly (once every other month) Treatment of all weeds in lawn area**

1) Hoffner Avenue Right of Way	West City limit to Conway Road	\$316.50
2) Perkins Road Right of Way	Gondola Avenue to Lake Drive	\$66.00
3) Perkins Boat Ramp	Entire property	\$23.50
4) City Hall	1600 Nela Avenue	\$68.00
5) Police Department	1521 Nela Avenue	\$20.00
6) Cove Drive Right of Way	Between Conway Road and Corner	\$69.00
7) Swann Beach Park	Entire property	\$23.50
8) Cross Lake Beach	Entire property	\$22.00
9) Labelle Beach	Entire property	\$23.00
10) Holloway Park	Entire property	\$28.50
11) Lesser Park	Entire property	\$25.00
12) Regal Park	Entire property	\$92.00
13) Gene Polk Park	Entire property	\$25.50
14) Trimble Park	Entire property	\$215.00
15) Nela Avenue Bridge	Overlook Road to Homewood Drive	\$83.00
16) Huntley Ditch	Between Perkins and Idaho	\$17.50
17) Lake Drive ditch	At corner of Perkins Avenue	\$15.00
18) Wilkes Park	Entire property	\$52.00
	TOTAL	

Matchett Tree


\$15.00

Total: \$1,200/ service

LOCATION NAME	Time Frame	COST PER SERVICE YEARLY
Mowing 4 times/month	April - November	58,600
Mowing 2 times/month Dec-Mar	December - March	16,500
Check Irrigation & Maintain Fertilization of Landscape and lawns 2 times a year at all locations	May and November	8,900

LOCATION NAME	LIMITS	COST PER SERVICE YEARLY
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14) Trimble Park	Entire property	
15) Nela Avenue Bridge	Overlook Road to Homewood Drive	
16) Huntley Ditch	Between Perkins and Idaho	
17) Lake Drive ditch	At corner of Perkins Avenue	
18) Wilkes Park	Entire property	
	TOTAL	84,000