



**CITY OF BELLE ISLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: August 21, 2018

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: BING Grant for Windsor Place

Background: Windsor Place subdivision is applying for a BING Grant for security cameras, lighting and signage at the tennis courts. The amount of the project is \$6,526.11, but the grant amount is \$6,487.90 and Windsor Place provides the remainder of \$38.21. This is a District 7 grant application. The grant meets the criteria and the funds are available; however, the policy calls for a 50% match, which this clearly exceeds. Section 2.i. of the 2017 BING Policy states: Provide a 50/50 match of the total cost of the project, including cash, volunteer effort, materials, or any combination (based upon availability) of cash and in-kind services.

Staff Recommendation: Approve the grant, but determine the amount of funding.

Suggested Motion: I move to approve the BING Grant for Windsor Place for security cameras, lighting and signage at the tennis courts in the requested amount of \$6,487.90 (or \$3,263.06 for 50% of the total amount of \$6,526.11)

Alternatives: Do not approve.

Fiscal Impact: \$6,487.90 if fully funded, or \$3,263.06 if 50% funded.

Attachments: Grant application



CITY OF BELLE ISLE
NEIGHBORHOOD PRIDE GRANTS

Grant Application

Submit the original application along with any attachments to The City of Belle Isle, 1600 Nela Avenue, Belle Isle FL 32809. Grants will be awarded on a first come, first served basis by district.

PLEASE PRINT

Applicant Contact Information

Applicant Organization Name:

Windsor Place HOA

Project Contact Name:

René Rodon

Mailing Address:

3531 Edlingham Court

Belle Isle FL

32812

City, State

Zip

Daytime Phone:

407.399.5803

Evening Phone:

407.399.5803

Email:

renerodon@hotmail.com

ALTERNATIVE CONTACT INFORMATION

Alternate Contact Name:

Sheila Walaszek

Daytime Phone:

321.217.4889

Evening Phone:

321.217.4889

Email:

swala@me.com

GRANT INFORMATION

Type of Project — please select all that apply:

- ☐ Landscaping
- ☐ Reader Board Sign
- ☐ Ground Lighting
- ☐ Wall/Fence pressure washing and or painting
- ☐ Irrigation "Repairs"

- ☐ Fountains
- ☒ Other (please explain) *
- ☐ Project Street Address or Nearest Intersection:

Total amount of project:

\$6,526¹¹

Grant amount requested:

\$6,487⁹⁰

Neighborhood participation amount (remainder of invoice)

\$382¹

* Security cameras + system,
Security lighting and signage
at neighborhood tennis
court + playground - picnic
area

PROJECT INFORMATION

Please provide the answers to the following questions.

1. Description of the Project. - This summary should provide an overview of the entire project; include what improvements will be constructed, installed, or applied. Remember to demonstrate the need for the project.

Please See Attachment I

2. State the location and land ownership of the proposed project - Is the project on public property? (Right-of-way use agreement/permit will be required.) Please state the exact location of the project, including an address or cross streets.

Please See Attachments I + II

3. Attach 2-5 photos, and include a brief description of each photo. Please also provide the original color photos.

Please see Attachment III

4. Project Maintenance: Describe how the property has been maintained in the past, and how the project will be maintained and by whom after it is completed.




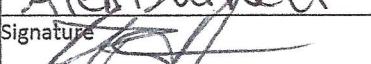
Please See Attachment I

5. Describe why this project is important to the community. Provide a brief summary of how the project will enhance the quality of life in the community. How will this project empower your organization to work together to accomplish common goals and objectives? (i.e., to improve neighborhood communication and participation).

Please See Attachment I

BING TEAM ROSTER

Each organization is required to have at least a 3 to 5 member team who will help plan and implement your community project. Team members will be required to sign the team member roster as a part of the grant application. Each team member must indicate his or her role/responsibility on the team.

PRINT NAME & SIGNATURE	ADDRESS/PHONE/EMAIL	ROLE/RESPONSIBILITY
Print: Rene Rodon Signature: 	3531 Edlingham Ct. 407.222.5803 renerodon@hotmail.com	Project manager + Application Writer
Print: Sniala Wlaszek Signature: 	5302 Chriswick Ave 321.217.4889 sniala@me.com	Asst. Project Manager
Print: Mike Jennings Signature: 	3532 Edlingham Ct 407.575.4755 michael.jennings@iberiabank.com	Budget Manager
Print: Alex Burnett Signature: 	5357 Hawford Circle 407-222-2049 alexburnett4@gmail.com	Historian
Print: _____ Signature: _____		

SUGGESTED TEAM ROLES: **PROJECT MANAGER** — Team Captain. Responsible for leading project, getting a group consensus on which project the group wants to pursue. **ASST PROJECT MANAGER** — Co-Captain. Will work in concert with the project manager and assist obtaining quote(s) once the project idea has been decided upon. This position can also serve as the "Fund Watcher" monitoring project expenses. **APPLICATION WRITER** — will work with project manager in organizing and developing BING application and submitting final report and pictures upon completion of project.

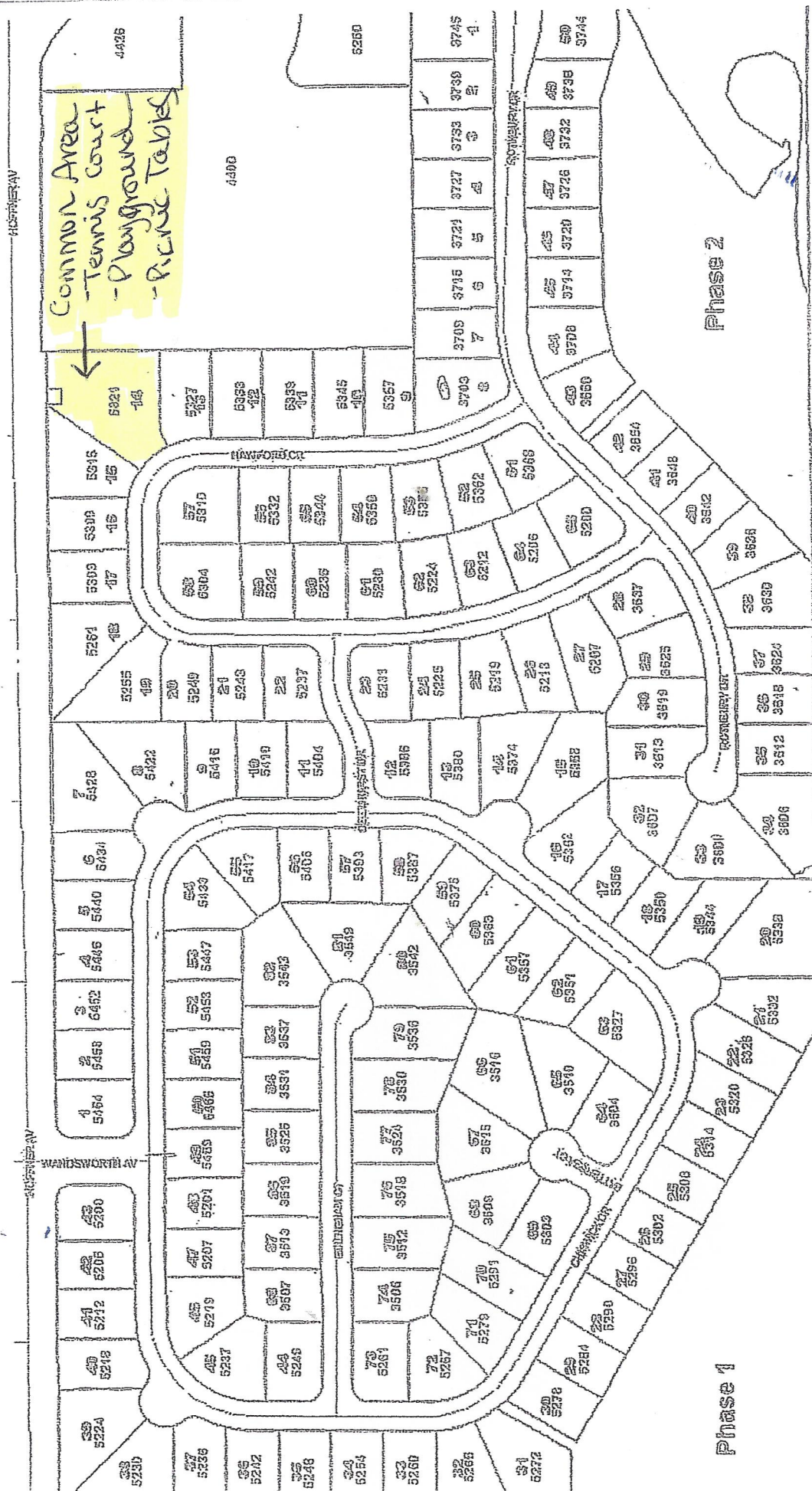
BING GRANT APPLICATION – WINDSOR PLACE HOA

ATTACHMENT I

Project Information:

1. **Description of Project:** The Association will install four (4) security cameras and (4) solar powered-motion sensor security lights at our neighborhood tennis court-playground-picnic area. The Association will also install signage in the area to advise visitors of hours, rules, and 24-hour video surveillance. The Association believes this will serve as a deterrent and prevent additional vandalism and unauthorized visitors. Finally, the cameras will assist law enforcement should there be future incidents.
2. **State the location and ownership of the proposed project:** The Windsor Place tennis court-playground-picnic area is property of the Homeowners Association. This area is located at 5321 Hawford Circle, Belle Isle, FL 32812 (see diagram Attachment II)
3. **Attach 2- 5 photos and include a brief description. (see Attachment III)**
4. **Project Maintenance: Describe how the property has been maintained in the past, and how the project will be maintained and by whom after it is completed:** The Windsor Place HOA Board of Directors has the responsibility to ensure the area is maintained. The Board of Directors conducts routine inspections of the area.
5. **Describe why this project is important to the community: Provide a brief summary of how the project will enhance the quality of life in the community. How will this project empower your organization to work together to accomplish common goals and objectives? (i.e. to improve neighborhood communication and participation).**
The community has experienced some vandalism to the playground equipment, tennis court, and picnic tables. We also have occasional unauthorized visitors using the area. By installing cameras, lights, and signage, we hope to prevent future incidents and/or identify those responsible for damage. Additionally, homeowners have expressed concerns over how dark this area is at night. There has also been several homes and cars broken into and/or stolen in the surrounding area. This area is routinely used by our homeowners and for neighborhood meetings and events. We believe our project will help enhance security and make the area safer and more enjoyable for our homeowners.

Windsor Place



BING GRANT APPLICATION – WINDSOR PLACE HOA

ATTACHMENT III

Photos of Project Area – Page 1 of 2

Overview of Neighborhood Common Area (Playground, Picnic Tables & Tennis Court)



Playground Equipment at Common Area



BING GRANT APPLICATION – WINDSOR PLACE HOA

ATTACHMENT III

Photos of Project Area – Page 2 of 2

Tennis Court



Picnic Tables



BELLE ISLE NEIGHBORHOOD GRANTS (BING)

BUDGET AND GRANT REQUEST

NAME OF BUSINESS	TOTAL COST	DESCRIPTION OF SERVICES
Seminole Technologies	\$4,500 ⁰⁰	Install 4 HD security cameras, recorder + pole (detailed estimate attached).
Seminole Technologies	\$1,400 ⁰⁰	Install solar powered, motion sensor security lighting (detailed estimate attached)
Fast Signs	\$626 ¹¹	Install 2'x3' metal sign to advise of hours, rules, and 24 hour video surveillance (detailed estimate attached)
TOTAL AMOUNT OF PROJECT	\$6,526 ¹¹	
GRANT AMOUNT REQUESTED	\$6,487 ⁹⁰	
NEIGHBORHOOD PARTICIPATION AMOUNT (REMAINDER OF INVOICE)	38 ²¹	

VENDOR ACKNOWLEDGEMENT FORM

Your company is bidding to be
Isle Neighborhood Grant (BING)

Please read this acknowledgment
are accepting the terms set forth

hood organization as part of Belle

ny activity. By the below form you

er of subrogation),
ies with submission

have been granted

ts associated with
g and design.

ting, you must be a
Belle Isle registered contractor. There is no cost associated with this process.

You understand that the City of Belle Isle will not be responsible for costs exceeding the
amount on the original quote.

You are aware that the project must be completed within 45 days of approval of the
Project.

If your services or costs have changed or the project is delayed, the City of Belle Isle
must be contacted immediately.

Upon completion of the project, you are to invoice the City of Belle Isle with the exact
products/services identified on the original quote. Any deviation may result in loss of
payment.

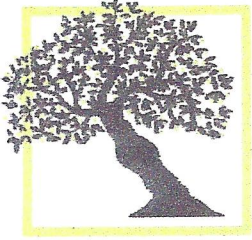
Company Name

Print Name

Signature:

Title:

Date:



CITY OF BELLE ISLE
NEIGHBORHOOD PRIDE GRANTS
Grant Application

FINAL REPORT FORM

To be submitted within 48 hours of completion of the project.
Please include pictures and final invoice to the City of Belle Isle.

Neighborhood Association Windsor Place HOA

GRANT TYPE (CHOOSE ONE)

- ☐ Wall Repair
- ☐ Capital Improvement
- ☐ Sign Grant

- ☐ Mini Grant
- ☐ Entranceway
- ☐ Landscaping

- ☐ Fountain
- ☒ Other, explain

Install security
cameras, lighting +
signage

PROJECT COMPONENT

Vendor: _____

Work Accomplished by Vendor: _____

EXPENDITURES

Products/Services Received

Cost

VOLUNTEER HOURS

If residents are providing physical assistance or are using their personal time to help on the completion of the project price details and hours worked. Example: Working on the application, asking for estimates, meeting vendors, prep site, site maintenance, etc.

VOLUNTEER WORK	PERSON'S NAME	TOTAL HOURS

Add additional sheet if needed.

FINAL REPORT FORM – cont'd

Neighborhood Association Windsor Place HOA

Describe the extent to which the original objective of the grant has been achieved.

Print Name: _____

Signature: _____

Date: _____



BELLE ISLE NEIGHBORHOOD GRANT "BING" PROGRAM GUIDELINES

1. **Definition:** Only Neighborhood improvement projects in the municipal limits for the City of Belle Isle proposed by a group of homeowners or by neighborhood or homeowners' associations within registered and operating limits of the City of Belle Isle shall be considered and eligible for funding under this program.

PROJECT CRITERIA

2. In order to be eligible, proposed neighborhood projects shall:
 - a. Be located or take place within the boundaries of the city or its contiguous right of way within Belle Isle City limits.
 - b. Provide a public benefit to the neighborhood;
 - c. Shall not endorse or promote any religious or political affiliation or beliefs;
 - d. Involve neighborhood residents directly in all phases;
 - e. Be limited to capital improvements, and not association's operating expenses or budget, or fees and costs of consultants, attorneys or accountants or any other professional services (costs of consultants, attorneys or accountants or any other professional services are considered in-kind as stated in 2.n.,below);
 - f. Not conflict with or modify, existing or proposed public improvement projects (Curb, sidewalk, drainage structures or pipes, utilities), unless approved by the City Manager or City Council;
 - g. Represent the neighborhood property owners;
 - h. Designate a person, association, or a responsible entity to perform the administration and maintenance for the next ten years.
 - i. Not count the maintenance effort as part of the applicant's match. It is NOT the intent of this grant program for the City to provide or pay for future maintenance.
 - j. Be able to award construction contract within 1 month of grant allocation approval by City Council
 - k. Provide a 50/50 match of the total cost of the project, including cash, volunteer effort, materials, or any combination (based upon availability)
 - l. Provide project cost estimate and project schedule. Petitioners must use Orange County estimate forms.
 - m. Include a signed letter of agreement with City, assuming all liability, insurance, maintenance and holding city harmless; letter of agreement will provide applicant with city's acceptance of project and confirmation of project grant allocation.
 - n. Consider as part of the project cost at full market value, in-kind contributions received by the neighborhood. Such contributions shall include items of the total project cost when provided by residents possessing specific skills as an in-kind contribution (i.e. a licensed

plumber providing plumbing work at a discounted rate or at no charge; a lawyer rendering legal services, a surveyor providing survey work. Non-skilled labor contributions are allowed to benefit the project at the minimum hourly wage. Federal labor and wages will apply.

- o. Neighborhood improvement grants shall be limited to \$10,000.00 per District per year; however the amount of funds available will be determined by the City Council at adoption of the annual City Budget. A District Commissioner may agree to hold over any spending from one year to the next year. .
- p. Prior to receipt of a grant through this program, Applicants shall make every effort to secure funding from Orange County neighborhood grants before consideration will be given to their application. Grants are limited to one per year per neighborhood group.

TYPES OF PROJECTS

- 3. The types of projects include but are not limited to capital improvements, but may include playground and minor park improvements; benches; neighborhood beautification; neighborhood identification signs, neighborhood walls and fences, landscaping of common areas, common area improvements, irrigation of common areas landscaping, lighting, etc.
- 4. All projects will be conducted in accordance with all applicable federal, state and local laws. Those having projects involving private property must have the written permission of the property owners involved. **It is the responsibility of the grant recipient to obtain any permits normally required (e.g. building permits).**
- 5. **Applications will be evaluated by the City Manager. The City Manager will inform the Council Commissioner for the District of the application. The City Manager will consider each grant application based on the following:**
 - a. The quality and scope of the proposed project;
 - b. Level of neighborhood participation in the project;
 - c. Need for the project, and;
 - c. Neighborhood's matching contribution.
- 6. **Requirements: To participate in the BING Program, applicants must;**
 - a. meet all requirements listed in item #2
 - b. meet all requirements under eligible projects;
 - c. submit the proposed Project Budget (projected expenses and contributions), Project Title Plan/Timeline, Volunteer Hour Pledge Sheets, documentation of the required match, and a copy of the association's meeting minutes reflecting the membership vote of approval for the grant (if applicable) or petition of support from majority of affected residents; One bid required for mini grants \$1,500 or less and, three bids required for grants over \$1,500.
- 7. **Payment**

City Manager shall review and approve all payments under this Program, when a detailed budget is submitted, invoices are provided and W-9s are signed and delivered for any check greater than \$600.00 made out to an individual.

8. Submit the completed BING application to the City Manager
City of Belle Isle City Hall
1600 Nela Avenue
Belle Isle, Florida, 32809.
9. Application for funding shall include a description of the project or improvement that is to be made, budget for the project (which includes in-kind contributions and projected costs, project plan which estimates amount of time from start to completion of project), and evidence of support for project through signature petition of majority of residents in impacted area.
10. For the purposes of determining the maximum matching grant money for which a project is eligible the applicant must document residents' volunteer labor at minimum wage, in-kind donations at actual retail value, and skilled labor at normally billed hourly rate.
11. The City Council will consider each project individually on its own merit and determine if the project shall receive funding and the level of financial support warranted. The maximum per district for any one project shall be \$10,000.00 on a dollar for dollar (50/50) match.
12. Projects may be shared between districts and will be given a high priority for funding
13. Grant monies may be paid by the City directly to vendors for services or materials or at the end of the project to the homeowners' group in reimbursement for monies expended, provided sufficient supporting documentation is provided.
14. The intent of the minor project grant program is to provide assistance for neighborhood improvements to as many neighborhood groups within the City as possible. Due to funding limitations there is no guarantee that any project will receive the maximum grant. Rather, it is the intent of this program to ensure that as many qualified projects as possible receive some level of financial support.
15. Applications shall be submitted to the: City Manager
Belle Isle City Hall
1600 Nela Avenue
Belle Isle, Fl. 32809
-or-
bfrancis@belleislefl.gov
16. For more information call: Bob Francis, City Manager
Phone: 407-851-7730
bfrancis@belleislefl.gov



5000 E.Colonial Dr.
Orlando, FL 32803
(407) 898-5770

ESTIMATE

EST-18751

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Payment Terms: 100% Payment Required

Created Date: 7/18/2018

DESCRIPTION: NEIGHBORHOOD COMMON AREA MAXMETAL SIGN W POSTS

Bill To: WINDSOR PLACE HOMEOWNER ASS.
3531 Edlingham Court
Belle Isle, FL 32812
US

Installed: WINDSOR PLACE HOMEOWNER ASS.
Rene Rodon
5321 Hawford Circle
Belle Isle, FL 32812
US

Requested By: Rene Rodon
Email: renerodon@hotmail.com
Work Phone: (407) 852-6773

Salesperson: Renee Friedman
Email: renee.friedman@fastsigns.com

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	LAYOUT/PROOF & PREP FOR PRODUCTION Create Layout & Color Proofs for Approval Prior to Production. For Fastsigns, East Colonial use only.	1	\$45.00	\$45.00
1.1	Layout Graphic Design - Part Qty: 1			
2	24"x36" WINDSOR COMMON RULES SIGN 24"x36" Custom Shape, Print direct to 6MM Maxmetal Sign, single sided.	1	\$172.00	\$172.00
2.1	Dibond/Max Metal 6mm - Part Qty: 1 Width: 36.00" Height: 24.00" Sides: 1			
3	8' BLACK PAINTED POSTS	2	\$62.95	\$125.90
3.1	Wood Post-8' Painted - Part Qty: 1			
4	DELIVERY AND INSTALLATION Delivery and Installation of a 24"X36" PVC sign with black painted posts to be installed either grass or mulched area. No obstacles / No Special Requirements.	1	\$245.00	\$245.00
4.1	Installation External -			

Please sign and return the estimate to place your order.

Subtotal:	\$587.90
Taxes:	\$38.21
Grand Total:	\$626.11

WINDSOR PLACE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
City of Bell Isle City Hall
1600 Nela Ave, Belle Isle, FL 32809
April 19, 2018 at 6:00 PM

Attendance: Rene, Rodon, Sheila Walaszek, Mike Jennings, Cary Howell, and Judah Burton,
LCAM

Minutes

1. **CALL TO ORDER-** Ms. Rodon called the meeting to order at 6:05 p.m.
2. **PROOF OF NOTICE – POSTED AT TWO LOCATIONS WITHIN THE COMMUNITY-** Ms. Rodon confirmed that was posted 48 hours in accordance with Florida States.
3. **QUOROM-** Ms. Burton confirmed that a quorum was met with 4:5 BOD members present.
4. **PREVIOUS MEETING MINUTES:** The BOD reviewed the previous meeting minutes. Ms. Rodon wanted the add, “H/O asked about the HOA Assessments due date as he thought it was previously March 31st. Ms. Rodon explained that a previous Board verbally changed the due date; however, the covenants were never changed and filed. In 2016 BOD agreed it was important to follow covenants and enforce January 31 due date.” Mr. Howell motioned to approve the minutes with changes. Seconded by Ms. Walaszek. All in favor 4:4
5. **FINANCIALS:**
 - a. **March Financials-** Ms. Burton presented the March Financials. There were questions, and Ms. Burton will get back to the BOD with answers on:
 - i. Acct. 1630 Recovery deposit- what is this deposit?
 - ii. Acct. 1340- Grant Application- is completed and needs to be closed
 - iii. Acct. 5010- Contingency- What this was spent on?
 - iv. Acct. 8020- Trinity Tri-scape playground project should have been spent from the reserves 5020- Tennis Court
 - v. Acct. 7020- Security line should have been moved.
 - vi. 2018 Approved budget lines need to be reflected on the budget, which should include the Annual Income for Hoffner Association Insurance/Repair Reimbursement.
 - b. **AR Report-Past Due Assessments-** Ms. Burton presented the AR report to the BOD. Ms. Rodon motioned to approve the AR report as presented to move forward with actions. Second by Mr. Jennings. All in favor 4:4.
6. **LEGAL REPORT:** Ms. Burton presented the March legal report. On Acct. 1031087, Ms. Burton presented a ledger from the Attorney, and informed the BOD that the H/O has not made any attempt to contact the Attorney to make any arrangements. Mr. Jennings motioned to move forward to place a lien on the home, second by Ms. Rodon. All in favor 4:4. Ms. Burton will ask about the \$250.00 payment, as Don Asher sent a check back to the attorney for an account error and this may or may not be correct. On Acct. 1032056, the BOD wants to know if this home bank owed? How do we recover the money? What’s the next step in the process?

7. NEW BUSINESS:

- a. **Tennis Court Security Improvements-** (Estimates, lights, locking gates, cameras, and signage): Ms. Rodon discussed applying for a Belle Isle grant, there may be a match requirement of up to 50%. The BOD reviewed the two proposals. There was discussion regarding the verbiage for the sign to advise of hours, rules, and camera surveillance, exact verbiage TBD. Board agreed to place sign in a location near the sidewalk as you enter the common area. Ms. Burton will follow-up with vendor to see if they can also provide an estimate for solar-powered cameras. Mr. Howell will also contact someone to see if they can also give a third quote.

The Board agreed to apply for the Belle Isle grant and confirmed that funds were available in the budget to cover the match if necessary. Ms. Rodon motioned to approve the project and apply for grant funding. Mr. Jennings second. All in favor, motion carried 4:4

- b. **Liaison for City of Belle Isle Projects-** Ms. Rodon asked for volunteers from the BOD to be liaison on the City of Belle Isle projects. Mr. Jennings volunteered be lead liaison, with the help from Ms. Walaszek, and Mr. Burnett.
- c. **Current Pending Projects:**
- i. Study for Additional Speed humps or other traffic calming devices
 - ii. Pressure washing sidewalks- City indicated the provide service. Entrances is sewer drain covers
 - iii. Completion of sidewalk repairs- Some done
 - iv. Completion of street sign replacements- Some done
 - v. Conversion of Street lights to LEDs
- d. **Reimbursement from the Hoffner Property Association-** Ms. Rodon asked Ms. Burton to check with accounting department to see if automatic request for the insurance reimbursement has been set up. Insurance was recently paid so need to see if reimbursement was requested and received per wall contribution agreement.
- e. **Landscaping/Mulch-** Ms. Rodon discussed the entrance landscaping appearance. Ms. Rodon asked Ms. Burton to contact Trinity Tri-scape to get a quote to replace to mulch. Some of the plants did not recover from the frost. Ms. Burton will also request quotes to replace those, mainly Conway entrance, but will have both checked.
- f. **Entrance Signs-** Ms. Rodon was not satisfied with the way the new entranceway signs. Other Board members will also check sign and get back with Ms. Rodon to recommend corrections. Ms. Rodon will follow up with the vendor and Orange County to request repairs and corrections.
- g. **Wall Repairs-** Ms. Rodon says that we are still waiting on a purchase order from Orange County. Once received, work will begin
- h. **Neighborhood Event Proposed: Paper Shredding and Free Ice Cream on July 28-** Ms. Rodon presented the idea proposed by David Woolford, Realtor. Ms. Rodon motioned to approve the event. Mr. Jennings second. All in favor, motion carried 4:4.

- 8. OPEN DISCUSSION:** H/O discussed his concerns about the speed humps. He states he has spoken to Bob Francis and walked with him though the community. Recommends something more be done

due to previous accidents and driver speeds. Ms. Walaszek suggested that some kind of signs or lights be out to help slow the traffic. Ideas were discussed- additional speed humps or other traffic calming devices as discussed at previous meeting, children at play signs, modified speed limit signs (i.e. 17-20 mph), flashing light signs, etc. H/O also suggested a directory of the H/O's be sent to all H/O.

9. **NEXT MEETING:** BOD Meeting August 16, 2018 @ 6:00 p.m. at Belle Isle City Hall
10. **ADJOURNMENT:** Ms. Rodon motion to adjourn the meeting at 7:36 p.m. Second by Mr. Jennings. All in favor, motion carried 4:4.



5000 E.Colonial Dr.
Orlando, FL 32803
(407) 898-5770

ESTIMATE

EST-18751

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FASTSIGNS.com/239

Payment Terms: 100% Payment Required

Created Date: 7/18/2018

DESCRIPTION: NEIGHBORHOOD COMMON AREA MAXMETAL SIGN W POSTS

Bill To: WINDSOR PLACE HOMEOWNER ASS.
3531 Edlingham Court
Belle Isle, FL 32812
US

Installed: WINDSOR PLACE HOMEOWNER ASS.
Rene Rodon
5321 Hawford Circle
Belle Isle, FL 32812
US

Requested By: Rene Rodon
Email: renerodon@hotmail.com
Work Phone: (407) 852-6773

Salesperson: Renee Friedman
Email: renee.friedman@fastsigns.com

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	LAYOUT/PROOF & PREP FOR PRODUCTION Create Layout & Color Proofs for Approval Prior to Production. For Fastsigns, East Colonial use only.	1	\$45.00	\$45.00
1.1	Layout Graphic Design - Part Qty: 1			
2	24"x36" WINDSOR COMMON RULES SIGN 24"x36" Custom Shape, Print direct to 6MM Maxmetal Sign, single sided.	1	\$172.00	\$172.00
2.1	Dibond/Max Metal 6mm - Part Qty: 1 Width: 36.00" Height: 24.00" Sides: 1			
3	8' BLACK PAINTED POSTS	2	\$62.95	\$125.90
3.1	Wood Post-8' Painted - Part Qty: 1			
4	DELIVERY AND INSTALLATION Delivery and Installation of a 24"X36" PVC sign with black painted posts to be installed either grass or mulched area. No obstacles / No Special Requirements.	1	\$245.00	\$245.00
4.1	Installation External -			

Please sign and return the estimate to place your order.

Subtotal:	\$587.90
Taxes:	\$38.21
Grand Total:	\$626.11

Windsor Place Common Area Signage

WINDSOR PLACE

- ❖ This area is private property reserved for Windsor Place residents and their accompanied guests.
- ❖ All activities are monitored by video camera.
- ❖ Hours: Sunrise - Sunset
- ❖ Use this area and equipment properly and at your own risk.
- ❖ Parents are responsible for the safety and supervision of children.
- ❖ Children under the age of 12 must be accompanied by an adult.
- ❖ Be considerate of others. Rough playing, yelling, or littering is not permitted.
- ❖ No bicycles, rollerblades, scooters, or skateboards on tennis court.
- ❖ Pets must be on a leash at all times and are not permitted in playground area or on tennis court.
Pet owners must clean up after their pets.

PLAY SAFELY AND ENJOY!

Seminole Access Technologies, LLC

1250 Cheshire Street
Groveland, FL 34736
seminoleaccess@gmail.com



ESTIMATE

ADDRESS

Judah Burton
Don Asher and Associates
1801 Cook Avenue
Orlando, Florida 32806

ESTIMATE # 1269**DATE 06/07/2018**

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/07/2018	***Playground and Picnic Table Area Lighting***			
06/07/2018	Sales Lighting -Solar Power -Motion Sensor -1500 Lumens -10' Aluminum Pole	2	700.00	1,400.00
TOTAL				\$1,400.00

Accepted By

Accepted Date

Seminole Access Technologies, LLC

1250 Cheshire Street
Groveland, FL 34736
seminoleaccess@gmail.com



ESTIMATE

ADDRESS

Judah Burton
Don Asher and Associates
1801 Cook Avenue
Orlando, Florida 32806

ESTIMATE # 1268**DATE 06/07/2018**

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/07/2018	***Tennis Court and Playground Camera System***			
06/07/2018	Parts High Definition Camera System	1	4,500.00	4,500.00
06/07/2018	(4) 4.0 MP IP Cameras, Day/Night Motorized Zoom 2.8mm - 12 mm (Entry overall, tennis courts, playground, & picnic tables)			
06/07/2018	(1) 8 Channel NVR with 4TB Hard Drive			
06/07/2018	Gigabit Router			
06/07/2018	Gigabit Switch			
06/07/2018	Fancooled NEMA Rated Box to House Equipment			
06/07/2018	12 ft Aluminum Post to Mount Cameras and NEMA Box			
06/07/2018	CAT 6 Throughout			
06/07/2018	Misc Parts (Conduit, Wire Fittings)			
06/07/2018	***Internet Required for Off Site Viewing***			
06/07/2018	Power provided by connecting to existing 110v outlet by breaker box			
TOTAL				\$4,500.00

Accepted By

Accepted Date



Dehlinger Construction
157 E. Lake Brantley Dr.
Longwood, FL 32779
407-636-9322
admin@dehlingerconstruction.com
dehlingerconstruction.com

ESTIMATE

ADDRESS

Don Asher and Associate
1801 Cook Ave
Orlando, FL 32806
United States

ESTIMATE # 1611

DATE 07/18/2018

EXPIRATION DATE 09/18/2018

Two (2)
Additional
Estimates for
Cameras + Lights

Both are higher
than Seminole
Technologies

ACTIVITY

Sales

Don Asher and Associates, Inc.
1801 Cook Ave
Orlando, FL 32806
United States

Contact: Judah Burton
judah@donasher.com

AMOUNT

1,900.00

Scope of Work: Playground and Picnic Table Area Lighting Install

- a. Furnish and install lighting for the surrounding playground and picnic table area - Solar, Motion Sensor, 1500 Lumens and 10' Pole
- b. Labor and Materials included.

Total Cost: \$1,900.00

TOTAL

\$1,900.00

Accepted By

Accepted Date

Certified General Contractor #CGC1508013
Certified Residential Contractor #CRC1331934
Certified Roofing Contractor #CCC1331442



Dehlinger Construction
157 E. Lake Brantley Dr.
Longwood, FL 32779
407-636-9322
admin@dehlingerconstruction.com
dehlingerconstruction.com

ESTIMATE

ADDRESS

Don Asher and Associates, Inc.
1801 Cook Ave
Orlando, FL 32806
United States

ESTIMATE # 1610

DATE 07/18/2018

EXPIRATION DATE 09/18/2018

ACTIVITY

AMOUNT

Sales

Don Asher and Associates, Inc.
1801 Cook Ave
Orlando, FL 32806
United States

5,400.00

Contact: Judah Burton
judah@donasher.com

Scope of Work: Tennis Court and Playground Camera System Install

- a. Furnish and install camera system located around tennis court and playground area.
- b. Labor and Materials included.

Total Cost: \$5,400.00

TOTAL

\$5,400.00

Accepted By

Accepted Date

Certified General Contractor #CGC1508013
Certified Residential Contractor #CRC1331934
Certified Roofing Contractor #CCC1331442



CSI GLOBAL
Intelligent Security At Your Control

Wednesday, March 21st 2017

To: Windsor Place HOA
Attn: Sheila Walaszek
Belle Isle, FL 32812

Projects Proposed: 3 new installations for adding security to your Tennis Court and Common Area

- 1. Installing a new 20FT light pole w/ 2 LED lights & dedicated power circuit/timer = \$5288**
- 2. Installing 4 new high definition IP surveillance cameras and recorder on the light pole = \$4983**
- 3. Re-enforcing gate & installing new access control lockset system for tennis court = \$1956**

Dear Windsor Place HOA:

First, we would like to thank you for allowing us to continue servicing your community's security & surveillance needs. We look forward to continue providing you with top notch experience, prompt service & quality products with every project.

Here's the proposal you requested. If you have any questions or require any further information please don't hesitate to contact me directly at (305) 951-4008.

Sincerely,

Ramon Rovira

VP of Sales

CSI Global

855-649-4952 XT-261

ramon.rovira@csiglobalinc.com



CSI GLOBAL
Intelligent Security At Your Control

1. Installing a new 20FT light pole with bullhorn bracket , 2 LED light fixtures and dedicated power circuit; also includes a secured timer

OVERVIEW:

A licensed electrical contractor will install a new light 20FT light pole on the South-West corner of the Tennis Court. The contractor will furnish all labor and materials for the sum of **\$5,288.00** as specified by the following scope:

SCOPE OF WORK:

- Will install pole reaching a height of 20 feet with two LED fixtures mounted to bullhorn. One fixture will point to the tennis court, while the other will shine on the playground/common area
- A 120V/20A circuit will be run from existing panel for lighting
- Will install timer for lights with a cover that is lockable
- Will install a box containing a new 120V/20A circuit approximately two feet from the ground on the new pole for cameras
- This quote includes the cost for permitting fees
- All work to be done during normal business hours (Mon thru Fri) unless otherwise noted

INVESTMENT:

Total price for the above noted equipment and labor = \$5,288 Plus Tax
(Five thousand two hundred eighty-eight dollars + Tax)
Price includes all permits fees

2. Installing 4 new high definition IP surveillance cameras and recorder on the new light pole

OVERVIEW:

CSI Global will install four 1080P High Definition color cameras on your new light pole. A Nema enclosure box will house one 8Ch recorder, one wireless router/modem and a battery backup. The recorder will contain 4TB's of internal hard drive storage for a target backup time of 5-7days.

SCOPE OF WORK:

After thoroughly inspecting the Tennis Court & Common Area we recommend mounting your new security equipment on your new light pole. CSI Global will provide all the materials, hardware & mounting accessories for all security equipment. Windsor Place HOA may provide (optional) an internet modem; this will enable them to remotely view the system.



CSI GLOBAL
Intelligent Security At Your Control

EQUIPMENT LIST

Description
4 High Definition IP Color Cameras with Night Vision
4 Mounting brackets & weatherproof enclosures (if needed)
1 Eight channel recorder
1 Four Terabyte Hard Disk Drives
1 Uninterrupted Power Supply
1 Router/Switch w/ wireless capabilities
1 Weatherproof Nema enclosure to maintain, protect & secure CCTV equipment
Security signs
Approximately 20 - 25 Labor Hours
Approximately 40FT of PVC
Approximately 50FT of Cable

INVESTMENT:

Total price for the above noted equipment and labor = \$4,983 Plus Tax

(Four thousand nine hundred eighty-three dollars + Tax)

Any addition of cameras on this pole (agreed before installation) = \$299/each

3. Re-enforcing gate & installing new access control lockset system for tennis court

OVERVIEW:

CSI Global will install a mechanical entry lockset with ADA compliant handle and integrated combination keypad. A commercial grade door closer will secure the gate and keep it closed.

SCOPE OF WORK:

We will install a mechanical lockset with electronic keypad on the tennis court gate and a door closer to keep the gate closed. Also, we'll need to install a wired mesh to protect from anyone reaching in and opening the door from the inside. Our technician will also need to weld a metal box to reinforce the lockset. This will ensure that only people with an access code will be able to use the tennis courts. One of the cameras will be monitoring the entry gate at all times.

INVESTMENT:

Total price for the above noted equipment and labor = \$1,956 Plus Tax

(One thousand, nine hundred fifty-six dollars + Tax)

TERMS:

- We require a 50% Deposit to order parts & schedule your installation; the balance of your invoice (including any change orders) will be due upon completion
- All balances are due and payable upon job completion unless otherwise agreed to in advance by CSI Global.