



**CITY OF BELLE ISLE, FL**  
**Budget Advisory Committee Minutes**  
**July 16, 2021 3:00PM**

1600 Nela Avenue, Belle Isle, Florida 32809  
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[www.cityofbelleislefl.org](http://www.cityofbelleislefl.org)

The Belle Isle Budget Committee met in person at City Hall Chambers.

**Members present were:** Rick Miller, Clayton VanCamp, Charlotte Brown, and Nash Shook. Also present were City Manager Francis, City Clerk Quiceno, Finance Manager Richardson, Chief Houston, Deputy Chief Grimm, and Public Works Director- Derrick.

**Absent:** Committee members Ralph Yarbrough, and Rick Wilson.

**Call to Order**

The meeting was called to order by Chairman Miller at 3:39PM. City Clerk confirmed quorum.

**Citizen Comments:**

City Clerk Quiceno stated- No comments received.

**Approval of Minutes:**

Board Member Shook made motion to approve July 9, 2021 minutes—Chairman Miller seconded- which passed unanimously.

**Agenda Items:**

Review of the FY2021-2022 budget draft (General Fund)—City Manager Francis discussed General Fund (fund 001)—

**Ad Valorem** (Property Taxes) collection is approximately 95%—Other Taxes are funds received from State— Solid Waste Fees- Residential will increase approximately 3%.

**Red Light Cameras**—additional 4 cameras to be installed. Finance Manager Richardson informed Committee members since Jan 2021 through June 2021 2792 citations were issued with approximately 110K in revenues for City.

**Miscellaneous—Interest on General Fund—**

-Committee Chairman Miller suggested looking for Bank that will give better interest on Funds as well as other options such as CD investments. Finance Manager Richardson responded would look into that.

**Finance, Admin, & Planning**—increase due to 3% COLA increase—Funds for Assistant City Manager Position, Part-time (not to exceed 30Hr/wk) Administrative Assistant for data entry—

Planning Service-fund item was in General Govt. and moved to Finance, Admin & Planning.  
General Govt.- Increase for Legal Services- Council contract for Lobbyist.  
Contractual Services- 75K Planning—Building Permits Increase—80% paid to Universal Engineering—  
Capital City Hall Equipment—30K for landscape at City Hall.

### **Police-**

Chief Houston discussed the need to relocate the BI Police Dept.—they have outgrown the current facility—the optimum location is the BOA building – which corresponds to increase in Infrastructure Account.

Board Member VanCamp asked is Sub-Stations were a possibility—Chief Houston stated—not in favor of sub-stations—need to “see” Officers daily. Deputy Chief Grimm discussed obtaining bids for remodel of BOA if the Police Dept. uses the building—or –possibility of vacant lots on Hansel— City Manager Francis also discussed the possibility of “splitting the BOA and Oasis land with Cornerstone Academy—as parking is a main concern for CCA employees—

Chief Houston also informed the committee—The Police Dept. will also absorb the Code Enforcement position as well as additional Officer Positions that have been previously requested.

City Manager Francis discussed the increase in Computer and Software increase under Police expenditures—moved Technology Systems under this Account which includes Code Enforcement software as well as Police Department Computer replacements.

### **Public Works Account-**

Salaries & Wages includes additional two (2) Public Works technicians

Professional Services—increase due to 311 “Iworks- Automated Work Program—

Landscaping Services- increase to include Right-of-Way services at Judge Rd- Daetwyler & McCoy Rd.

Urban Forestry- increase includes maintenance of “old growth in City”—Arborist—Planting new trees—

Committee Member VanCamp requested that a minimum of 3 bids be obtained for new Vendor. City Manager Francis stated—1 yr remaining on current Vendor contract—then will go out with RFP’s.

Resurfacing & Curbing– increase for Districts 2-3- &5

Nela Bridge- repairs for road surface/ cracks & painting

Traffic Calming—2yr project—Round-about-Via Flora & Flowertree—traffic signal Hoffner & St. Germaine

Capital Equipment- new equipment for mowing Wallace field—Right-of-Ways—and Bucket truck.

In a group discussion from Committee members there was concern for increase in Budget without significant revenue producing plans—however—City Manager Francis reminded the Budget Advisory Committee– to bring Revenue Producing Plans for the City –for discussion at next meeting.

Next scheduled Special Session meeting—July 23, 2021 –3:00PM at City Hall.

Meeting adjourned at 5:20PM.