

Kevin Pierre

407-406-7689 Kevinpierre26@gmail.com

Experience managing budgets, multiple projects, and teams while determining customer requirements and the organizations abilities to facilitate the requirements into action.

EDUCATION

MBA| Webster University – George Herbert Walker School of Business & Technology| December 2020 – May 2023

B.S.|University of Central Florida – College of Business Administration| August 2009 – December 2011

Major: Business Marketing

A.S.|Valencia College| August 2006 – May 2009

Major: Business Administration

PROFESSIONAL EXPERIENCE

City of Orlando

Orlando, FL

March 2017 – Present

Budget Analyst III

- Collaborate with Fiscal Managers and Operations Managers to excute changes to budget, staffing, and policies
- Present DCFO and CFO with department request for City Council Agenda by reviewing changes to ordiances, agreements, easement request, and determining fiscal impact to City
- Coordinate and assist in preaparing sevrsl OMB publications annually (Budget Book, Budget in Brief, Capital Improvement Project manual, and Commissioner notebook)
- Review requested budgets for revenue, expenditures, capital projects, and provide recommendations prior to adoption of the budget

Osceola County

Kissimmee, FL

April 2016 – March 2017

Budget Analyst II

- Responsible for researching, analyzing and forecasting of Osceola Countywide revenue streams, monitors use of resources through analysis, financial forecasting and performance measures
- Prepares highly technical budget analysis, including those with multiple funding sources and specific statutory mandates, multi-year projections and ROI in collaboration with County Administration
- Reconciled, balanced, and maintained budget records, developed budgets and special financial reports; reviewed and prepared budget amendments, and adheres to the Budget Policy
- Maintained effective working relationships and communications with County Administration

Ninth Judicial Circuit Court of Florida

Orlando, FL

May 2013 – April 2016

Budget Analyst

- Maintained adopted County budget of \$7.4 million and State budget of \$4.1 million
- Monitored expenditure for several departments with multiple funding sources
- Prepared budget to report on status (budgets include monthly, quarterly and annual reports)
- Identified root causes and developed solutions for eight departments and four satellite locations

Insight Credit Union

Orlando, FL

March 2012 – April 2013

Marketing Assistant

- Analyzed marketing budget of \$150,000 and provided recommendations
- Develop plan and implementation of marketing messages for ten banking branch locations, via multimedia messaging
- Collaborated with Finance Department concerning Marketing budget
- Tracked daily, weekly, and monthly spending to ensure budget was on target

TECHNICAL SKILLS

- MS Office Word, Excel, Access, PowerPoint, & Visio
- SAP Business Objects – Crystal Reports
- Bi-lingual: English & French Creole
- Qwestica Budget Software
- FLAIR general ledger accounting system
- Workday Software